

IDAHO PUBLIC SAFETY COMMUNICATIONS COMMISSION

4040 W. Guard St.
BOISE, ID 83705

OFFICIAL MINUTES

A meeting of the Idaho Public Safety Communications Commission was held on January 06, 2022, at 945 E Pine Ave Meridian, ID, Lucky Peak Room 109, Ada County PSAP, and via WebEx.

Members Present:

- Garret Nancolas, Chairman, IAC
- Craig Kingsbury, ICOPA
- Michele Carreras, Vice Chair, DHW State Comm
- Brad Richy, IOEM
- Jens Pattis, ISP
- Jeff Weak, ITA
- Kent Searle, IAC
- Len Humphries, ISA
- Dave Taylor, DIGB2
- Bill Guiberson, DIGB 5
- Sam Hulse, DIGB 6

Members Absent:

- Rick Youngblood, Treasurer, Legislature

Others Present:

- Craig Logan, 9-1-1 Program Manager
- Dave Moore, 9-1-1 Grants Manager
- Nathan Reed, IPSCC Admin Assistant
- Brian Shields, SWIC, IOEM
- Casey VanBuskirk
- Cathy Orcutt
- Christine Wendelsdorf
- Dana Hanford
- Tyler Gross
- Roxanne Wade
- Sheila Thompson
- Greg Warner
- Dave Hopkins
- Charlene, Post Falls PD

- Cullin Sherman
- Alice Johnson
- Shaun Cavanaugh
- Abby Magtoto
- Adam Warr
- Beverly Slocum
- Buddy Jacob
- Jan Cunningham
- Jared Hertzler
- John Joseph
- Ray Paddock
- Bruce Richter

Commencement

Commission Chair Garret Nancolas called the meeting to order at 1:02 PM.

Chair Nancolas asked for a roll call.

Consent Agenda

04 November 2021 Minutes

22 November 2021 Minutes

October 2021 and November 2021 Financial Reports

9-1-1 Program Manager Report

Grants Manager Report

MOTION: Commissioner Carreras moved, Commissioner Taylor seconded, that the Commission approve the Consent Agenda. The motion passed.

Action Agenda

Unfinished Business

There was no unfinished business.

New Business

Governor Appointments Discussion and Updates

Commissioner Richy reported that he has reached out to the various associations that make up the IPSCC about providing nominations to fill the current vacancies on the Commission. DIGBs have not been contacted, but they should know about their vacancies and need to submit nominations. The Governor would like at least two names to choose from.

Committee Appointments and Nominations

Mr. Craig Logan reported that the PSAP Committee has a vacancy for chair with Kevin Haight leaving the Commission. His replacement, Commissioner Pattis, is unable to chair the committee. The PSAP Committee is a working committee and is busy every month. It probably needs a chair as soon as possible.

Mr. Logan reported to the Commission on the current makeup of Commission subcommittees.

Commissioner Richy recommended that the Commission consider adding Commissioner Weak to the Broadband Committee.

Commissioner Carreras suggested that she be removed from the Broadband Committee.

MOTION: Commissioner Richy moved, Commissioner Weak seconded, that the Commission accept Commission Committees as reported by Mr. Logan, with the inclusion of adding Commissioner Weak to the Broadband Committee, and removing Commissioner Carreras from the Broadband Committee. The motion passed.

Approval of Fiscal Report to Legislature

Mr. Logan presented the IPSCC annual report to the Commission for approval to send to the Idaho Legislature. Mr. Logan thanked Commissioner Richy and the staff at IOEM for their help in putting together the report.

MOTION: Commissioner Taylor moved, Commissioner Humphries seconded, that the Commission approve the annual report to the legislature. The motion passed.

Job Task Analysis Funding with POST

Mr. Logan reported that there is a job task analysis project that is going to be performed for POST to help develop curriculum for dispatchers. The Commission currently has funds from a Public Utilities Commission grant that can be used for this job task analysis if the Commission authorizes the use of those grant funds for the project. This could also help with the reclassification of dispatchers in the State of Idaho.

MOTION: Commissioner Richy moved, Commissioner Carreras seconded, that the Commission authorize the PUC grant funds for the use of the job task analysis project with POST. The motion passed.

Future Meetings

March 03, 2022 – Ada County PSAP Lucky Peak Room 109, and/or virtual
May 05, 2022 – East Idaho (TBD)

July 07, 2022 – Ada County PSAP Lucky Peak Room 109, and/or virtual
 September 08, 2022 – North Idaho (TBD)
 November 03, 2022 – Ada County PSAP Luck Peak Room 109, and/or virtual

Information Agenda

Unfinished Business

There was no unfinished business.

New Business

9-1-1 PM Discussion

Mr. Logan reported on a letter that NASNA sent out advising that 3G phones will soon be retired by the carriers. This could affect the citizens and PSAPs of Idaho.

Mr. Logan that Idaho's report to the FCC has been finalized and submitted.

Mr. Logan reported that there is now an ESINET in Region 2. The state now has two ESINETs.

Grants PM Discussion

Mr. Logan reported that Mr. Dave Moore had nothing additional to report.

Committee Updates

PSAP Committee

Commissioner Pattis reported that the PSAP Committee discussed Q1 training on first responder resiliency at their last meeting. Q2 and Q3 training is starting to be planned, as well as the next PSAP Conference.

DIGB and Tribal Updates

DIGB 2 – Commissioner Taylor reported that their fiber project is in progress. They have a new emergency manager, Clark Phillip.

DIGB 3 – Ms. Stephanie Johnson reported that she was selected as the DIGB chair at the last meeting. They will be submitting nominations for their Commission representatives at their next meeting.

DIGB 5 – Commissioner Guiberson reported that DIGB 5 met on December 08. Adam McKinney was chosen as the DIGB chair.

DIGB 6 – Commissioner Hulse reported on their November meeting where the bylaws were redrafted. The next meeting will be later in January.

Open Forum/Discussion

There were no additional comments.

Adjourn

MOTION: Commissioner Richy moved, Commissioner Humphries seconded, that the meeting adjourn. The motion passed.

The meeting adjourned at 1:50 PM.