

IDAHO PUBLIC SAFETY COMMUNICATIONS COMMISSION

4040 W. Guard St.
BOISE, ID 83705

OFFICIAL MINUTES

A meeting of the Idaho Public Safety Communications Commission was held on May 05, 2022, at 4040 W Guard St, Bldg 616, Rm 10, Gowen Field, ID 83705 and via WebEx.

Members Present:

- Garret Nancolas, Chairman, IAC
- Michele Carreras, Vice Chair, DHW State Comm
- Rick Youngblood, Treasurer, Legislature
- Jens Pattis, ISP
- Jeff Weak, ITA
- Kent Searle, IAC
- Len Humphries, ISA
- Andrew Creech, ISA
- Dave Taylor, DIGB 2
- Bill Guiberson, DIGB 5
- Sam Hulse, DIGB 6

Members Absent:

- Craig Kingsbury, ICOPA
- Brad Richy, IOEM

Others Present:

- Craig Logan, 9-1-1 Program Manager
- Dave Moore, 9-1-1 Grants Manager
- Adam McKinney, Bannock County 9-1-1 Coordinator
- Sheila Thompson, Noble 9-1-1
- Tyler Gross, GeoComm
- Kent Ames, AT&T
- Lisa Kelly
- Terry Lancaster
- Henry Johnson
- Stacey Schneider
- Brad Jordan, IRON
- Greg Warner,

- Robin Stellers, Blaine County 9-1-1 Coordinator
- Stephanie Johnson
- Ed Walsh
- Charlie Foster
- Chris Shane
- Cullin Sherman
- Dana Howard
- Adam Warr
- Adam Jarvis, DFM
- Abby Magary, Nez Perce GIS
- Bill Reynolds
- Fred Miller
- John Joseph
- Mike Gardner, Rapid Deploy
- Ross Peterson
- Dwayne Denny, DHW
- Bruce Rowel
- Alice Johnson
- Casey VanBuskirk, Shoshone County
- Dave Turnmire, SECC
- Lori Flood
- Traci Lefever, Elmore County
- Mike Hollinsheep

Commencement

Commission Chair Garret Nancolas called the meeting to order.

Chair Nancolas welcomed Commissioner Andy Creech, who was newly appointed to the Commission.

Consent Agenda

04 March 2022 Minutes

February 2022 and March 2022 Financial Reports

9-1-1 Program Manager Report

Grants Manager Report

MOTION: Commissioner Taylor moved, Commissioner Carreras seconded, that the Commission approve the Consent Agenda. The motion passed.

Action Agenda

Unfinished Business

There was no unfinished business.

New Business

Approve FY2023 Grant Packet

Mr. Dave Moore presented the FY2023 grant packets to the Commission for approval.

Chair Nancolas thanked Mr. Moore for all the hard work he has put in for the Commission.

MOTION: Commissioner Youngblood moved, Commissioner Searle seconded, that the Commission approve the FY2023 grant packets. The motion passed.

Mr. Moore commented that he will work to get the packets in the mail and online.

Discuss and Approve Grant and Mediation Policy Letters

Mr. Craig Logan reported on the reorganization of the Commission's rules covering grants and mediation. The reorganization came about from the Governor's Red Tape Reduction Act. In step one, the two rules were merged. The current step will further reduce the rules by 20%, moving grant and mediation rules into the Commission's standard operating procedures.

Chair Nancolas asked Mr. Logan to report on the next agenda item, also relating to revised rules adoption.

Approve Change to IDAPA 15.06.01 as Suggested by DFM

Mr. Logan reported on the updated version of IDAPA 15.06.01. This update moves the grant and mediation rules into the Commission's operating procedures. It was suggested by DFM, and coordinated with Adam Warr.

MOTION: Commissioner Taylor moved, Commissioner Hulse seconded, that the Commission approve the grant and mediation policy changes as distributed. The motion passed.

MOTION: Commissioner Carreras moved, Commissioner Youngblood seconded, that the Commission approve the change to IDAPA 15.06.01 as suggested by DFM. The motion passed.

FCC Net Fee Report and Letter to FCC

Mr. Logan reported on the annual survey that is compiled by the FCC. Mr. Logan filled out the information based on his and Mr. Moore's knowledge to complete the report. Mr. Logan asked for approval from the Commission to sign the letter and send the information to the FCC.

MOTION: Commissioner Searle moved, Commissioner Taylor seconded, that the Commission approve the letter to the FCC for signature by the Chair, and to send the annual survey information to the FCC. The motion passed.

Future Meetings

July 07, 2022 – Ada County PSAP Lucky Peak Room 109
 September 08, 2022 – Ada County PSAP Lucky Peak Room 109
 October 18, 2022 – Coeur d’Alene, ID
 January 05, 2023 – Ada County PSAP Lucky Peak Room 109

Mr. Logan recommended that the Commission plan on the July meeting being in person, and also look into holding the September meeting in north Idaho.

MOTION: Commissioner Guiberson moved, Commissioner Creech seconded, that the Commission approve the September 08, 2022 meeting and location in north Idaho.

Commissioner Carreras suggested moving the September meeting to the Ada County PSAP, and holding the November meeting in north Idaho to coincide with the annual PSAP Conference.

Commissioner Guiberson amended his motion:

MOTION: Commissioner Guiberson moved, Commissioner Creech seconded, that the Commission approve the September meeting to be held at the Ada County PSAP, and move the November meeting to October to coincide with the date and location of the PSAP Conference. The motion passed.

Information Agenda

Unfinished Business

National 9-1-1 Survey Completion

Mr. Logan reported that he has completed the national 9-1-1 survey.

Regional NG9-1-1 Workshop Participation (26-28 July 2022, SLC, UT)

Mr. Logan provided information received from NASNA (National Association of State Nine-One-One Administrators) on their upcoming workshop in Salt Lake City, Utah. NASNA wanted to be sure there would be representation from Idaho. The SWIC, Mr. Brian Shields, Chair Nancolas, Mr. Brent Larson with IOEM, and Mr. Logan’s replacement will be the representatives. Travel will be covered by NASNA.

Commissioner Taylor also suggested that a representative with technological experience also attend.

Mr. Logan Ms. Stephanie Johnson with Ada County will also be attending, and she would be a good pick for the technology side.

New Business

EMS Dispatch Charges

Mr. Wayne Denny, the Chief of the Bureau of EMS and Preparedness, discussed the topic of technical assistance of EMS with agencies around the state. Financing and budgeting are concerns when it comes to EMS dispatching. The Bureau would like to learn more about how PSAPs are funded.

Commissioner Hulse commented that the majority of counties are paying in to EMS services through county budgets. A majority of funding is used to pay for the actual dispatchers.

Commissioner Humphries commented on Fremont County having a consolidated dispatch. E9-1-1 fees are not able to be used for dispatch, and the dispatch costs are not being passed on to EMS.

Chair Nancolas commented on how Nampa City and Canyon County handle the issue. Nampa is separate from the county.

Commissioner Creech commented on how EMS dispatch is done in his county.

Mr. Denney thanked the Commission for all the comments.

9-1-1 PM Discussion

Mr. Logan reported on the strategic plan from the Idaho Broadband Board.

Mr. Logan reported on the GIS project, which ITS is running lead on. The project started back in 2020, but there are now funds to accomplish the project.

Mr. Logan reported on the passed legislation that makes ECOs rule of 80.

Mr. Logan reported on the current Commission vacancies and progress to fill those vacancies.

Mr. Logan reported that all state Commissions will be participating in Town Hall, a website that notices all public meetings. It will be necessary for all future Commission meetings to be noticed on Town Hall.

Grants PM Discussion

Mr. Moore reported that with the change in weather, county visits have been possible.

Mr. Moore reported that with the approval of the grant packets, he will now begin work with the counties on filling them out.

Mr. Moore reported that FY2020 grants have been closed out. Some funds will be returned to the grant fund.

Mr. Moore thanked Mr. Logan for all his work, and he has been great to work for.

Idaho Broadband Board Update and Introduction

Mr. Eric Forsch with the Idaho Broadband Board discussed their strategic plan concerning where Idaho's broadband network needs to be updated and expanded.

Commissioner Taylor thanked Mr. Forsch for attending the meeting and his report.

SWIC Updates

Mr. Brian Shields reported that there is communications leader course being held in Coeur d'Alene at the end of May. There will be an auxiliary communications course in Lewiston in July. There will be a communications technician course in Pocatello in September.

Mr. Shields reported that he has been working with Mr. Logan on putting together a cyber awareness seminar to PSAPs.

Mr. Shields reported on CASM, a software tool that tracks communications assets by agency.

Mr. Shields thanked Mr. Logan for his efforts in supporting the Commission and furthering NG911 in the State of Idaho.

Committee Updates

PSAP Committee

Commissioner Pattis welcomed Commissioner Creech to the Commission and to the PSAP Committee. The PSAP Committee last met April 06, and were able to fill a vacancy.

Quarter one training went very well, and quarter two will begin shortly. Quarter three training is currently being planned.

Commissioner Pattis reported that the PSAP Committee met May 04, and discussed the upcoming October PSAP Conference.

EAS Committee

Commissioner Carreras reported that the EAS Committee met in April. They discussed the state's emergency alert system, and the recently passed legislation concerning the emergency alert system.

Legislative Committee

Chair Nancolas reported that the Legislative Committee will be meeting after the Commission meeting. More will be reported at the May meeting.

DIGB and Tribal Updates

DIGB 2 – Commissioner Taylor reported that they met March 10. They will be hosting the auxiliary communications class on July 09-10 at the Police Training Center. DIGB 2 held chair and vice chair elections. The chair is Jerry Zumalt from Idaho County, and vice chair is Don Gardner from Clearwater County. They are looking forward to the May 10 webinar on the internet of things. Their GIS project is progressing well. DIGB 2's next meeting will be June 09.

DIGB 3 – Ms. Stephanie Johnson reported that DIGB 3 held their meeting on April 21. Their next meeting will be June 23.

DIGB 6 – Commissioner Hulse reported that DIGB 6 held their meeting April 07, and discussed INL NIFOG repeaters that will hopefully be up and running by summer. It will create redundancy for the area. They discussed the 9-8-8 number for mental health crisis that will be going live soon.

DIGB 1 – Mr. Casey VanBuskirk reported that DIGB 1 has not really been working, but he has been working to create interest in reviving DIGB 1. Positive steps have been made.

DIGB 5 – Commissioner Guiberson reported they held their meeting April 27. Commissioner Guiberson thanked Mr. Logan for all the work he has done for their DIGB. He will be greatly missed.

Tribal – Mr. John Wheaton reported that he has not been officially appointed yet, but has moved forward with organizing representation for the tribes. Mr. Wheaton will be attending a conference for SafeCom in June.

DIGB 4 – Ms. Robin Stellers reported that DIGB 4 met April 06. The meeting was focused on getting representatives from the DIGB to submit to the Governor for appointment to the Commission. Ms. Stellers also thanked Mr. Logan for all his work done for the DIGB.

Open Forum/Discussion

Chair Nancolas and Commissioner Carreras presented a plaque to Mr. Logan in thanks of all the work he has done for the Commission.

Chair Nancolas thanked Mr. Logan for his skill, expertise, patience, and work ethic in serving the Commission. Chair Nancolas also thanked Mr. Logan for personally being the man he is, and the friend he is.

Commissioner Taylor congratulated Mr. Logan on his retirement, and thanked him for all he has done.

Mr. Logan thanked the Commission for their patience, guidance, and friendship.

Adjourn

MOTION: Commissioner Carreras moved, Commissioner Taylor seconded, that the meeting adjourn. The motion passed.

The meeting adjourned.