AGENDA

**PSAP Standards & Training Committee**

**January 4, 2023 – 10:00 a.m. – 4:00 p.m. (Mountain)**

**In-Person: Idaho Sheriff’s Association /2nd floor – Conference Room A / 3100 Vista Avenue, Boise, Idaho**

**Virtual: Video/Tele-Conference:** [Zoom Link](https://us02web.zoom.us/j/88090342861?pwd=ckxRRGpCT1VzVW1ySHZjQkNvSWREUT09&from=addon)

Meeting ID: 880 9034 2861 Passcode: 729409  
One tap mobile +17193594580,,88090342861# US

**• Conference Phone Number: 1-** **669-900-9128/ Participant access code: +17193594580,,88090342861#**

**\*\*\* Please note that the allotted times on the agenda are an approximation. \*\*\***

**10:00 – 10:07 Commencement of Committee meeting, Roll call, and Introductions Chair**

**10:08 – 10:10 Consent Agenda Chair**

* Treasurer’s Report – FY23 – last report – ($\_\_\_\_\_\_\_\_\_**/** new report $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ )

**10:11 – 10:20 Information Agenda Chair**

* Discussion about regional training with Jeremy Beard
* ECO Academy Curriculum revisions – Job Task Analysis Kelly/Stephanie (next Meeting January 17)
* Q1 2023 Dawn Shumway or Nicole Whitaker - Kelly

**10:21 – 11:30 Action Agenda (ACTION ITEMS) Chair**

* Budget Discussion/Approval
* Regional, Quarterly Trainings –
  + Q1 2023 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + Q2 2023 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + Q3 2023 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* PSAP Committee interest in performing random reviews of policy items **Carmen**
* TERT Teams update **Erin**
* PSAP Conference recap:
* **2023 Conference Venue – Riverside, Boise (October 2-4, 2023)**
* Keynotes
  + Day 1 – Suggestions are Adam Timm & Morine Motivations
  + Day 2 –
  + Breakouts – PSAP Committee Roundtable Discussion; Breakout 1; Breakout 2; Breakout 3; Breakout 4;   
    Breakout 5
  + Suggestions are Angela Weeks – Strangulation, Nampa Detective – Human Trafficking, Nicole Witaker –   
    Personality & Communication in Center, Trisha – Training Good, Better, Best, Lifelight Network,   
    Ask Governor to give remarks, Morine Motivations – Long Break out/keynote, Brian Taylor – Testifying
* Conference Fundraising Goal - $35,000
* Discussion about setting vendor fees – Kelly/Dawn/Trisha
* Technical tracks (proposal at last meeting was to drop this) – Dana Hanford

**11:30 – 12:45 LUNCH**

**1:00 – 3:45 Action Agenda (ACTION ITEMS)** continued… **Chair**

* Assignments
  + Sponsor/Vendors & Fees; extra raffle tickets given out by vendors, provided by us – Trisha
  + Speakers/Break-Outs/POST Credit Approval – Carmen/Roxanne
  + Facility/Food/AV Equipment/Scrutiny of contract & billing – Dawn/Roxanne
  + Welcome Reception – 1800 – 2000 Erin/Kelly/Cullin
  + Tuesday night event – Suggestion is to have a nice dinner w/music – Kelly/Carmen/Roxanne/Jens/Andy
  + POST Rosters - Kelly
  + ~~Eventbrite~~ Star Chapter/Registration/Attendee Name & Email List/Evaluations – Kelly/Cullin/Trisha
  + Binders / Posters / Promotional Materials – DeAnn / Kevin
  + Swag Bags (250) – pens, raffle – Kelly
  + Certificates/Photos/Newsletter – Stephanie
  + Registration Table/Schedule Cards – Cullin/Erin
  + Honor Guard / Singers / Bagpipes – Roxanne/Wendy/Carmen
  + Photo Booth – Roxanne & Stephanie
  + Governor welcome letter -
  + Idaho APCO/NENA Meeting during lunch on 2nd day – Dawn/Cullin
  + Travel Coordinator – Lynn Parker
  + Instructor Gifts – donation to KPATC Foundation -
  + Poster Boards posted at proper times/locations –
  + Legacy Award – Recognize one person per year – Erin will send statewide when we are ready
  + Newsletter – Erin
* 10th Anniversary Challenge Coin **Chair**
* 2024 PSAP Conference dates discussion – Coeur d’Alene  **Cassie/Beverly**
  + Proposed Dates
* Future Meetings: **Chair**
  + February 1 – 10:00 am to 4:00 pm
  + March 1 – 10:00 am to 4:00 pm

**3:46 – 4:00 Open Comment Period Chair**

**4:00 ADJOURNMENT Chair**