

IDAHO PSAP STANDARDS & TRAINING COMMITTEE

OFFICIAL MINUTES

A video/tele-conference/in person meeting of the Idaho PSAP Standards & Training Committee was held on December 7, 2022. The committee members were given the option to meet in person at the Idaho Sheriffs Association conference room 3100 Vista Ave, Boise, or to join the meeting virtually.

Commencement

Chairman Andy Creech called the meeting to order at 10:03 a.m. MDT. A quorum was present.

Members Present:

- Lynn Parker, Jefferson County SO
- Cullin Sherman, Madison County SO
- Casey Van Buskirk, Shoshone County SO (virtual)
- Stephanie Harris, Pocatello PD (virtual)
- DeAnn Taylor, Cassia County SO
- Wendy Berrett, Whitcom (virtual)
- Trisha Marosi, Idaho State Police (virtual)
- Megan Swensen, Fremont County SO (Ad Hoc Member) (virtual)
- Andy Creech, Payette County SO
- Beverly Crawford, Kootenai County SO (virtual)
- Marci Williams, Latah County SO (virtual)
- Carmen Boeger, Nampa PD (Ad Hoc Member)
- Erin Hidalgo, Bingham County SO
- Jens Pattis, Idaho State Police (virtual)
- Kelly Copperi, Valley County SO (virtual)

Members Absent:

- Roxanne Wade, Canyon County SO

Consent Agenda

Committee Financial Report – Wendy Berrett – Travel and Training – \$22,512.

MOTION: DeAnn Taylor moved, Lynn Parker seconded that the Committee Financial Report be accepted. Motion passed.

Information Agenda

ECO Curriculum

Kelly Copperi gave an update. Dispatch Academy in progress, Stephanie Harris, Jens Pattis, Cassie Owens, and Kelly Copperi are the only four instructors. Need graders for next Thursday. Jeremy Beard took over coordinating the academy. Need help with teachers/instructors and for the scenarios. Discussion on possibilities of hosting regional dispatch academies across the state. Kelly will ask Jeremy from POST to attend our January meeting.

Tammy Lauda with Twin Falls City reached out to Carmen Boeger, she is trying to get the Power Phone EMD training POST Certified, POST told her to contact the PSAP Committee for certification. Kelly Copperi will follow up with Tammy and POST.

JTA-Job Task Analysis is underway. Have a committee meeting on December 17th. After that is complete then we can start with the curriculum update.

TERT Application POST ECO Certificate Requirement

Cassandra Thigpen from POST was available for any follow up questions the committee had in regards to the question asked about the TERT application requirement for an ECO to have a Basic POST ECO certificate to apply. The consensus of the committee is to recommend that the requirement remain as is, because there are the means in place for a tenured ECO to obtain the Basic POST ECO certificate without having to attend the full two-week academy.

Cassandra also asked if the committee knew why ECO's are not allowed to use higher education to convert to training hours like Patrol, for the Advanced ECO certificate per current IDAPA rules. Believe it was an oversight and will need to be addressed for correction.

Action Agenda

Regional Quarterly Trainings

Q1 2023 – Dawn Shumway, Ada County Dispatch. Cassie Owens said she is good to teach. She is not a POST certified instructor yet, so will need to verify that as long as there is a certified instructor in the class. She can still teach the “say this not that” class, but has many other topics.

Q2 2023 - ?

Q3 2023 – Possibly Nicole Whitaker, Ada County Dispatch. Harry Potter themed ECO training

Policy Review

Carmen Boeger was asked by Angela Weeks, retired Nampa PD detective now consultant, about generic policy writing regarding domestic violence and stalking.

2022 Conference – Coeur d’ Alene CDA Best Western – October 17-19, 2022

Recap

Positive reviews were received.

Trisha Marosi will put together a proposal for the January meeting for an increase of Vendor fees. Kelly Copperi will follow up with Dawn Shumway and get the final numbers on costs and revenues. Lynn Parker will put together his budget numbers together as well.

Technical Track discussion, it has not been a successful venture. Andy Creech will present the information to the IPSCC.

Vendor attendance requirement discussion of eliminating the requirement for them to stay for both days. Erin recommended we extend the welcome reception and only require they attend the 1st day of the conference. Also hold the APCO meeting the 2nd day so not to conflict with vendor time.

2023 Conference – Boise Riverside Hotel, October 2-4, 2023

Keynote suggestions

Lynn Parker will contact Kyle Plush Foundation.

Kelly Copperi has contacted Adam Timm and he is available and sent his cost of \$7,000 and list of topics.

Kelly also reached out to Ricardo Martinez from #iam911, keynote “Imagine Listening” he could also have a booth and set up for live podcasting from the Conference.

Maureen with Motivations has offered to do a keynote and long breakout. Beverly Crawford knows her and will reach out to her.

Motion: Erin Hidalgo moved to accept Adam Timms proposal for the October 3rd, 1st day keynote and long breakout. Kelly Copperi seconded. Motion passed.

Breakout Sessions

Carmen Boeger Suggested Retired Detective Angela Weeks stalking class. One of Nampa PD’s Detectives is currently doing a traveling human trafficking class.

Kelly Copperi suggested Nicole Whittaker as an option if she is not able to travel for quarterly training.

Trisha Marosi has been working on a training of “good, better, best” ways of completing tasks at work and in life. Will get it completed and present it to the committee at a future meeting.

Life Flight Network has expressed desire to do a breakout.

Erin Hidalgo can send out a statewide call for papers for any proposals or suggestions.

Carmen Boeger will contact Brian Taylor about doing either a breakout session or possibly a quarterly

training.

Conference Assignments

Facility – Roxanne Wade and Dawn Shumway.

Vendors and Sponsors – Trisha Marosi will continue.

Speakers and Breakouts – Carmen Boeger and Roxanne Wade.

Registration and Welcome Reception – Erin Hidalgo, Kelly Copperi, and Cullin Sherman.

Tuesday Night Event – Treasure Valley members. Kelly Copperi suggested a nice formal dinner, include the APCO awards, possibly invite the Governor, and get a comedian and/or band.

Legacy Dispatcher Award – Erin Hidalgo proposed including an annual legacy award presented by the Committee. Committee will work on establishing a definition and qualifications. She will send out a statewide email for nominations.

Registration – Kelly Copperi, Cullin Sherman. Dana Hanford advised the APCO-NENA chapter is now live with the Star Chapter website and system, and we can use it for registrations. Kelly will keep Eventbrite open as an option if the Star Chapter is not ready to use in time. Trisha would like to assist with the process and would like to open vendor registration by March 1st.

Book/Binder – DeAnn Taylor.

Swag Bags – Beverly Crawford and Dana Hanford. Carmen Boeger suggested we design a 10-year anniversary bag. Beverly will work on getting a vendor to sponsor the bag.

Certificates, Photos, Newsletter – Erin Hidalgo and Kelly Copperi.

Registration Table, Name Badges – Erin Hidalgo, Kelly Copperi, and Cullin Sherman.

Photo Booth

Governor Welcome letter and Possible Attendance – Jens Pattis

Travel Coordinator – Lynn Parker

Instructor Gifts – Roxanne Wade

Poster Boards – sponsors – Beverly Crawford and DeAnn Taylor

10th Anniversary challenge coin – Carmen Boeger has not received any design submissions.

Sweatshirts/T-shirts – Trisha suggested a company that does shirts on demand, she has seen them at several sporting events. She will find out who the company is and report back.

2024 PSAP Conference CDA

Beverly Crawford has emailed Carol with the CDA Inn for 2024, but has not heard back yet. She will also contact the CDA Resort

Trisha Marosi will contact Dana Hanford to get dates with surrounding states conferences.

Future Meetings

- January 4th 2023, Idaho Sheriff's Association.
- February 1st 2023, Idaho Sheriff's Association.

Open Forum/Discussion

Brian Shields would like to be involved with future PSAP Committee meetings to continue the TERT initiative.

Adjourn

MOTION: Erin Hidalgo moved, seconded by DeAnn Taylor that the meeting adjourn. The motion passed.

The meeting adjourned at 12:44 p.m. MDT

Andy Creech
Committee Chairman

Cullin Sherman
Committee Secretary