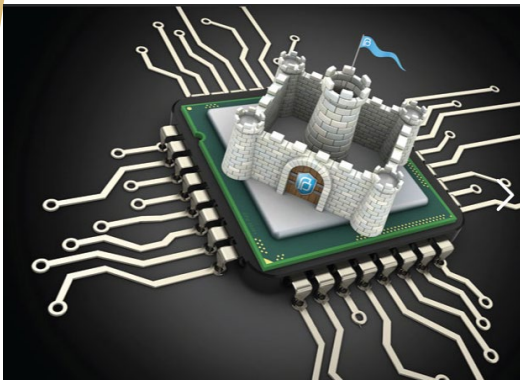# 2023 Nonprofit Security Grant Program (NSGP)

Bidder's Workshop
9:00 a.m. Thursday March 16, 2023

2023 Nonprofit Security Grant Program (NSGP)

The NSGP is a **_competitive_** grant program providing federal funding (FEMA) for physical security enhancements and other security-related activities to nonprofit organizations that are at risk of a terrorist attack.

- The NSGP seeks to enhance the ability of nonprofit organizations to prevent, prepare for, protect against, and respond to terrorist or other extremist attacks and are part of a comprehensive set of measures to help strengthen the nation's communities against potential terrorist or other extremist attacks.

- NSGP-S vs NSGP-UA

- Period of Performance (POP) is 36 months

  ➤ September 1, 2023 – August 31, 2026*

NSGP Eligibility

Nonprofit organizations designated as an IRS 501(c)(3) entity and exempt from tax under section 501(a) of the Internal Revenue Code.

➢ Organizations such as churches, mosques, and synagogues are considered exempt if they meet the requirements of section 501(c)(3) and do not have to apply for and receive recognition of exemption form the IRS.

➢ Able to demonstrate, through the application (Investment Justification- IJ), that the organization is at high risk of a terrorist attack.

➢ Tax Exempt Organization Search
  Tax Exempt Organization Search (irs.gov)

NSGP Eligibility

What types of organizations are **_not_** eligible under NSGP?

- Utility companies
- For-profit transportation companies and hospitals
- Organizations active in politics, lobbying and advocacy work
  - ➢ Volunteer fire departments
  - ➢ Community Service Organizations (Kiwanis, Rotary, and Lions clubs)
- Labor, agricultural or horticultural organizations
  - ➢ i.e. labor unions, county fairs, and flower societies

2023 Nonprofit Security Grant Program (NSGP) Resources

- The NSGP seeks to integrate the preparedness activities of nonprofit organizations with broader state and local preparedness efforts.

  - ➤ National Preparedness Goal
    [National Preparedness Goal | FEMA.gov](#)

  - ➤ Idaho Preparedness Efforts
    [Community Preparedness | Office of Emergency Management (idaho.gov)](#)

  - ➤ FY23 NSGP NOFO / Guidance / Core Capabilities / FAQ
  - ➤ [The Department of Homeland Security (DHS) Notice of Funding Opportunity (NOFO) Fiscal Year 2023 Nonprofit Security Grant Program | FEMA.gov](#)
    - ➤ [Preparedness Grants Manual | FEMA.gov](#) (appendix C)
    - ➤ [Mission Areas and Core Capabilities | FEMA.gov](#)
    - ➤ [Fiscal Year 2023 Nonprofit Security Grant Program – FAQ](#)

2023 NSGP Funding Landscape

➢ Idaho (recipient) target allocation: $2,250,000

➢ Applicant (subrecipient) may apply for up to $150,000 per site (up to 3- IJ required for each site*)

2023 NSGP Process

➢ Three phases:

SAA Review   Federal Review   **Final Decision** Secretary of Homeland Security

➢ State Administrative Agency (SAA)= IOEM

2023 NSGP Allowable Costs

Planning- Security or emergency planning expenses and the materials required to conduct planning activities.

- Must relate to the protection of the facility and the people within and should include consideration of individuals with access and functional needs as well as those with limited English proficiency.
- Examples of planning activities include (but not limited to):

  ➢ Development / enhancement of security plans
  ➢ Emergency contingency or Continuity of Operations Plans
  ➢ Evacuation / Shelter in place plans
  ➢ Emergency Response Plans

2023 NSGP Allowable Costs

Training / Exercise- Limited to an organization's security personnel, staff, members and volunteers only.

➢ Offsite or onsite security training for employees or members of the organization
➢ Train the trainer courses
➢ Response Exercises for long-term vulnerability reduction

• Training costs are limited to attendance fees and related expenses (materials, supplies and equipment)

➢ Travel is not a reimbursable cost

2023 NSGP Allowable Costs

<u>Training / Exercise</u>-

- Allowable training / exercise topics include physical and cybersecurity, target hardening and terrorism awareness / employee preparedness topics such as Community Emergency Response Team (CERT) training, active shooter training, and emergency first aid training.

  - Applicants should include specific details about any proposed training/exercises, to include topic, organizational attendees / participants, length, and what vulnerability the activity will help mitigate.

2023 NSGP Allowable Costs

Equipment- Authorized Equipment List (AEL) Categories 14 & 15 only; examples include:

• **Access Control Equipment** • **Surveillance Equipment (Cameras)** • **Impact Resistant Doors and Gates** • **Intrusion Detection Sensors and Alarms** • **Exterior Lighting**	• **Physical Perimeter Security (fencing, walls, jersey barriers)** • **Screening and Inspection Equipment** • **Backup computer hardware, operating system, data storage, and application software**

[Authorized Equipment List | FEMA.gov](#)
For additional guidance on using FEMA grant funding to purchase equipment refer to the latest SAFECOM publication here:
[FY 2022 SAFECOM Guidance on Emergency Communications Grants (cisa.gov)](#)

2023 NSGP Allowable Costs

Personnel- Contracted security protection is the only allowable cost in this category under NSGP.

- ➢ Funds may not be used to purchase equipment for contracted security.
- ➢ Applicant should justify proposed contracted security personnel spending in the target hardening narrative section of the application.
- ➢ Sustainment planning for non-NSGP-funded contract personnel capability will be required as part of the closeout package.

  - ✓ i.e. number of personnel, frequency of use, hourly rate

2023 NSGP Allowable Costs

Management and Administration (M&A)-

➢ Up to 5% of a subrecipient's FY 2023 NSGP award may be used for M&A purposes.

  ✓ Examples include reporting, financial management, correspondence and monitoring.
  ✓ Justify M&A budget in Section IV of the Investment Justification to fully account for the project budget.
  ✓ *Operational costs are not allowed*.

2023 NSGP Unallowable Costs (not exhaustive)

- ✓ Organizational operating costs
- ✓ Hiring of public safety personnel
- ✓ General-use expenditures
- ✓ Overtime
- ✓ Development of risk / vulnerability assessments
- ✓ License plate reader systems
- ✓ Facial recognition software
- ✓ Knox boxes
- ✓ Guns / weapons
- ✓ Landscaping

- ✓ Initiatives that enhance federal property
- ✓ Initiatives which study technology development
- ✓ Proof of concept initiatives
- ✓ Any pre-award costs
- ✓ Sexual predatory screening database
- ✓ Development of the investment justification
- ✓ Weapons training

2023 NSGP Review Process

FEMA review priorities-

➢ *Mission Statement:* used to validate Investment Justification and to categorize facility (faith-based, education, medical, other).
➢ *Completed vulnerability assessment:* identifies the threats and vulnerabilities specific to the facility / site identified in the application.
➢ *Completed Investment Justification (IJ):* must be a physical address- no P.O. Box Numbers, one site and one address per IJ, organization must occupy the site at the time of the application.
➢ *Supporting Documentation:* supports threat to facility, if applicable, such as police or insurance reports.

2023 NSGP Review Process

FEMA review priorities-

➢ *Mission Statement:* use official letterhead, provide the 'who, what and why' of the organization, state purpose of organization and any policies / practices that may elevate risk.

➢ *Vulnerability Assessment (VA):* VA is the foundation upon which the IJ is built, the VA addresses threats, vulnerabilities and consequences of potential events at a site or location; equipment should directly link to the threats, vulnerabilities, and potential consequences to the site.

    ✓ While there are no specific requirements for the VA, applicants are encouraged to engage someone with a security, law enforcement, military or emergency service background to conduct the VA.

    (example VA for houses of worship)
        https://www.cisa.gov/publication/houses-worship-security-self-assessment

2023 NSGP Review Process

Investment Justification-

➢ Describes the 'who, what, when, where, why' and how of the plan to harden targets.
➢ Submitted in the required IJ pdf fillable form. Pdf link for *fema_fy-23-nsgp-investment-justification*
  ✓ All 7 Parts need to be fully addressed.
  ✓ Submissions in any other format than the provided IJ form are not allowed.
➢ Should be consistent with the findings of the VA and address target hardening initiatives that will mitigate identified vulnerabilities.
➢ Establishes the project timeline and milestones for completion of proposed investments and identifies key individuals that will be involved in implementing and administering the award.

2023 NSGP Application

Welcome to Office of Emergency Management (idaho.gov)

File Submission Naming Convention:

IJ: FY2023_NSGP_S_ID_(Nonprofit name)_IJ
VA: FY2023_NSGP_S_ID_(Nonprofit name)_VA
Mission Statement on letterhead: FY2023_NSGP_ID_(Nonprofit name)_MS

2023 Nonprofit Security Grant Program (NSGP)

Investment Justification- the template provided is required to apply for NSGP

➢ Bonus review points (as in FY 22)
- Underserved Communities as determined by [The Social Vulnerability Index (SVI): Interactive Map | CDC](#)
- +10 points for 'high' SVI rating, +15 points for 'very high' SVI rating
- Most recent data, 2020, shows a high vulnerability index for Shoshone, Washington, Elmore, Gooding and Owyhee counties.

➢ Novice recipients receive +15 points

2023 Nonprofit Security Grant Program (NSGP)

Investment Justification- important information

➢ Latest version of Adobe Reader required
➢ Use 'save as' function to populate the IJ
➢ Browser guidance: Chrome- least friendly, Firefox most friendly

2023 Nonprofit Security Grant Program (NSGP)

❖ **NEW** Changes to Entity Administrator: On **March 3, 2023** only employees of an entity can hold the Entity Administrator role in SAM.gov.

On **April 4, 2022**, the unique entity identifier used across the federal government changed from the DUNS Number to the UEI number (generated by SAM.gov).

- Existing registered entities can find their UEI by following the steps here.

- New entities can get their UEI at SAM.gov and, if required, complete an entity registration. I manage an entity. What do I need to do?

For more information about this transition, visit SAM.gov or the Federal Service Desk, FSD.gov. You can search for help at FSD any time or request help from an FSD agent Monday–Friday 8 a.m. to 8 p.m. ET.

Not having a UEI does not prohibit a nonprofit from applying for NSGP, however an award will not be issued until the subapplicant has established a UEI.

2023 NSGP Review Process

SAA (initial review)

➢ Verify eligibility (IRS status, physical site/s)
➢ Validate organization type using mission statement (faith-based, education, medical or other)
➢ Review and score all complete applications
➢ Rank all applications by funding priorities (level of threat and proposed activities to ameliorate threat)

2023 NSGP Review Process

Timeline:

- ✓ Pre-award workshop for potential applicants: March 16, 2023 at 9 am
- ✓ *IJ submission to SAA deadline: Friday, April 14, 2023 by 5 pm MDT or 4 pm Pacific Daylight Time (PDT)*

- ✓ Submission email: **IOEMfinance@imd.Idaho.gov**

- ✓ SAA submission of funding priority slate to FEMA: May 18, 2023

- ✓ Awards announced no later than Summer, 2023

- ✓ Period of Performance begins September 1, 2023

2023 NSGP Resources

- ✓ FEMA FY23 NSGP Technical Assistance Webinar
  [Fiscal Year 2023 Nonprofit Security Grant Program Technical Assistance Webinar | FEMA.gov](#)
- ✓ Subapplicant Quick Start Guide
  [Fiscal Year 2023 Nonprofit Security Grant Program (NSGP) Subapplicant Quick Start Guide | FEMA.gov](#)

All required files are available on Grants.gov. Make sure to download the FY 2023 versions!

Questions:

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