



24/25 BRIC

Building Resilient Communities & Infrastructure Grant

GUIDELINES FOR SUBRECIPIENT APPLICANTS

**Sub-application Deadline into FEMA GO:
May 29, 2026**

STATE OF IDAHO

Brad Little, Governor

IDAHO OFFICE OF EMERGENCY MANAGEMENT BUREAU CHIEF

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BRANCH CHIEFS

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ADDITIONAL IOEM CONTACT INFORMATION

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All subrecipient guidance materials and IOEM contact information are located on the website at:
<https://ioem.idaho.gov/preparedness-and-protection/mitigation/>

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Notice of Funding Opportunity (NOFO)

In March 2026 the U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) issued the FY 24/25 Building Resilient Infrastructure and Communities (BRIC) grant, Notice of Funding Opportunity (NOFO) available for download here: <https://ioem.idaho.gov/fy-24-25-bric-nofo-announced/>

BRIC Program Rationale

The Building Resilient Infrastructure and Communities (BRIC) grant program makes federal funds available for hazard mitigation activities with the goal of lowering future disaster costs. It does so with a recognition of the need to upgrade and modernize the nation’s infrastructure against natural weather disasters, and of the need for natural hazard risk mitigation activities and resilience with respect to those hazards.

Significant Changes

- Hazard Mitigation Plan development is not allowed under the current NOFO
- No phased projects are not allowed under the current NOFO.
- Projects submitted for FY 24 BRIC will not be reviewed for award. Sub Applicants must re-apply under the current NOFO. Sub-applications for plan updates will not be considered.

Available Funding

Funding Category	Maximum Total Federal Cost Share for Idaho	
State/ Territory Allocation	\$2,000,000	Idaho will not be awarded more the maximum federal cost share across all sub-applications submitted in each category.
State Building Code Plus-Up	\$1,000,000	
Total Tribal Set-Aside	\$2,000,000	
Tribal Building Code Plus-Up	\$25,000,000	For more information reference page five of the NOFO.
National Competition	\$20,000,000 Projects with a federal cost share of over \$2,000,000 will be moved to the National Competition category.	Idaho can submit an unlimited number of hazard mitigation project sub-applications, each valued up to \$20,000,000 federal share to the National Competition.

Cost Share

- 75% federal and 25% non-federal.
- 90% federal and 10% non-federal for **small impoverished communities**.

Cost share is required for all sub applications funded under this program. Generally, the cost share for this program is 75% federal / 25% non-federal. For more information reference page 11-13 of the NOFO.

Eligible Sub applicants

- Communities
- Local governments
- Cities
- Townships
- Counties
- Special district governments
- Tribal Nations (including federally recognized Tribal Nations who choose to apply as sub applicants). Federally recognized Tribal Nations who wish to apply as sub applicants rather than as applicants directly to FEMA, must submit to their applicant agency.

Key Dates

March 25, 2026	FEMA Announcement (NOFO)
March 25, 2026	IOEM Announcement
April 9, 2026	FEMA GO Portal open
May 29, 2026	Last day for Sub-Applications to be submitted in FEMA Go Portal https://secure.login.gov/
June 1-5, 2026	Internal IOEM sub-application reviews
June 8-12, 2026	REVIEW Committee, Ranking and Selection of sub-applications
June 15-19, 2026	Application revision request sent to Sub-applicants
July 3, 2026	Application revisions due from Sub-applicants
July 9, 2026	IOEM State Application Submitted in FEMA GO - to allow for any technical issues FEMA suggests applications be submitted 2 weeks prior to the application period close date.
July 21, 2026	If IOEM is experiencing technical problems submitting IOEM State Application FEMA must be notified by 3 p.m. ET
July 23, 2026	FEMA Application Period closes 3 p.m. (EST)

Project Eligibility***Capability and Capacity-Building Activities***

- Activities that directly support infrastructure resilience
- Activities that are directly tied to specific infrastructure projects

Hazard Mitigation Plan development or updates, and project scoping activities not directly supporting a specific infrastructure project are **not eligible**

Hazard Mitigation Projects

Construction and infrastructure projects designed to...

- Increase resilience and public safety
- Reduce injuries and loss of life
Reduce damage and destruction to property, critical services, facilities and infrastructure (including natural systems)

from a multitude of natural hazards are eligible. Only infrastructure and construction projects that have at a minimum, a conceptual design are eligible.

Management Costs

Financial assistance to reimburse the recipient and subrecipient for eligible and reasonable indirect costs, direct administrative costs, and other administrative expenses associated with a specific hazard mitigation measure or project subject to applicable cost share requirements.

Buildings Code Plus-Up***State/ Territory and Tribal***

Eligible projects within this category include projects to carry out eligible building code adoption and enforcement activities such as

- Evaluate adoption and/or implementation of codes that reduce risk
- Enhance existing adopted codes to incorporate more current requirements or higher standards (excluding construction).
- Develop professional workforce capabilities relating to building codes through technical assistance and training.

For more information reference page 5 of the NOFO.

Tribal Set-Aside

Federally recognized tribal governments may apply directly to FEMA under the "Tribal Set-Aside" and "Tribal Building Code Plus-Up" as described in the 24/25 BRIC NOFO. For detailed information please refer to the FEMA FY 2024/2025 BRIC Funding Opportunity

<https://www.fema.gov/grants/mitigation/learn/building-resilient-infrastructure-communities>

National Competition

Projects with a federal cost share of over \$2,000,000 will be eligible in the National Competition Category. Projects in this category will be submitted to FEMA in competition with others in the nation. Sub-applications in the category can be valued up to \$20,000,000 federal share.

For more information reference page 28-31 of the NOFO.

Scoring Criteria

State Reviewing Criteria

A review panel of local emergency managers and state subject matter experts will be invited to review and score submitted applications. The following criteria will be scored:

- Will the project meet compliance with 44CRF206 and is listed in the local mitigation plan
- Does the project have an impact on life and property
- Does the project benefit an underserved population
- Does the project have a multi-hazard application
- Is there a National Environmental Policy Act (NEPA) consideration
 - <https://www.epa.gov/nepa>
- Does the project benefit FEMA Community Lifelines
 - <https://www.fema.gov/emergency-managers/practitioners/lifelines>
- Is the project feasible
- What is the benefit cost analysis (BSA) of the project
- Does the project support climate science
- Has the jurisdiction adopted building codes/standards
- What does the reviewer think the worth of the project is

Extraordinary Circumstances

Sub applicants must have a current FEMA approved mitigation plan at the time of application deadline and at the time of the award to receive BRIC project subawards; hazard mitigation plans that are approvable pending adoption are not sufficient.

The FEMA Regional Administrator may grant an exception to the plan requirement for sub applicants, including Tribal nations applying as sub applicants to a state or territory, in extraordinary circumstances when the appropriate justification is provided.

If FEMA grants an extraordinary circumstances exception, a local or tribal hazard mitigation plan must be approved by FEMA within 12 months of the award of the project subaward. The recipient must acknowledge in writing to the Regional Administrator that the jurisdiction will complete a plan within 12 months of the project subaward.

The recipient must provide a **Compliance Action Plan** for completing the local or tribal hazard mitigation plan, including milestones and a timetable, to ensure the jurisdiction will complete the plan in the required time. This requirement must be incorporated into the award. If a plan is not provided within this time frame, the project subaward will be terminated, and any costs incurred after notice of subaward termination will not be reimbursed by FEMA. FEMA must notify the recipient of the subaward termination. For more information on award termination, refer to the [HMA Guide, Part 8, L. Award Termination](#).

1. IOEM will facilitate sending a letter to the FEMA Region 10 BRIC team on behalf of sub-applicant outlining the extraordinary
2. The Region 10 BRIC team will review the request and follow up with IOEM with any questions or concerns.

3. When the subgrant is awarded, a special condition will be included for the requirement of an approved Hazard Mitigation Plan within 12-months of the project obligation for funding.

Program Specific Unallowable Costs

All costs charged to federal awards (including both federal funding and any non-federal matching or cost sharing funds) must comply with applicable statutes, rules and regulations, and policies, this NOFO, and the terms and conditions of the federal award. They must also comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2C.F.R. Part 200 unless otherwise indicated in the NOFO or the terms and conditions of the federal award. This includes, among other requirements, that costs must be incurred and products and services must be delivered within the budget period. 2 C.F.R. § 200.403(h) (referring to budget periods, which for FEMA awards is the same as the period of performance). The following identifies a list of activities for which a recipient may not use federal funds and any cost sharing or matching funds under federal awards:

- Matching or cost sharing requirements for other federal grants and cooperative agreements (see 2 C.F.R. § 200.306)
- Lobbying or other prohibited activities under 18 U.S.C. § 1913 or 2 C.F.R. § 200.450
- Prosecuting claims against the federal government or any other government entity (see 2 C.F.R. § 200.435) See subsections below for information on any other funding restrictions.

Navigating FEMA GO

Watch Navigating FEMA GO: BRIC and FEMA Training video

<https://ioem.idaho.gov/preparedness-and-protection/mitigation/>

- If you do not have a FEMA GO account, please register at
- <https://secure.login.gov/>
 - Organizations are entered into FEMA GO using SAM.gov information
 - New users should register at FEMA GO
 - Once registered please let your assigned Mitigation Project Manager know. IOEM can go in and approve the user request
 - To delete a user there must be two contacts listed

How to Apply

Log into FEMA GO

- If you do not have a FEMA GO account, please reach out to your IOEM Mitigation Project Manager based on your jurisdiction as referenced above.

Select “**Fiscal Year 2025 Building Resilient Infrastructure and Communities**” select

“Start **Sub**application”

- If you have already started a sub-application, please do not make a duplicate.
 - Click the “My subgrants” header to view and continue editing previous applications.

Complete and verify sub-applicant information (UEI numbers, etc.)

- **NOTE** - Choose “No – Program is not covered” for the question “Is applicant subject to review by Executive Order 12372 Process.”

Complete and verify Point(s) of Contact information

Communities – select “Find Communities button”

- Search for jurisdictions participating in the project
- **NOTE** – Verify that the US Congressional District is correct

Mitigation Plan

- **NOTE** – Sub-applicants may be required to provide information on the state mitigation plan.
 - Select “State Mult Hazard Mitigation Plan – (Standard) Plan Approval Date: October 13, 2023
- Under “Please provide any additional comments below”
 - Describe how your application is going to relate to the mitigation plan.
 - Is your project referenced in the plan as a mitigation action?
 - Is your project in direct support of a goal or objective in the plan?
- Under “Attachments”
 - If you’d like to reference a section or a page from your Mitigation plan, upload those pages only rather than the whole plan.

Scope of Work

- Sub application title
 - Choose from the drop-down menu
- Activities
 - “Activity types” and “sub-activity types” will change based on the sub application title. Please verify the appropriate sub-application title is chosen.
- Geographic areas description
 - Describe the area of the specific project and the communities impacted.
- Hazard Sources
 - Select the hazards that this project will mitigate.
- **NOTE** – Scope of work section is brief. If available, consider attaching a more detailed scope of work.

Schedule

- Upload tasks as appropriate for the project
- Under “Estimate the total duration of your proposed activities (in months)” **do not include more than 36 months.**

- The period of performance for this HMA grant is 36 months.
- **NOTE** - Project start date should be 12-18 months after prospective application submission.

Budget

- Begin cost estimate and input budget items
- “Program income” – income as a result of the project
 - This section is often left blank. If you have concerns, please reach out to your IOEM Mitigation Program Manager.
- **NOTE** – Consider attaching a more detailed budget. Please reach out to your IOEM Mitigation Program Manager for templates.
- Non-federal Funding Source (Match)
 - **NOTE** – sub-applicants should have a match commitment letter at the time of application.

Assurances and certifications

- SF-LLL: Disclosure of Lobbying Activities
 - **NOTE** - If the sub applicant does not plan on lobbying, please check the box next to “The applicant is not currently required to submit the SF-LLL.

For more information, reference the link below to watch a video outlining the application process.

[Navigating FEMA GO: BRIC and FMA Training - IOEM](#)

Quarterly Reporting

Subrecipients must submit quarterly reports to IOEM throughout the period of performance (POP) as described below:

Reporting Period	Report Due Date
October 1 – December 31	January 15
January 1 – March 31	April 15
April 1 – June 30	July 15
July 1 – September 30	October 15

Definitions

“Directly supporting Critical Infrastructure” - activities that have a clear, immediate, and primary purpose of improving, protecting, or enabling the construction, resilience, or operation of critical infrastructure systems (such as transportation, utilities, water, wastewater, communications, public buildings, or other critical facilities).

“Infrastructure” - critical physical structures, facilities, and systems that provide support to a community, its population, and its economy. This includes natural systems.

“Small Impoverished Communities” - defined at [42 U.S.C. § 5133\(a\)](#) meeting the following criteria are eligible for an increase in cost share up to 90% federal / 10% non-federal:

- of 3,000 or fewer individuals identified by the applicant that is economically disadvantaged, with residents having an average per capita annual income not exceeding 80% of the national per capita income, based on the best available data.
- For more information reference page 12 of the NOFO.

Resources

FEMA GO <https://secure.login.gov/>

Grants.Gov <https://grants.gov/search-results-detail/361620>

FEMA GO User Manual Sub-Application Development
<https://ioem.idaho.gov/grants/non-disaster-grants/building-resilient-infrastructure-and-communities-bric/>

FEMA GO Resource Library <https://www.fema.gov/grants/guidance-tools/fema-go/library>

IOEM Mitigation BRIC <https://ioem.idaho.gov/fy-24-25-bric-nofo-announced/>

Hazard Mitigation Grant Training Video: Navigating FEMA GO:
<https://ioem.idaho.gov/preparedness-and-protection/mitigation/>
Will reference 2024 but still valid for 24/25 BRIC

IOEM Mitigation group email ioemmitigation@imd.idaho.gov

Appendix 1 Monitoring IOEM will perform periodic reviews of the subrecipient performance through conducting monitoring visits based on a schedule. Monitoring includes both desk reviews, onsite visits and virtual/ phone calls for technical assistance.

These reviews may include, but are not limited to:

- Comparing sub award activities to the approved projects
- Confirming compliance with 2 CFR § 200.332
- Confirming compliance with:
 - Grant Assurances
 - Information provided on the Performance Reports
 - Reviewing and monitoring financial and administrative records
 - Inventory management (equipment)
 - Compliance with training/exercise requirements
 - Compliance with grant requirements, state requirements and the terms and conditions of the subaward agreement.

Appendix 2 Closeout The State will close a subrecipient award after:

- ❖ Receiving a final Performance Report indicating that all approved work has been completed, and all funds have been distributed.
- ❖ Completing a review to confirm the accuracy of reported information
- ❖ Reconciling actual costs to awards, modifications and payments.

At closeout, the sub award may be amended to reflect actual funds expended.