



4040 W. Guard Street Boise ID 83705 P: 208 422-3040 www.bhs.idaho.gov

Meeting Minutes

November 14, 2012

A meeting of the Idaho Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field, Idaho Military Division, 4040 Guard St Boise ID 83705 Building 600 Auditorium. Acting Chairman Lorin Nielsen called the meeting to order at 9:10 a.m. Attendees and guests introduced themselves. A quorum was present.

Members Present:

- Acting Chairman, Lorin Nielsen, Idaho Association of Sheriffs & DIGB 5 Chair
- Brad Richy, Idaho Bureau of Homeland Security
- Elizabeth Conner-Proxy for John Evans, Idaho Association of Cities
- Bryan Smith – Proxy for Greg Laragan, Idaho Transportation Department
- Steve Politsch, Bureau of Land Management – Proxy for Mike Candelaria
- Dennis Godfrey, Caribou County Public Safety– Proxy for David Gates, DIGB 5
- Michele Carreras, Department of Health and Welfare (Via Bridge call)
- Don Gardner, DIGB 2, Clearwater County (Via Bridge call)
- Marv Hagedorn, State Representative (Via Bridge Call)
- Darby Weston, DIGB 3, Ada County Paramedics
- Gene Ramsey, DIGB 4, Blaine County Sheriff's Office
- Jerry Goetz, Federal Law Enforcement
- Joel Eilers – Proxy for Jay Christensen, Idaho Department of Corrections
- Dave Davis, DIGB 6, Madison Fire Department
- Mark Wendelsdorf, Idaho Fire Chiefs Association
- Russ Roper, Idaho Chiefs of Police
- Stan Passey – Proxy for Col Russell, Idaho State Police

Others Present:

- Bruce Bowler, Madison County
- Todd Herrera, Canyon County Sheriffs Office
- Adam Warr, Idaho Attorney General's Office
- John Kindred, Madison County Sheriff
- Craig Reine, ICE, DHS
- Stephen O'Meara, AdaWeb
- Ben Ealey, AdaWeb
- Len Humphries, Fremont County Sheriff's Office

- Clark Rollins, Idaho State Police
- Greg Newberry, Source Capital
- Brad Hufford, Bureau of Homeland Security
- Matt Howarth, Motorola
- Nicola Jansen, Ada County Sheriff's Office
- Stephen O'Meara, Ada County Sheriff's Office
- Robert Hugi, Idaho Statewide Interoperability Coordinator (SWIC) (Via Bridge call)
- Bob Wells, Idaho Bureau of Homeland Security
- Judy Nuxoll, Idaho Bureau of Homeland Security

Welcome/Introductions

Sheriff Lorin Nielson, Acting SIEC Chair

Lorin Nielson explained that the former chairman, Mark Lockwood has retired from his position as police chief of Sandpoint, Idaho which left a vacancy. Montpelier Police Chief Russ Roper currently is representing the Idaho Chiefs of Police.

Review & Approve September Minutes

Acting Chair Nielsen asked for a review of the September 27, 2012 draft minutes.

MOTION: To approve September 27, 2012 draft minutes as written. Darby Weston moved; Dave Davis seconded. The vote was unanimous.

Introduction of Deputy Attorney General

Adam Warr

Adam introduced himself and pointed out that he is a resource for the SIEC and is available to advise agencies in regard to legal issues. He also represents the Military Division and the ECC. He plans to use this time at each meeting to go over responsibilities that are affiliated with holding meetings. Today I will talk about the open meeting law. The office of the Attorney General has several pamphlets available and I have the one dealing with the open meeting law. The purpose of the law is to allow the public the opportunity to take part in meetings and be involved in any decision-making process. The entire statute for the open meeting law is contained in this pamphlet. There is a checklist of items required in advance of the meeting to comply. Executive sessions are allowed in which the public is not invited. There are consequences for not complying with the open meeting law, if a complaint is brought forth, the Council has 14 days to respond. The meeting may be declared void along with any decisions made. The law is intended to maintain transparency in exchange of information when a decision is in question. Every year, every lobbyist must register with the Secretary of State and declare who all their clients are.

Line of Succession Brief

Bob Wells

The line of succession under the current rules comes from the Governor's office in regard to the SIEC members. The Governor's office has all the paperwork for all those who have not been reappointed, whose terms have lapsed and are being reappointed as SIEC members. Chief Roper's appointment is inbound and is now the acting member until the Governor's office makes an official appointment. All members have 4 year terms and were appointed at different dates,

several of you are current, there are several who are not current. Those of you who are not current will be appointed for another 4 years. The nominations for Chairman come from this body and in the next 2 month period, you will have the option to nominate a member or you can self nominate. The Governor would like to have at least 3 nominees from which to consider.

Announcement of Nominations – November to January

Lorin Nielsen

Lorin asked for a motion to set aside some money to purchase a plaque for former Chairman Mark Lockwood for his years of service and contribution to the SIEC since he has retired. Bob Wells offered to have BHS head up that project.

Motion: To purchase a plaque for former Chairman Mark Lockwood. Mark Wendelsdorf moved; Darby Weston seconded. The vote was unanimous.

Lorin went on to say funding for this organization through the grant system with Homeland Security will end officially on December 31st, 2012. There are no funds to carry forward after that date. That does not mean that the organization will become null and void but it does mean that those funds will end this year. There is an opportunity to ask for an extension but even that will end in May of 2013. So with that in mind, as we are reorganizing, we first need to present up to three names for consideration for the chairmanship to the Governor. We have the option of putting forth nominations here at this meeting or taking some time to think about it and address it at the meeting on January 24th, 2013 for both the chairman and the vice-chair positions.

Stan Passey, proxy for Jerry Russell with the Idaho State Police suggested that those attending the meeting as proxies need to convey the options to the primary voting member since there are a number of proxies sitting in today. Jerry Goetz with the FBI feels that rather than nominating someone, it would be best if anyone is interested in either position, they should self-nominate thus declaring their interest in taking on the position and involves time to dedication. Lorin agreed that the position would require someone with both the interest and background also, and pointed out that the Governor appoints the chairman and the council members choose the vice-chair. Steve Politsch, Bureau of Land Management – Proxy for Mike Candelaria asked Lorin if he was interested in the position of Chairman and Lorin stated he would be interested but if someone else is interested, he would welcome that also. Dennis Godfrey, DIGB5 brought up title 46 -1209 and quoted that as “the governor shall appoint a chair and the council shall elect a vice-chair”.

Steve Politsch, proxy for Mike Candelaria recommended that the council send Lorin Nielsen’s name to the governor for the position of SIEC chair. Dennis Godfrey seconded.

Stan Passey, proxy for Jerry Russell recommended that those who were attending as proxies have a chance to discuss these issues with the primary council members before more recommendations are made. Elizabeth Conner, proxy for John Evans seconded.

Steve Politsch expressed his concern about not getting recommendations to the governor’s office in a timely manner.

Bob Wells suggested having an emergency meeting via conference call to discuss this issue.

Motion: For all further nominations be withheld until the January meeting. The motion died.

Motion: To allow letters of interest be submitted to the Colonel by close of business Friday, December 14th, 2012. Mark Wendelsdorf moved; Darby Weston seconded. The vote was unanimous.

Lorin Nielsen indicated that we, the council by statute, are obligated to elect a vice chair and asked if the members were ready to move on that subject. Jerry Goetz suggested waiting until the January meeting after the Chair has been appointed.

Motion: to delay the election of the vice chair until the chair has been named. Jerry Goetz moved, Dennis Godfrey seconded. The vote was unanimous.

Financial Update

Brad Hufford

The current grant that the SIEC has is the Interoperable Emergency Communications Grant Program (IECGP) which began in 2010. We are well along into the grant. The budget for IECGP, fund 5000, the BHS portion is \$39,800. Eighty percent of that needed to be passed through to the local government. Under fund 7000, which is the subgrantee portion, \$227,920 is the SIEC portion. The M designation in MSIEC 10 indicates that this is the separate fund for SIEC. This allows for the SIEC to receive funds, manage funds and conduct business. Then we look at the object class, under 4000 was for personnel. The original budget for personnel was \$153,680 for the SIEC project manager and her assistant. The object class for operating is 5000, \$74,200 has been spent for operating. There is about \$15,700 in personnel expenses leaving \$137,000 available balance. Of the \$74,000 in operations, about \$15,000 were spent on operating leaving an available balance of \$58,000 for a total balance of \$196,594. That is a general overview from a funding perspective.

The biggest objective listed on the IECGP application that was sent to the Federal Government was Governance Planning Coordination. The next items were training and exercise coordination along with personnel cost for the program manager and personnel cost for the SWIC. Goal two was to have an interoperable plan across the state. If the commission chose to change what they said they were going to do, there is a process for that. We may write up a new investment justification changing our goals and budgets and send that back to the office of Emergency Communications. If they approve it, it can be changed and move forward. Lobbying with grant money is specifically prohibited by law.

The SIEC sunset was originally set for the end of this year. There is an option to extend the grant to the end of May in order to complete the grant goals.

Adam Warr asked for a timeline on the extension, Brad said it could be completed within 30 days. Darby Weston asked about personnel funds, Brad answered that those funds could be moved to another area. Lorin Nielsen asked if there was a possibility of procuring another grant for SIEC, Brad said that dollars for grants are significantly reduced so that is not an option. We have a 90 day closeout period. The Office of the Inspector General intends to do an audit on this grant. Dennis Godfrey inquired about the personnel dollars and Brad said that it could be moved into contractual and hire someone to do the closeout on the grant. Don Gardner suggested that we put together a team to plan expenditures to complete goals within the closeout period.

Brad Richey commented that there are a lot of requirements in the grant that have not been met and there is a short timeline to accomplish the requirements. He would highly encourage that a group be put together expeditiously with a goal of meeting the guidelines of the grant.

Discussion ensued over prioritization of tasks to be completed before the grant ends and pitfalls that could occur.

Motion: To apply for an extension from December 31, 2012 to the maximum extent of time to meet the goals of the grant. Steve Politsch moved, Gene Ramsey seconded. The vote was unanimous.

Outreach Report

Matt Howarth

Teresa Baker was scheduled to present an update on the outreach subcommittee. Due to illness, she was not attending the meeting but sent printouts for members to review. In her absence, Matt Howarth with Motorola stated that he has worked with the subcommittee from the beginning of the SIEC. He has worked with Greg Laragan, Stan Passey, Michele Carreras, Teresa Baker and Robert Hugi to develop this informational packet to help address the sustainable funding legislation. The proposed legislation would ask to increase charges that the counties collect to sustain the SIEC. Chair Nielsen was doubtful that legislation would be passed this session.

District Reports

DIGBs 1-6 DIGB Chairs (5 minutes each) 1 Mark Lockwood (Proxy for John Specht), 2 Don Gardner, 3 Nicola Jansen (Proxy for Darby Weston), 4 Gene Ramsey (Proxy for Kevin Halverson), 5 Loren Nielsen (Proxy for David Gates), 6 David Davis

DIGB1 – No report.

DIGB2 – Don Gardner - We had a special DIGB meeting in October, Mark Lockwood attended and gave this same presentation at the meeting. It didn't go over very well. There were a lot of unanswered questions. We had an exercise in Moscow with the SWIC, a lot of good things came out of that and with that, we will be able to finalize our TICP.

DIGB3 - Darby Weston – Nothing to report.

DIGB4 – Gene Ramsey (Proxy for Kevin Halverson) Matt Howarth came to DIGB4, he gave the PowerPoint presentation there though the attendance was slight.

DIGB5 –Dennis Godfrey – We are working on our DIGB plan and feel that we are making progress. There is an upcoming fire chiefs meeting in Moscow and we did vote in our last meeting to get together with DIGB6 to discuss our interoperability.

DIGB6 – Dave Davis – We have a DIGB meeting planned in 2 weeks.

Open Comment Period

Bruce Bowler expressed frustration over the lack of follow through on program management.

Gene Ramsey asked Todd Herrera to comment on narrow banding. Todd would like to push for completion similar to that of Louisiana which is to press the date out to 2024. Lorin suggested that this be presented as an agenda item at the next meeting.

Adjourn

MOTION: Lorin Neilson moved to adjourn the meeting, Greg Laragan seconded. The motion passed unanimously.

Next Meeting – January 24, 2013 0900-1200 Hrs Location: Idaho Military Division Gowen Field 4040 Guard St Boise ID 83705 Building 600 West Wing - Joint Conference Room, Basement