

### 360. MINIMUM STANDARDS FOR CONTINUING TRAINING.

IDAHO ADMINISTRATIVE CODE

IDAPA 11.11.01 - Rules of the Idaho Peace

Idaho State Police

Officer Standards & Training (POST) Council

Section 361 Page 68

### 361. REQUIREMENTS.

To retain certification, from and after January 1, 2004, every peace officer and county detention officer appointed by an agency must satisfactorily complete forty (40) hours of continuing training related to law enforcement every two (2) calendar years beginning January 1 following the date the officer was certified. The continuing training completed does not have to be POST-certified training. (4-6-05)

**To retain certification, from and after July 1, 2016, every emergency communications officer appointed by an agency must satisfactorily complete forty (40) hours of continuing training related to public safety telecommunications every two (2) calendar years beginning January 1 following the date the emergency communications officer was certified. The continuing training completed does not have to be POST-certified training.**

### 362. DOCUMENTATION.

01. Submission of Written Certification. In January of each year, the law enforcement agency head shall submit written certification to the Council of the number of hours of continuing training each officer within their agency has completed during the previous calendar year. (4-7-11)

In January of each year, the agency head shall submit written certification to the Council of the number of hours of continuing training each emergency communications officer within their agency has completed during the previous calendar year.

02. No Credit on POST Training Record. The Council shall accept written certification from the agency head as proof that an officer or emergency communications officer has satisfactorily completed the required forty (40) hours of continuing training every two (2) calendar years. However, no officer or emergency communications officer shall be awarded training hours on their POST training record for any training completed which has not been certified by the Council as set out in Sections 281 through 311 of these rules. (4-7-11)

03. Non-Compliance With Continuing Training Requirement. Any peace or county detention officer or emergency communications officer out of compliance with the continuing training requirement shall be notified in writing, along with their agency head. After notice and an opportunity to be heard, if compliance is still not achieved, the Council may suspend the officer or emergency communications officer's certification, which shall be immediately restored as soon as compliance is achieved. (4-7-11)

04. Exception for Active Duty Military Service. The two (2) calendar year continuing training period shall be tolled during a peace or county detention officer or emergency communications officer's active duty military service, and shall recommence upon their return to same duties with their appointing agency. The appointing agency shall complete and submit to the Council a Notice of Separation/Change in Status form designated by the Council upon the officer or emergency communications officer's departure from and return to the agency. (4-7-11)

### 363.RECORDS.

01. Training Course. A file on each continuing training course completed must be maintained by the agency and must be readily available to the POST Council. The file must include: (4-6-05)

- a. The name of the course provider; (4-6-05)
- b. The name and resume of the course instructor; (4-6-05)
- c. The course learning objectives; (4-6-05)
- d. The course schedule listing the number of instructional hours; (4-6-05)
- e. The number of continuing training hours awarded; (4-6-05)
- f. The attendance policy, attendance rosters, and the methodology for ascertaining and validating trainee attendance and participation; and (4-6-05)
- g. The names of the trainees completing the course and the date they completed the course. (4-6-05)

02. College Course. An officer or emergency communications officer fulfilling the continuing training requirement by successfully completing a college course must provide a transcript from the college to the appointing agency. The transcript must be maintained by the agency and must be readily available to the POST Council. (4-6-05)