

FUNCTIONAL RESPONSIBILITIES

- A. The **COMMUNICATIONS MODERATOR** is the Bureau of Homeland Security (BHS) Hazmat Duty Officer initially contacted from State Communications (StateComm) by pager. The Communications Moderator will evaluate available information, consult with bridge participants and classify the incident to determine the required notification category as per the Initial Notification Procedure (page iv) and will moderate any conference calls made during the incident. The Communications Moderator, in coordination with the Incident Commander may request on-scene response by an Idaho Hazardous Materials Regional Response Team (RRT), Department of Energy (DOE) radiological assistance program (RAP) with concurrence from Department of Environmental Quality (DEQ) support personnel, adjacent state emergency response team, or other emergency response resources. If requirements for technical evaluation and assistance require the full attention of the communications moderator, he or she may delegate facilitation of the communication process to the Communication Specialist. The Communications Moderator must have training at least to the Hazardous Materials Operations Level.
- B. The **COMMUNICATIONS SPECIALIST** is the StateComm person responsible for notifying response agencies upon notification of a hazardous material incident. The Communications Specialist will also maintain the communications bridge throughout the incident. The Communications Specialist may be asked to facilitate communications on the bridge during periods when the Communications Moderator must devote full attention to technical evaluation and assistance. Facilitation includes assuring discussion proceeds in an orderly fashion so that appropriate agencies (according to this Plan) have the opportunity to obtain information and provide input.
- C. The **ENVIRONMENTAL COORDINATOR (EC)** will be responsible for coordinating the environmental support personnel at the scene to include investigation and remediation. This is typically a DEQ representative but may be an Environmental Protection Agency (EPA) representative upon request from DEQ. The EC will report to the Incident Commander. The DEQ Environmental Coordinator will be appointed by the DEQ and at the request of Incident Command serve as the Environmental Unit Leader. The EC is responsible for coordinating with appropriate state and federal agencies, adjoining states and Canada when appropriate.
- D. The **ENVIRONMENTAL LIAISON** is the regional on-call DEQ representative. The Environmental Liaison will receive the initial call from StateComm and coordinate DEQ environmental support with the Incident Commander. The Environmental Liaison may arrange for a DEQ Environmental Coordinator or Environmental/Radiological Support Personnel from the affected DEQ region to assist the Incident Commander.
- E. The **RADIATION SUPPORT PERSONNEL** will assist and support response personnel during radiological incidents. Radiation Support Personnel will be provided by DEQ, and will receive notification from StateComm of all incidents involving radioactive materials. At the request of the Incident Commander, Radiation Support Personnel may deploy to an incident involving radioactive materials. Radiation Support Personnel will report to the Incident Commander.
- F. The **ENVIRONMENTAL SUPPORT PERSONNEL** are DEQ personnel who perform investigations, assessments and monitoring tasks. These workers initially report to the Incident Commander. DEQ personnel may also be involved with containment or cleanup operations if properly trained and equipped.

- G. The **IDAHO HAZARDOUS MATERIALS REGIONAL RESPONSE TEAMS (RRT's)** are trained and equipped for response to hazardous materials/Weapons of Mass Destruction (WMD) incidents. These six teams will take actions necessary to control and contain any hazardous materials release, and to mitigate hazards to the public and the environment. The RRT's are under the authority of the Incident Commander. If requested, they may provide technical guidance to the Incident Commander; however, this option does not release local response agencies from their liability to provide response functions. The RRT leader will participate in the initial call with the Communication Moderator, the Incident Commander, DEQ, local Health District, and additional agencies as deemed necessary.
- H. **INCIDENT COMMAND** will be in charge of all efforts at the scene. Normally, Incident Command will be the designated local response agency official such as a fire chief, EMS manager, sheriff or police chief, or Idaho State Police (ISP). A local jurisdiction, based on its local plan and resource assessment, may request that ISP assume incident command particularly for incidents on interstate, U.S., and state numbered routes including rights-of-way. Incident Command will be responsible for on-site communications and information releases to the public or press, enforcement investigation and traffic control. Local fire departments are responsible for fire suppression but should coordinate activities with the Incident Commander.
- I. The **IDAHO STATE ON-SCENE COORDINATOR (SOSC)** will facilitate the formation of a unified command during a significant incident. Under Unified Command, the Idaho SOSC can assist by acquiring resources, advising on response issues, and coaching the jurisdiction in overall scene management. The SOSC will coordinate with responding state agencies and be the principal state spokesperson in the unified command as an advocate for all state interests. In this role, the SOSC effectively represents the interests of the state of Idaho and its citizens. The Idaho SOSC will be appointed by the Idaho Adjutant General, Chief of the BHS.
- J. The **LOCAL EMERGENCY RESPONSE AUTHORITY (LERA)** will respond to a hazardous materials incident within its jurisdiction in a fashion consistent with this plan and with Chapter 71, Title 39, Idaho Code. (See Pages 4-1 thru 4-6).
- K. The **PUBLIC INFORMATION OFFICER (PIO)** is responsible for the transfer of information to other agencies, the public, and/or the news media during the response phase of an incident. The PIO is the designee of the Incident Commander.
- L. The **LIAISON OFFICER** is the point of contact for assisting and coordinating outside agencies that want information about the incident. If the Incident Commander has not identified a Liaison Officer or does not have the personnel to staff the position, the Communications Moderator should offer to provide a qualified Liaison Officer. All state agency communications concerning the incident will be through the Liaison Officer.
- M. The **TRANSPORTATION ENFORCEMENT COORDINATOR (TEC)** is responsible for the collection of appropriate investigation information for the support of possible civil and/or criminal procedures. The TEC is appointed by and is responsible to the Incident Commander. The TEC will have the training and authority to enforce the motor carrier regulations, and should come from the ranks of the ISP for incidents on interstate, U.S. and state numbered routes including rights-of-way.
- N. The **LAW ENFORCEMENT COORDINATOR (LEC)** is responsible for assisting and coordinating law enforcement issues with local jurisdictions and the Federal Bureau of Investigation (FBI). The LEC is appointed by and is responsible to the Incident Commander. The LEC will have the training and authority to enforce Idaho criminal statutes, and should come from the ranks of the ISP Investigations.