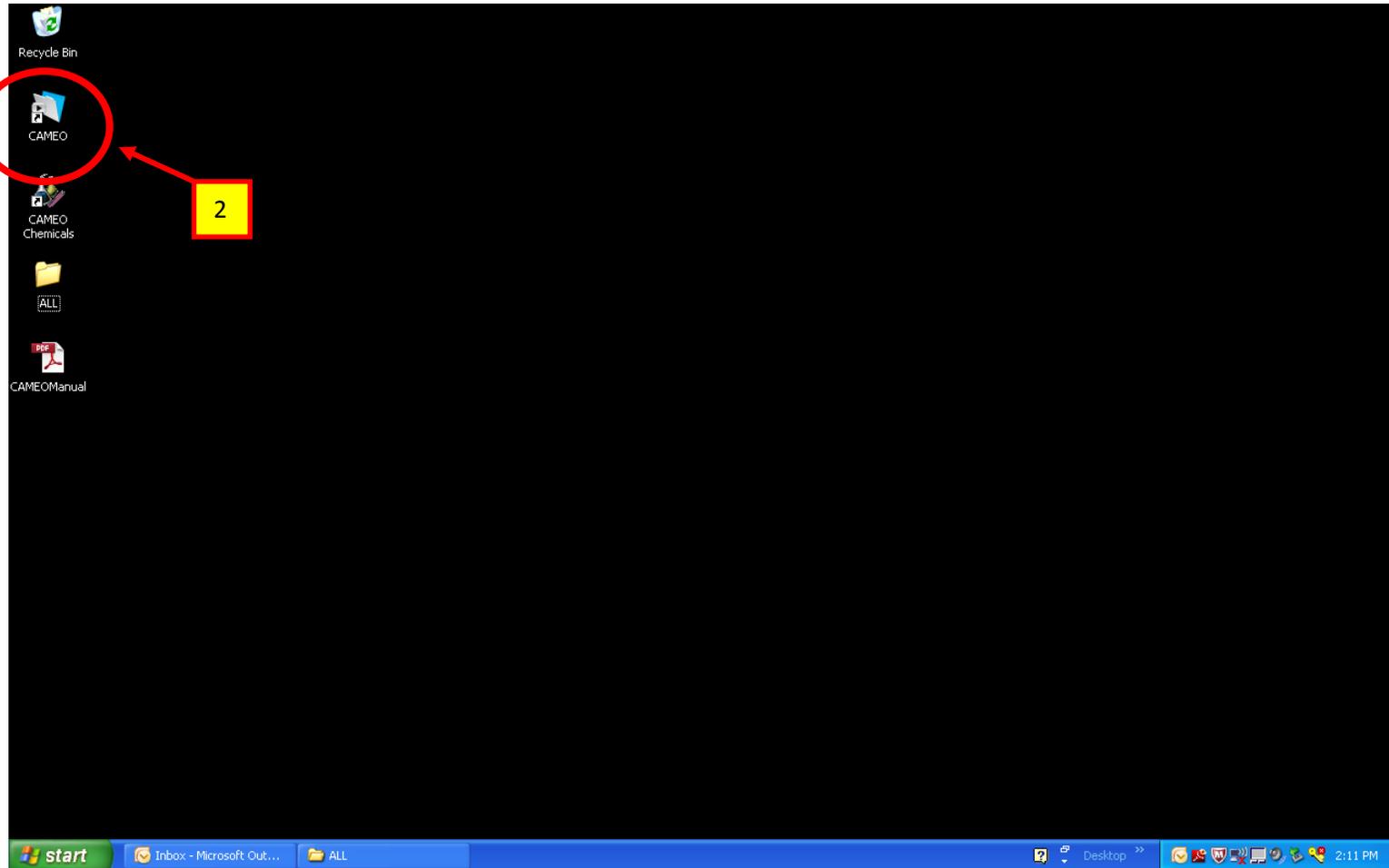
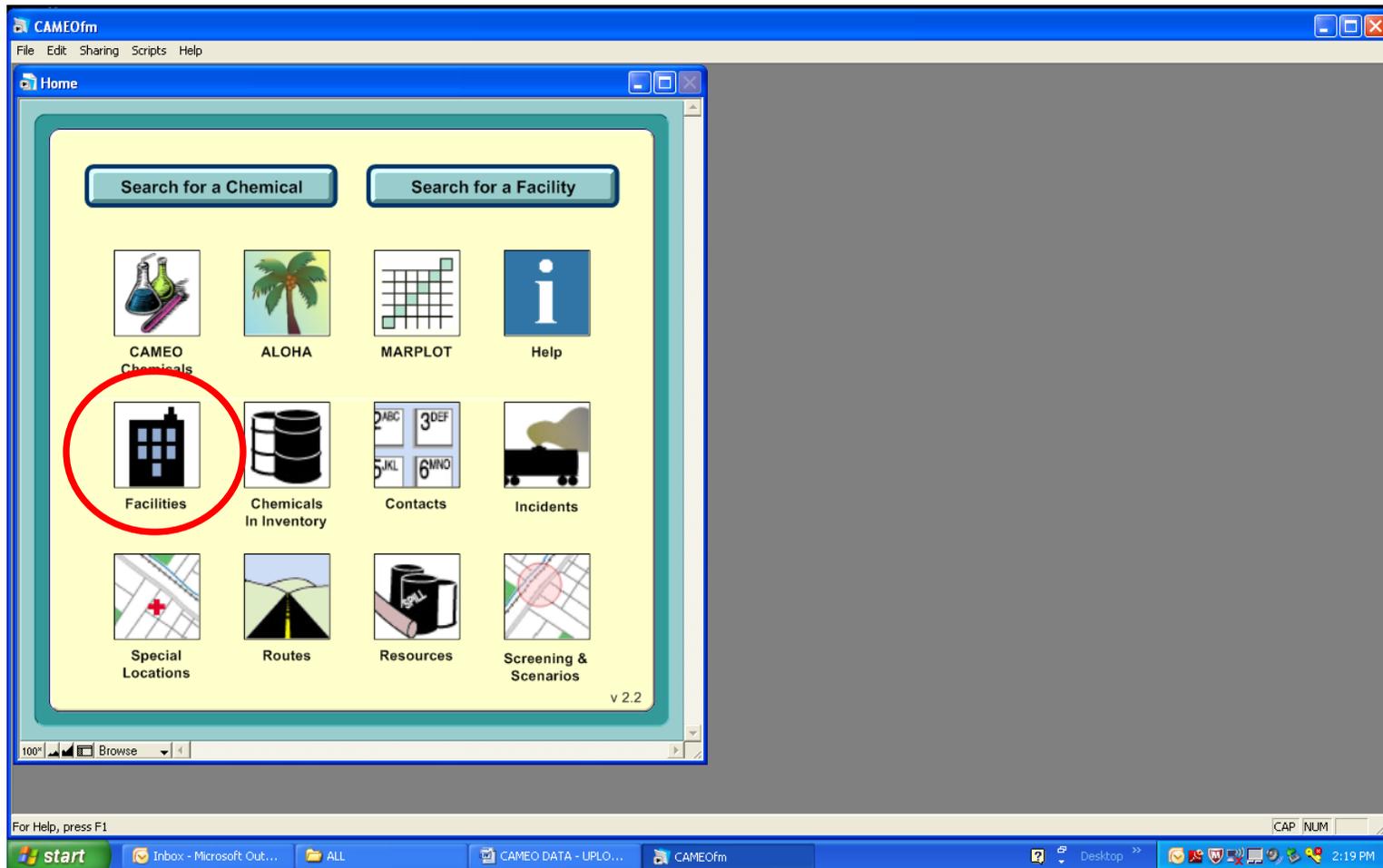


Uploading TIER II Data from CD to CAMEO

1. Install the CD provided by the Bureau of Homeland Security
2. Double click the CAMEO “shortcut” icon on your desktop (or open it from your Program Menu”

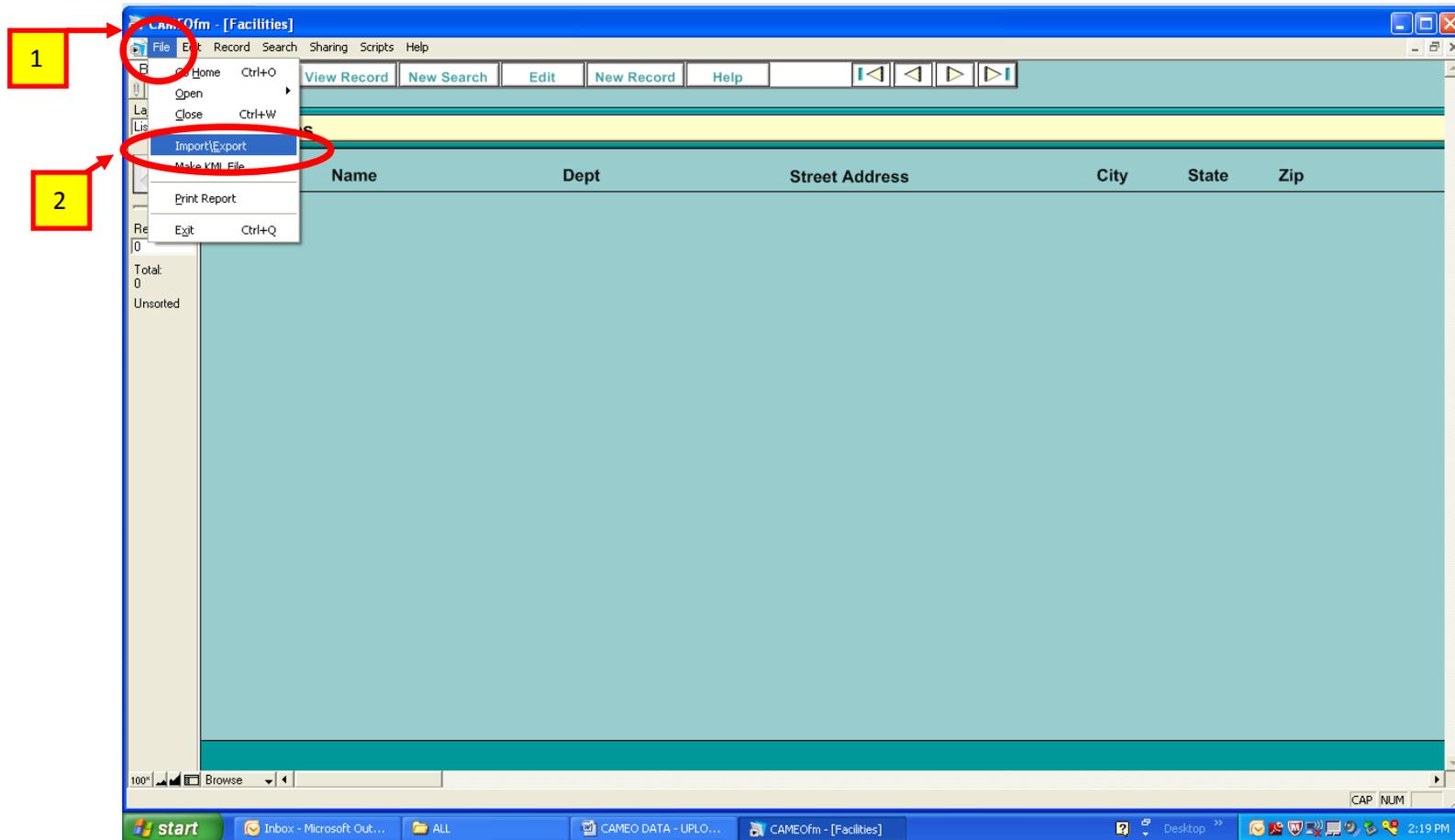


Select the "Facilities" option from the main CAMEO pop-up

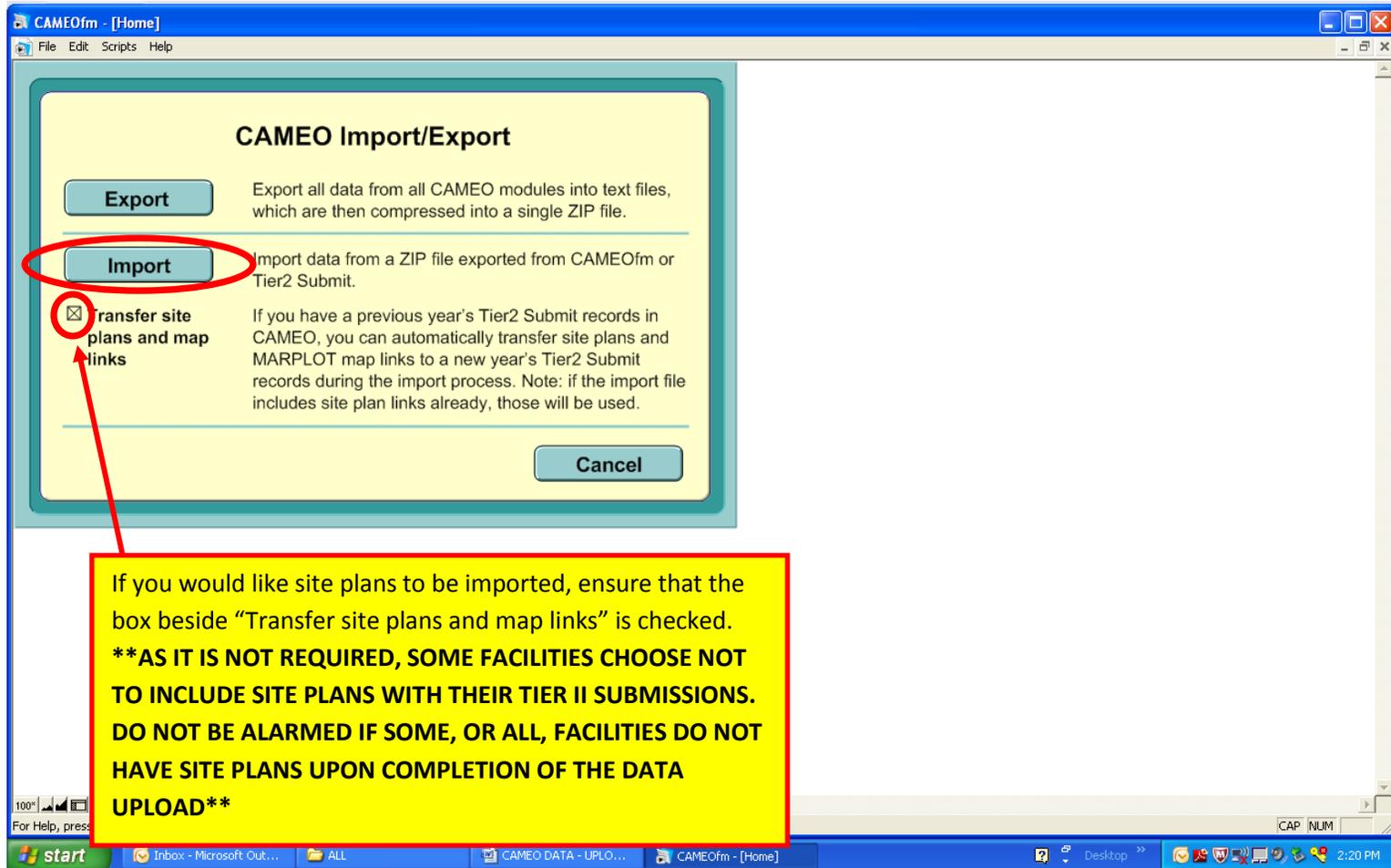


When the Facilities screen opens:

1. Choose "File" from the toolbar
2. Select the Import/Export option

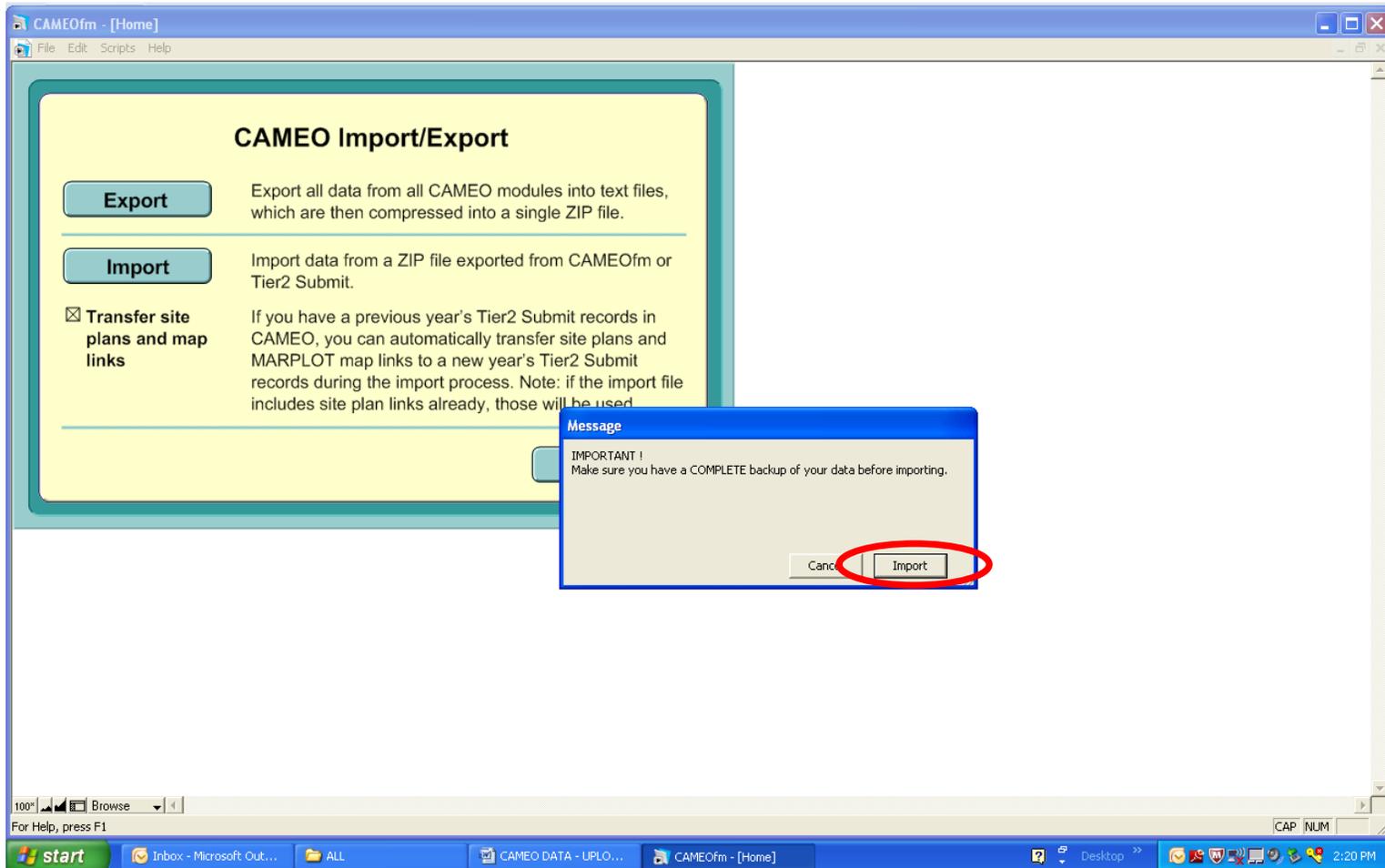


The CAMEO Import/Export screen will appear; Select "Import"

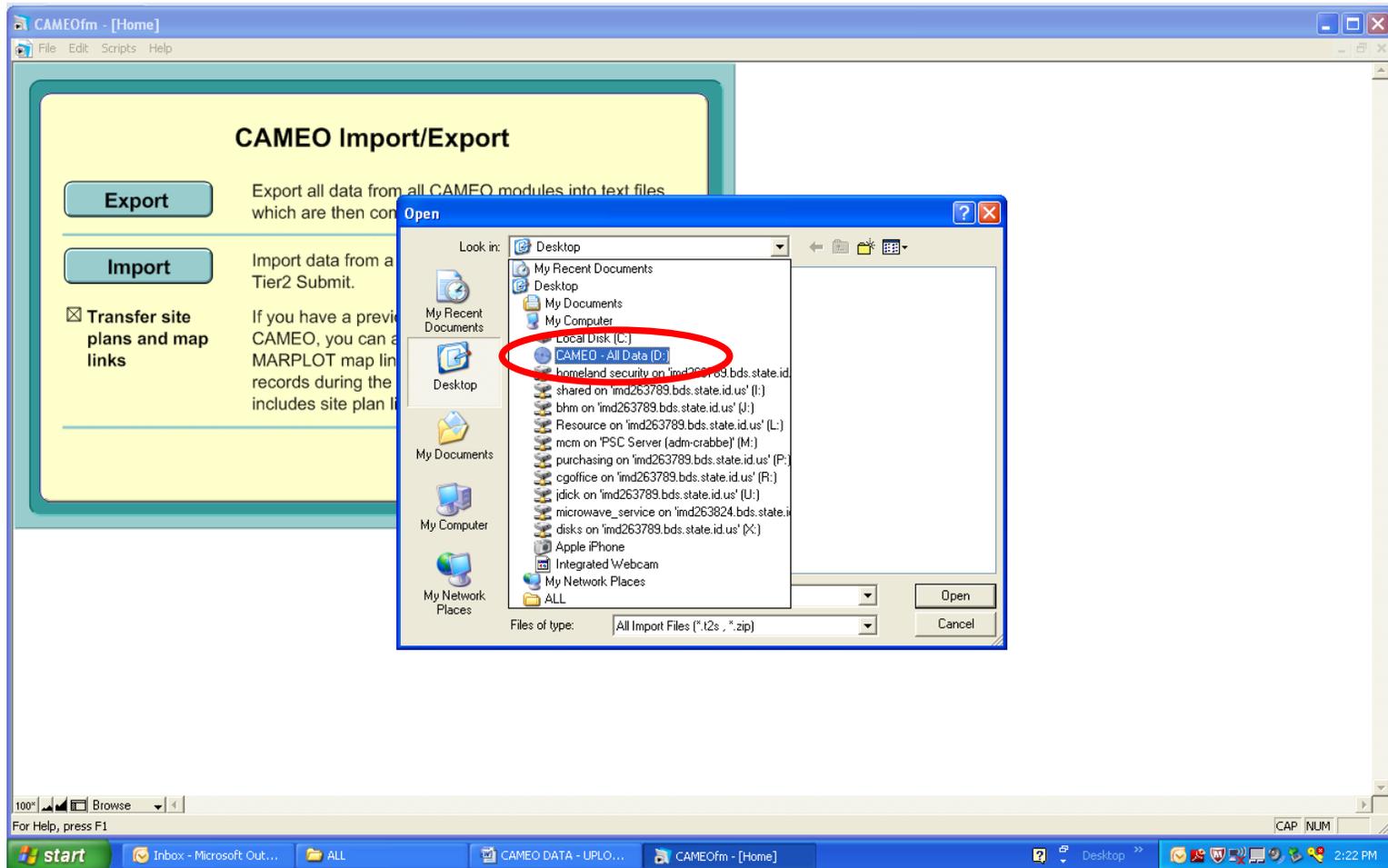


Review the warning regarding a complete backup. ***For first time imports, there is no need to perform a back-up.***

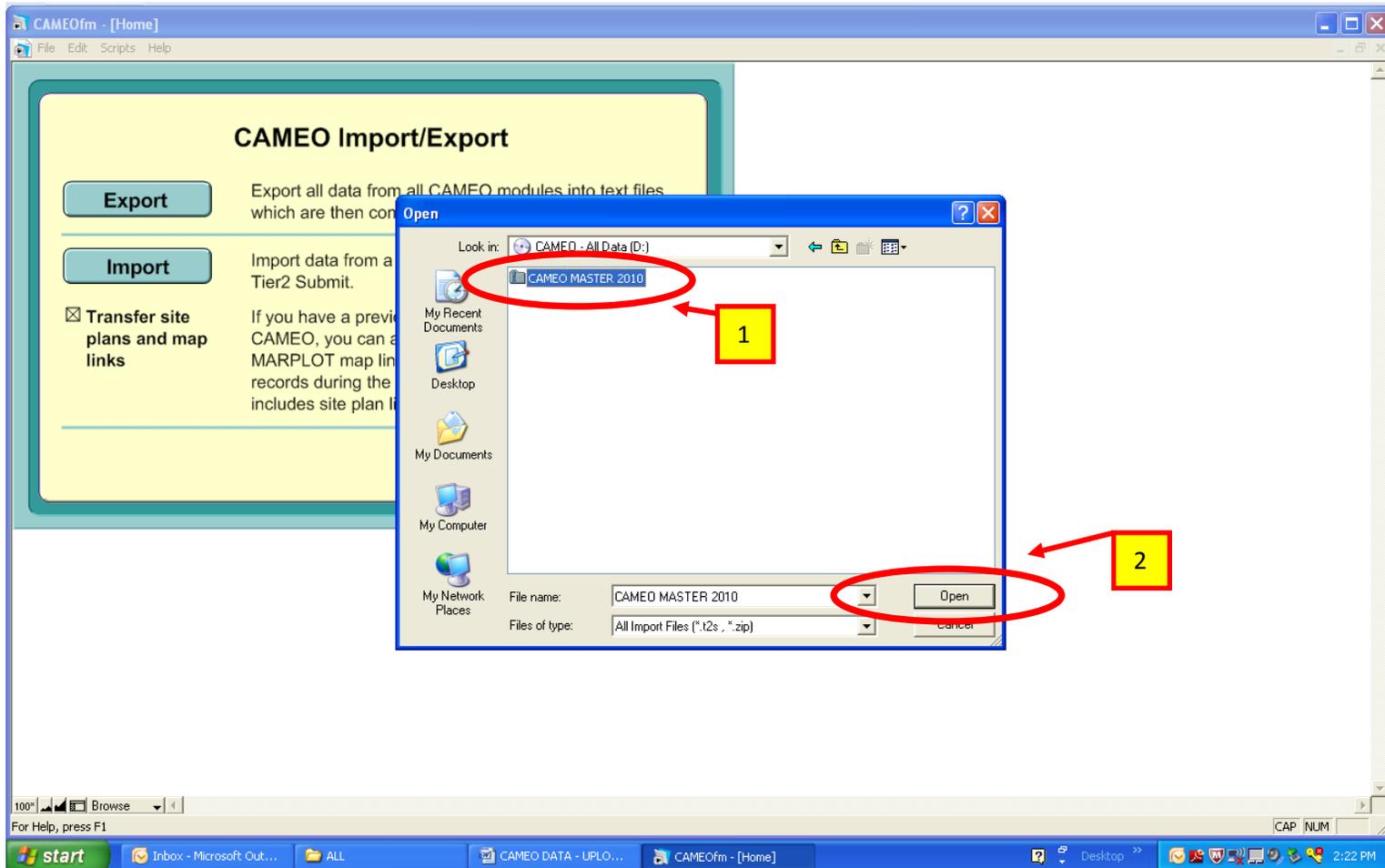
Select "Import"



The "Open" window will appear. Select the CD-Drive

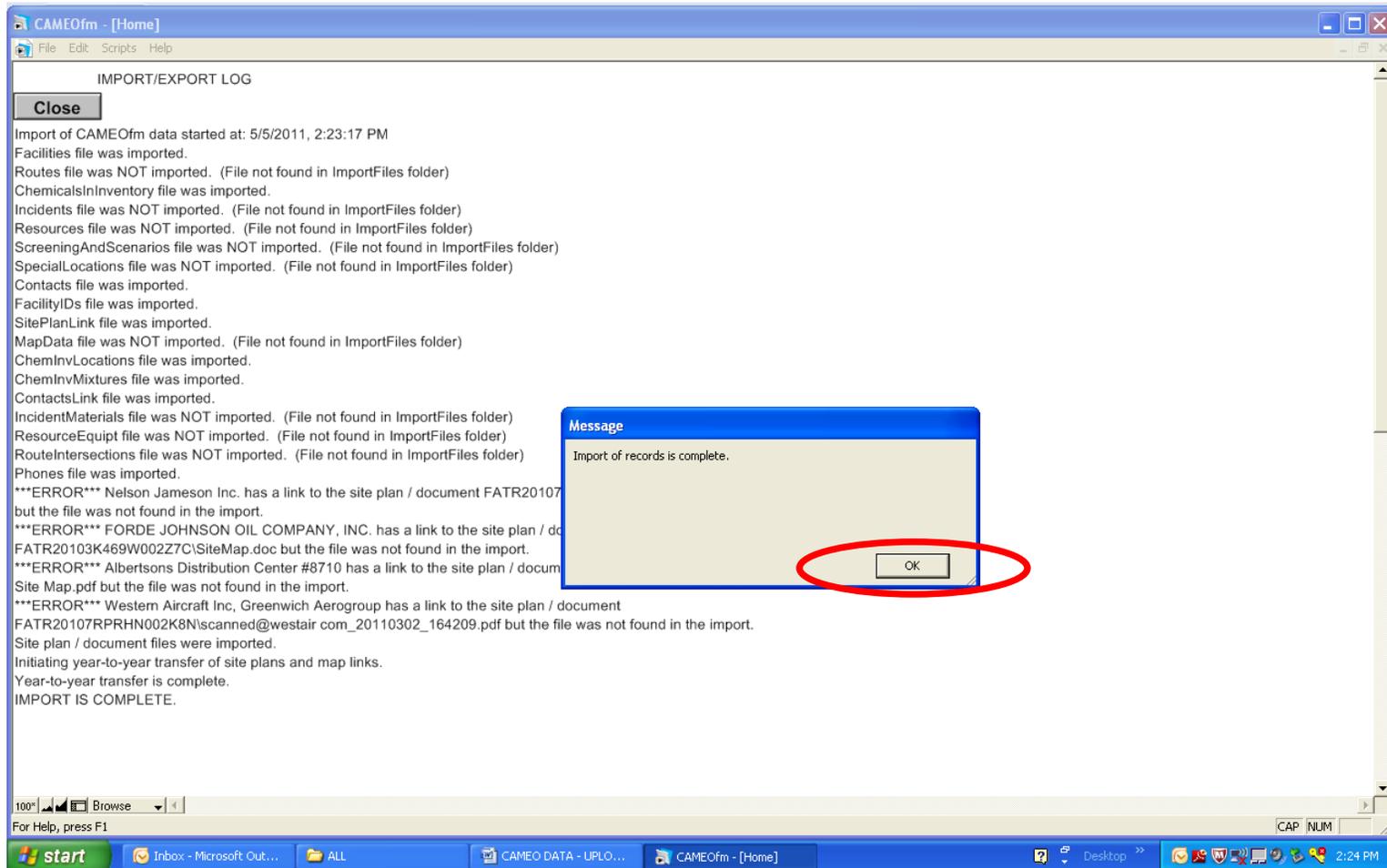


1. Select the file containing the CAMEO Data
2. Select "Open"



When the import process is complete, a message will appear confirming the import.

Select "OK"



Select "Close" to return to the main CAMEO Facilities screen, and to begin using CAMEO.

ALL TIER II data has been imported. ***Please eject the CD and store in a safe place in the event you need to reload the information at a later date.***

