

FFY 2012 NIMSCAST Guide for Local Governments

Most incidents are managed locally. The initial response to most domestic incidents is typically handled by local dispatch centers, emergency responders within a single jurisdiction, and direct supporters of emergency responders. Most responses need go no further. In other instances, incidents that begin with a single response discipline within a single jurisdiction may rapidly expand to multi-discipline, multi-jurisdictional incidents requiring significant additional resources and operational support. When a single incident covers a large geographical area, multiple local ICS organizations may be required. Effective cross-jurisdictional coordination using processes and systems described in the NIMS is absolutely critical in this instance.

Local participation in the implementation of the NIMS components is an essential step toward effective cooperation and communication between levels of government, as well as between various jurisdictions. All jurisdictions and departments, regardless of size, are expected to recognize NIMS as the model for preparedness and incident management, and to participate in related planning, training, and exercises. In Idaho, all counties are expected to both formally adopt NIMS through some form of official resolution and to report NIMS implementation progress through the NIMS Compliance Assistance Support Tool (NIMSCAST).

Beginning in 2005, NIMSCAST accounts were established for applicable jurisdictions. Their designated NIMSCAST administrators were provided access to the system. In FFY 2005 and FFY 2006, accounts were populated with a NIMS Baseline – a starting point assessment of where the jurisdictions/departments were with respect to implementing NIMS concepts and principles. In FFY 2007, the system was modified to reflect the new approach of the National Integration Center, that of overarching requirements with multiple specific areas of measure. Each of these specific areas of measure – what came to be known as “metrics” – was represented with a question or prompt in the system. Some questions were “yes/no,” while others required a significant amount of information (numbers trained within specific ICS roles, for instance).

FFY 2008, 2009, 2010, 2011, and 2012 assessments continue this approach. One of the difficulties presented by the metrics questions has been the “one-size-fits-all” dilemma, meaning that a question will by its very nature have different levels of applicability to a small town versus a county, or a state agency versus a city department, etc. This guidance attempts to provide some assistance with determining the most appropriate approach to the questions, so that responses are more accurate and less confusion is generated by those questions that might not be applicable to a certain level of government.

The NIMSCAST system will carry over FFY 2011 responses to the FFY 2012 NIMSCAST. It is necessary to access the system to complete the newly added training items, to verify and/or update responses, and to submit using the *Submit for Rollup* feature. Corrective Action Plans (CAPs) for each account should be addressed as well. **The FFY 2012 NIMSCAST Rollup is due by August 15, 2012.**

Finally, it is expected that responses in NIMSCAST accounts are a reflection of all applicable departments within the jurisdiction. Any department with a role in emergency management is

expected not only to participate in NIMS-related planning, training, and exercise, but to contribute to the NIMSCAST responses for the jurisdiction.

Commentary on individual metrics, provided below, is distinguished from the implementation objectives and metrics questions themselves by bold, italicized font within a comment box.

When completing each metric of NIMS implementation objectives, you will have the following options:

Metric Option Buttons	
Button	Description
Save & Continue >>	Saves all information that was entered for the metric and takes the user to the next metric section.
Save Incomplete & Continue >>	Appears only when the user clicks the Save & Continue>> button and not all of the metrics on the page are completed. Click the Save Incomplete & Continue>> button to save the responses entered and return to complete the section at a later time. Once saved, NIMSCAST highlights incomplete metrics for easy identification.
Skip-Ahead >>	Allows the user to skip forward to the next metric without saving any responses.
<< Skip-Backward	Allows the user to skip backward to the previous metric without saving any responses.
Cancel	Returns the user back to the list of assessment metrics without saving any responses.

NIMS ADOPTION

Implementation Objective 1: Adopt NIMS by all local government departments/agencies; as well as promote and encourage NIMS adoption by associations, utilities, nongovernmental organizations (NGOs) and private sector emergency management and incident response organizations.

1.1 Has the local government formally adopted the National Incident Management System as its all-hazards incident management system?

All forty-four counties and four Tribes in Idaho have formally adopted NIMS. Jurisdictions that have formally adopted NIMS do not have to adopt again every year, unless the formal adoption expires.

What legal authority was used to formally adopt NIMS?

When was NIMS formally adopted?

1.2 Does the formal adoption of NIMS expire (i.e. – does the resolution/proclamation stipulate an end date)?

If yes, is there is a process for renewing/maintaining the formal adoption of NIMS? If yes, how?

1.3 Does the local government promote NIMS adoption by associations, utilities, private sector, and nongovernmental organizations?

The associations, private sector, and nongovernmental organizations referred to here are those with a potential response role in an emergency or disaster. Utilities often have crews dedicated to emergency repairs that operate under the same incident management principles as the NIMS Incident Command System (ICS). The key here is the intentional involvement of all appropriate partners in planning, training and exercise.

Implementation Objective 3: Designate and maintain a single point of contact within government to serve as principle coordinator for NIMS implementation jurisdiction-wide (to include principal coordinator for NIMS implementation within each Department/Agency).

3.1 Has local government designated a single point of contact with the authority to serve as the principal coordinator for overall jurisdiction-wide NIMS implementation?

This designation should be kept current. In some cases, the point of contact may be the NIMSCAST administrator.

Identify the individual. (Include: Name, Title, Email Address, Phone Number, and Mailing Address)
When was the individual designated?

3.2 Have the appropriate local Departments/Agencies or those with emergency management and incident response responsibilities designated a single point of contact within each of the Departments/Agencies with the authority to serve as the principal coordinator for NIMS implementation?

These points of contact may be the individuals who are providing information for the NIMSCAST to the jurisdiction's NIMS point of contact, or it could simply be the chief executive officer of those departments. In larger jurisdictions, it may be helpful to maintain a centralized list of these contacts.

Total number of local Departments/Agencies with emergency management and/or response responsibilities in the jurisdiction?

These are the departments/agencies with a potential role in disaster response – typically Fire/EMS, Police/Sheriff, Public Works, Public Health, etc.

Total Number of local Departments/Agencies that have designated a single point of contact?

The goal is to have the number of local departments/agencies that have designated a single point of contact equal the number of departments/agencies in the jurisdiction to which NIMS is applicable.

Implementation Objective 4: Ensure that Federal Preparedness Awards [to include, but not limited to, DHS Homeland Security Grant Program and Urban Area Security Initiative Funds] to local governments, support all required NIMS compliance requirements.

4.1 Does the local government consider progress relating to NIMS implementation prior to the award of Federal Preparedness Awards to local departments and agencies?

This will not be applicable to all jurisdictions, since not all receive Federal Preparedness Funding. Where not applicable, please choose N/A. Jurisdictions with direct control of Federal Preparedness Funding, such as counties or UASI urban areas, should answer “yes” if any grant allocations support any aspect of NIMS implementation (interoperable communications or equipment, training, exercises that evaluate NIMS components, plan updates to include NIMS/NRF concepts or principles, etc.). See Appendix C for a partial list of federal preparedness funding.

Implementation Objective 5: Routinely include NIMS compliance objectives in all audits, conducted by audit agencies and review organizations, associated with Federal Preparedness Awards.

5.1 Do local government audit agencies and review organizations consider progress and/or assessments relating to NIMS implementation when conducting all audits associated with Federal Preparedness Awards?

This will not be applicable to all jurisdictions. It will only be applicable to those jurisdictions that subgrant Federal Preparedness Funds to other jurisdictions or organizations. In those cases, reviews of the subgrantee’s grant status may include evidence of progress in implementation of NIMS. In many cases, audits of a strictly financial nature will not necessarily include reference to NIMS compliance objectives. If this is not applicable to the jurisdiction, select N/A. See Appendix C for a partial list of federal preparedness funding.

PREPAREDNESS: PLANNING

Implementation Objective 7: Revise and update local government emergency operations plans (EOPs), standard operating procedures (SOPs), and standard operating guidelines (SOGs) to incorporate NIMS and National Response Framework (NRF) components, principles and policies, to include planning, training, response, exercises, equipment, evaluation, and corrective actions.

7.1 Does the local government review and revise the plans and procedures (EOPs, SOPs, SOGs, etc.) to incorporate NIMS components, principles, and policies?

While this will be most applicable at the county level, the intent is to ensure that plans are aligned with and do not contradict the principles of NIMS and NRF. Most importantly, those jurisdictions and departments relied upon to fill support roles in the county’s Emergency Operations Plan should have operational procedures that allow them to achieve objectives and that follow ICS principles and NIMS guidelines. See Attachments E and F for additional information relating to plans and procedures.

7.2 Does the local government review and revise plans and procedures (EOPs, SOPs, SOGs) to incorporate NRF components, principles, and concepts? *See above.*

Implementation Objective 8: Promote and/or develop intrastate and interagency mutual aid agreements and assistance agreements (to include agreements with the private sector and NGOs).

8.1 Does the local government promote and/or develop intrastate mutual aid agreements and assistance agreements throughout the jurisdiction?

Participation in local, regional, and/or statewide mutual aid agreements would equate to a “yes” to this question.

Do these include agreements with the private sector?

Do these include agreements with nongovernmental organizations (NGOs)?

8.2 Does the local government promote and/or develop interagency mutual aid agreements and assistance agreements throughout the jurisdiction?

Participation in local mutual assistance agreements would constitute a “yes” to this question.

Do these include agreements with the private sector?

Do these include agreements with NGOs?

PREPAREDNESS: TRAINING

For all NIMS Training, only provide numbers for personnel that have not already been reported elsewhere (i.e. in a sub-account) in the NIMSCAST. Rollup reports may be generated to assist with determining the total number of personnel that have taken or need to take a specific NIMS course.

Refer to http://www.bhs.idaho.gov/Pages/Plans/NIMS/NIMS_IC.S.aspx for guidance on determining NIMS training needs. Each jurisdiction/department/agency is responsible for determining which individuals will potentially fill roles at various levels in the Incident Command System (ICS) or Multi-agency Coordination System (MACS) hierarchy.

If departments/agencies do not have administrative access to statewide training records contained in the Learning Management System at www.idahoprepares.com, they may contact BHS Training staff at (208) 422-3040 for a list of courses completed by department/agency personnel. Personnel for each jurisdiction/department/agency should verify the accuracy of their training records.

Implementation Objective 9: Use existing resources such as programs, personnel and training facilities to coordinate and deliver NIMS training.

9.1 Does the local government use the following resources for NIMS training?

	Yes	No
Programs	<input type="checkbox"/>	<input type="checkbox"/>
Personnel	<input type="checkbox"/>	<input type="checkbox"/>
Facilities	<input type="checkbox"/>	<input type="checkbox"/>

Only answer “no” to this question if the jurisdiction intentionally impedes use of programs, personnel, and facilities to deliver training. Otherwise, answer “yes,” even if local resources are not necessary to support the training.

Implementation Objective 10: Ensure that *IS-700 NIMS: An Introduction* training is completed by appropriate personnel.

10.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *IS-700: NIMS, An Introduction*? Provide a breakdown of the number trained in the appropriate categories (i.e. - entry level, first line supervisor, mid-level management, command and general staff).

10.2 Does the local government document IS-700 training status of personnel?

Implementation Objective 11: Ensure that *IS-701: NIMS Multiagency Coordination Systems* training is completed by appropriate personnel.

11.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *IS-701: NIMS Multiagency Coordination Systems*? Provide a breakdown of the number trained in the appropriate categories (i.e. - mid-level management, command and general staff).

11.2 Does the local government document IS-701 training status of personnel?

Implementation Objective 12: Ensure that *IS-702: NIMS Public Information* training is completed by appropriate personnel.

12.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *IS-702: NIMS Public Information*? Provide a breakdown of the number trained in the appropriate categories (i.e. - mid-level management, command and general staff).

12.2 Does the local government document IS-702 training status of personnel?

Implementation Objective 13: Ensure that *IS-703: NIMS Resource Management* training is completed by appropriate personnel.

13.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *IS-703: NIMS Resource Management*? Provide a breakdown of the number trained in the appropriate categories (i.e. - mid-level management, command and general staff).

13.2 Does the local government document IS-703 training status of personnel?

Implementation Objective 14: Ensure that *IS-704: NIMS Communication and Information Management* training is completed by appropriate personnel.

14.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *IS-704: NIMS Communication and Information Management*? Provide a breakdown of the number trained in the appropriate categories (i.e. - mid-level management, command and general staff).

14.2 Does the local government document IS-704 training status of personnel?

Implementation Objective 15: Ensure that *IS-800: National Response Framework* training is completed by appropriate personnel.

15.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *IS-800: National Response Framework*? Provide a breakdown of the number trained in the appropriate categories (i.e. - mid-level management, command and general staff).

15.2 Does the local government document IS-800 training status of personnel?

Implementation Objective 16: Ensure that *ICS-100: Introduction to ICS* training is completed by appropriate personnel.

16.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *ICS-100: Introduction to ICS*? Provide a breakdown of the number trained in the appropriate categories (i.e. - entry level, first line supervisor, mid-level management, command and general staff).

16.2 Does the local government document ICS-100 training status of personnel?

Implementation Objective 17: Ensure that *ICS-200: ICS for Single Resources and Initial Action Incidents* training is completed by appropriate personnel.

17.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *ICS-200: ICS for Single Resources and Initial Action Incidents*? Provide a breakdown of the number trained in the appropriate categories (i.e. - first line supervisor, mid-level management, command and general staff).

17.2 Does the local government document ICS-200 training status of personnel?

Implementation Objective 18: Ensure that *ICS-300: Intermediate ICS* training is completed by appropriate personnel.

18.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *ICS-300: Intermediate ICS*? Provide a breakdown of the number trained in the appropriate categories (i.e. - mid-level management, command and general staff).

18.2 Does the local government document ICS-300 training status of personnel?

Implementation Objective 19: Ensure that *ICS-400: Advanced ICS* training is completed by appropriate personnel.

19.1 Has the local jurisdiction implemented a training program to ensure that the appropriate emergency/incident response personnel receive *ICS-400: Advanced ICS*? Provide a breakdown of the number trained in the appropriate categories (i.e. - command and general staff).

19.2 Does the local government document ICS-400 training status of personnel?

PREPAREDNESS: EXERCISES

Implementation Objective 20: Incorporate NIMS concepts and principles into all appropriate training and exercises.

20.1 Have NIMS concepts and principles been incorporated into all appropriate **training**?

- Flexibility
- Scalability
- Standardization
- Interoperability & Compatibility
- Resource Management
- Incident Command
- Multiagency Coordination
- Public Information

Unless you are designing your own training, all the NIMS concepts should be marked as incorporated. If you are designing your own training, you should incorporate any and all applicable NIMS concepts and principles.

20.2 Have the following NIMS concepts and principles been incorporated into all appropriate **exercises**?

- Flexibility
- Scalability
- Standardization
- Interoperability & Compatibility
- Resource Management

- Incident Command
- Multiagency Coordination
- Public Information

Exercises should be designed and conducted using HSEEP (Homeland Security Exercise Evaluation Program) guidance. If NIMS concepts and principles have been incorporated into planning and training, then this should be reflected and evaluated in the conduct of exercises.

Implementation Objective 21: Plan for and/or participate in an all-hazards exercise program [for example, Homeland Security Exercise and Evaluation Program] that involves emergency management/response personnel from multiple disciplines and/or multiple jurisdictions.

21.1 Does the local government plan for an all-hazards exercise program?

If departments within the jurisdiction are part of the rotational schedule of city, county, or regional exercises – even if representatives have not participated in an exercise in the recent past – this should be marked “yes.”

Is the all-hazards exercise program multi-disciplinary?

Is the all-hazards exercise program multi-jurisdictional?

Representatives from various departments may have been involved in city, county, or regional exercises of various types. This information should be provided to the jurisdiction’s NIMS POC or NIMSCAST administrator to most accurately reflect the jurisdiction’s involvement.

21.2 Does the local government participate in an all-hazards exercise program in FY 2011?

Is the all-hazards exercise program multi-disciplinary?

Is the all-hazards exercise program multi-jurisdictional?

Which of the following NIMS components are evaluated through program exercises: (Check all that apply.)

- Preparedness
- Communication and Information Management
- Resource Management
- Command and Management
- Mutual Aid and Assistance
- Interoperability
- Participation of NGOs and Private Sector

21.3 In FY 2011, will the local government participate in all-hazards:

Drills	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Table-top Exercises	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Functional Exercises	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Full-scale Exercises	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Implementation Objective 22: Incorporate corrective actions into preparedness and response plans and procedures.

22.1 After conducting and/or participating in an all-hazards exercise program, does the local government incorporate corrective actions into preparedness and response plans and procedures?

The primary purpose of any exercise is to identify weaknesses and strengths in capabilities, plans, equipment and training. Any exercise program that does not incorporate corrective actions to improve these elements does not meet any standards. For more information on improving a jurisdictions after action review and corrective action procedures, see Appendix E.

COMMUNICATIONS AND INFORMATION MANAGEMENT

Implementation Objective 23: Apply common and consistent terminology as used in NIMS, including the establishment of plain language (clear text) communications standards.

23.1 Does the local government apply the following communication standards:

	Yes	No
Plain Language (Clear Text)	<input type="checkbox"/>	<input type="checkbox"/>
Common and Consistent Terminology	<input type="checkbox"/>	<input type="checkbox"/>

The purpose of this requirement is to ensure effective communication between disciplines and jurisdictions during an incident. During multi-disciplinary and/or multi-jurisdictional exercises and incidents, no discipline-specific jargon or codes should be used. Law enforcement 10-codes in routine daily use are allowable.

Implementation Requirement 24: Utilize systems, tools, and processes to present consistent and accurate information (e.g., common operating picture) during an incident/planned event.

24.1 Does the local government utilize the following to present consistent and accurate information during an incident/planned event?

	Yes	No
Systems	<input type="checkbox"/>	<input type="checkbox"/>
Tools	<input type="checkbox"/>	<input type="checkbox"/>
Processes	<input type="checkbox"/>	<input type="checkbox"/>

A common operating picture allows incident managers at all levels to make effective, consistent, and timely decisions. Integrated systems for communication, information management, and intelligence and information sharing allow data to be continuously updated during an incident, providing a common framework that covers the incident's life cycle across jurisdictions and disciplines. A common operating picture helps ensure consistency at all levels of incident management across jurisdictions, as well as between various governmental jurisdictions and private-sector and nongovernmental entities that are engaged.

Incident communications will follow the standards called for under the ICS. The Incident Commander manages communications at an incident, using a common communications plan and an incident-based communications center established solely for use by the command, tactical, and support resources assigned to the incident. All entities involved in managing the incident will utilize common terminology, prescribed by the NIMS, for communications.

Given that clear definitions and standards for the "systems, tools and processes" referred to in the question are unavailable, jurisdictions should answer yes for all three if there are policies in place that ensure accurate and timely incident information is shared between incident commanders, multi-agency coordination centers (EOCs, dispatch, etc.) and state and federal partners, where appropriate.

RESOURCE MANAGEMENT

Implementation Objective 25: Inventory response assets to conform to NIMS National Resource Typing Definitions, as defined by FEMA's Incident Management Systems Integration Division.

25.1 Has the local government inventoried its emergency management/incident response assets?

If yes, what disciplines are represented in your response inventory? (Check all that apply.)

- Animal Emergency Response
- Emergency Medical System
- Fire/Hazmat
- Incident Management
- Law Enforcement
- Search and Rescue
- Public Health and Medical
- Public Works

25.2 Has the local government typed its response assets to conform to Tier 1 NIMS National Resource Typing Definitions, as available on the NIMS Resource Center: <http://www.fema.gov/nims?>

Discipline	Resource	Types						Count
		I	II	III	IV	V	Other	
Animal Emergency Response (7 Resources)		[]	[]	[]	[]	[]	[]	
total								
Emergency Medical System (8 Resources)		[]	[]	[]	[]	[]	[]	
total								
Fire/Hazmat (19 Resources)		[]	[]	[]	[]	[]	[]	
total								
Incident Management (22 Resources)		[]	[]	[]	[]	[]	[]	
total								
Law Enforcement (6 Resources)		[]	[]	[]	[]	[]	[]	
total								
Search and Rescue (17 Resources)		[]	[]	[]	[]	[]	[]	
total								
Public Health and Medical (12 Resources)		[]	[]	[]	[]	[]	[]	
total								
Public Works (54 Resources)		[]	[]	[]	[]	[]	[]	
total								
145 TOTAL RESOURCES		TOTAL DEFINITIONS						

If the jurisdiction has equipment or teams that match the National Resource Typing Definitions, the question is asking whether it has been “typed” based on its specifications and capabilities (for example; Type I, II, III, or IV). If this is not applicable because the jurisdiction has no assets that match the definitions, answer “yes.” Resource Typing definitions can be accessed at <http://www.fema.gov/emergency/nims/ResourceMngmnt.shtm#item4>.

If you have Tier 1 Resources inventoried in the State’s Resource Inventory Tracker (RIT) you are not required to account for them in the table provided under question 25.2. Leaving the table blank will not generate a Corrective Action Plan and will not be counted against implementation progress in any way. In the “Notes” box, enter a comment that your resources have been inventoried in the State Resource Inventory Tracker (RIT). Local jurisdictions are encouraged to work with their county emergency management coordinator to assess and account for resources. County coordinators are encouraged to maintain a resource directory that takes into account resource typing definitions, and to facilitate participation in regional and statewide mutual aid programs.

If your jurisdiction/agency/department maintains its own resource inventory, to enter totals for resources within each discipline, click on the “+” sign next to each discipline to expand the table. For example, clicking on the “+” next to “Animal Emergency Response” will expand the table and allow you to enter totals for Large Animal Rescue Strike Team, Large Animal Sheltering Team, Large Animal Transport Team, and so on.

25.3 Does the local government have a process to determine availability of emergency management/incidents response assets in accordance with “Tier One” NIMS National Resource Typing Definitions?

“Tier One” NIMS National Resource Typing Definitions criteria include tracking and determining availability for deployment nationally. If you have a process to determine availability status of response assets and if you have any response assets that fall under the existing National Resource Typing Definitions, you may answer “yes” here. If this question is not applicable, you may answer “yes” here. “Tier One” NIMS National Resource Typing Definitions criteria can be accessed at http://www.fema.gov/pdf/emergency/nims/ng_0001.pdf.

Implementation Objective 26: Utilize local government response asset inventory for intrastate and interstate mutual aid requests [such as Emergency Management Assistance Compact (EMAC)], training, exercises, and incidents/planned events.

26.1 Does the local government use the response asset inventory for:

	Yes	No
All-Hazards Exercise Program	<input type="checkbox"/>	<input type="checkbox"/>
Interstate Mutual Aid and Assistance	<input type="checkbox"/>	<input type="checkbox"/>
Training	<input type="checkbox"/>	<input type="checkbox"/>
Incidents/Planned Events	<input type="checkbox"/>	<input type="checkbox"/>

If the metrics under Compliance Objective 25 were not applicable to the jurisdiction, answer “yes” to all the categories under 26.1.

Implementation Objective 27: Ensure that equipment, communications and data systems acquired through local acquisition programs are interoperable.

27.1 Local government acquisition programs require the following to be interoperable throughout the jurisdiction when purchased:

	Yes	No
Equipment	<input type="checkbox"/>	<input type="checkbox"/>
Communications	<input type="checkbox"/>	<input type="checkbox"/>
Data Systems	<input type="checkbox"/>	<input type="checkbox"/>

This question applies to equipment, communications and data systems that would be utilized in response or to support response in an incident. If this is not applicable, select “yes.”

27.2 If the local government is providing funds for equipment, communications and data systems does it ensure local acquisition programs require the following to be interoperable when purchased:

	Yes	No
Equipment	<input type="checkbox"/>	<input type="checkbox"/>
Communications	<input type="checkbox"/>	<input type="checkbox"/>
Data Systems	<input type="checkbox"/>	<input type="checkbox"/>

This question relates to situations where one level of government provides funding to another entity for acquisitions of equipment, communications and data systems that would be utilized in response or to support response in an incident. Does the provider of the funding stipulate that the acquisition decisions be based on interoperability? If this is not applicable, select “yes.”

Implementation Objective 28: Initiate development of a jurisdiction-wide system to credential emergency management/response personnel to ensure proper authorization and access to an incident, including those involving mutual aid agreements and/or assistance agreements.

28.1 Has the local government initiated the development of a jurisdiction-wide system to credential emergency management/response personnel?

Unless the jurisdiction desires to track the progress of local credentialing efforts through this metric, it should answer “yes” to all questions and check all disciplines. This metric was originally intended only to apply to the state, and the state has “initiated development of a state-wide system.”

If yes, is the credentialing system based upon an existing statewide system?

If yes, what disciplines does the credential system encompass?

- Animal Health/Rescue
- Emergency Management
- EMS
- Fire
- Hazardous Materials
- Incident Management
- Law Enforcement/ Public Safety
- Medical/Hospital
- Public Health
- Public Works
- Other

28.2 If yes, does the local government credentialing reflect current NIMS credentialing criteria and guidance? [Note: Credentialing should include the means for validating the identity, qualifications, and deployment authorization that allows for the granting of access to an incident, including preparedness-related exercises and training activities.]

NIMS national credentialing guidance information can be accessed at http://www.fema.gov/pdf/emergency/nims/ng_0002.pdf.

COMMAND AND MANAGEMENT

Implementation Objective 29: Manage all incidents/ planned events in accordance with Incident Command System (ICS) organizational structures, doctrine and procedures. ICS implementation must include the consistent application of Incident Action Planning (IAP) and common communications plans, as appropriate.

29.1 Does the local government implement ICS for all-hazards emergency management and incident response/planned events?

The requirement to apply the Incident Command System during incident response has been one of the cornerstones of NIMS compliance since its introduction. Its application in “planned events,” however, may cause some concern if misinterpreted. The intent of the addition of “planned events” is to make sure that for large public gatherings (parades, sports, etc.), the public safety forces on scene and/or on standby have pre-designated roles and a common plan in place in case an emergency situation develops.

If yes, does ICS implementation include the following concepts? (Check all that apply.)

- Common Terminology
- Modular Organization
- Management by Objectives
- Incident Action Planning

- Manageable Span of Control
- Incident Facilities and Locations
- Comprehensive Resource Management
- Integrated Communications
- Establishment and Transfer of Command
- Chain of Command and Unity of Command
- Unified Command
- Accountability
- Dispatch/Deployment
- Information and Intelligence Management

The above list represents the component elements of ICS. If ICS has been institutionalized, trained, and exercised, all these component concepts should be included in the jurisdiction's implementation of ICS.

29.2 Does the local government implement Incident Action Plans (IAPs) during incidents/planned events, as appropriate?

29.3 Does the local government implement common communication plans during incidents/planned events, as appropriate?

29.4 Does the local government implement the following NIMS ICS forms, as available through the FEMA ICS Resource Center at <http://training.fema.gov/EMIWeb/IS/ICSResource/index.htm>.

For the screen to be completed and saved, an answer must be chosen for each ICS form. You may choose N/A for each form. Doing so will not generate a Corrective Action Plan and will not be counted against implementation progress in any way. Local jurisdictions are encouraged to work with their county emergency management coordinator to assess ICS training needs, evaluate ICS implementation through exercises and real incidents, and to incorporate ICS principles and tools (including ICS forms) in to plans and procedures.

Implementation Activity 30: Coordinate and support emergency management and incident response activities through the development and use of integrated Multi-agency Coordination System (MACS) [i.e., develop and maintain connectivity between local Incident Command Posts (ICP), local 911 Centers, local Emergency Operations Centers (EOCs), the State/Territorial EOC, and Regional and Federal EOCs and NRF organizational elements].

30.1 Does the local government use integrated MACS, where appropriate, during incidents/planned events?

This question is applicable to jurisdictions of all sizes, however only the urban area or county level may have all the types of Multi-agency Coordination Systems (MACS) elements mentioned in the compliance activity description. Smaller jurisdictions that coordinate response through dispatch centers, which would then coordinate through a local EOC for larger scale incidents, should answer this question in the affirmative.

Which of the following primary functions is coordinated by a local government MACS? [Check all that apply.]

- Situation assessment
- Critical resource acquisition and allocation
- Other State/Territory, Tribal Nation, Local, and Federal MACS
- Coordination with elected and appointed officials
- Coordination of summary information
- Incident priority determination
- Other functions

Implementation Objective 31: Institutionalize, within the framework of ICS, Public Information, [e.g., Joint Information System (JIS) and a Joint Information Center (JIC)] during an incident/planned event.

31.1 Do emergency plans, within the framework of ICS, include processes and procedures for Public Information during incidents/planned events as appropriate?

Can Public Information establish a JIS during incidents/planned events, as appropriate?

The JIS is a system of plans, protocols, and structures shared by all stakeholders that are used to provide organized, integrated, and coordinated public information in a crisis. Smaller jurisdictions will most likely not be establishing a JIS, but participating in the JIS as appropriate.

Can Public Information establish a JIC during incidents/planned events, as appropriate?

Implementation Objective 32: Ensure that Public Information procedures and processes can gather, verify, coordinate, and disseminate information during an incident/planned event.

32.1 During an incident/planned event can the Public Information system:

	Yes	No
Gather information	<input type="checkbox"/>	<input type="checkbox"/>
Verify information	<input type="checkbox"/>	<input type="checkbox"/>
Coordinate information	<input type="checkbox"/>	<input type="checkbox"/>
Disseminate information	<input type="checkbox"/>	<input type="checkbox"/>

The JIS is a system of plans, protocols, and structures shared by all stakeholders that are used to provide organized, integrated, and coordinated public information in a crisis. Smaller jurisdictions will most likely not be establishing a JIS, but participating in the JIS as appropriate.

***Important:** Once all metrics have been completed, to submit a NIMSCAST assessment and make it available for reporting to accounts above your jurisdiction in the NIMSCAST

hierarchy (i.e. local agency → county, county → State of Idaho), you must rollup your responses. You may rollup using the following:

- 1. Accept the prompt to rollup responses after saving the final assessment metric,**
- 2. Use the “Submit for Rollup” link from the Navigation menu on the left side of the webpage,**
- 3. Click the “Click here to rollup” link in the alert message above the assessment title on the current year’s assessment.**