NOTE: This Partnership Agreement is a draft based on the results of Discovery and is subject to change based on the preferences of the communities, the State of Idaho, and FEMA. The document will be finalized when an agreement is reached.

2012 Upper Henry's Watershed Partnership Agreement

This Risk MAP Partnership Agreement is used to document the regulatory and non-regulatory tools that communities involved in a Risk MAP Project will receive, specify mitigation technical assistance to be provided, identify roles and responsibilities for all parties involved, list the data to be provided with associated deadlines and expectations of the study results, and provide a projected timeline and an explanation of what is expected from project partners at each major milestone.

The Agreement provides documentation of the shared commitment to a watershed-based Risk MAP project by FEMA, IDWR, and communities. By signing the Agreement, the stakeholders and project partners acknowledge that they understand and commit to the project scope.

Working together on a Risk Mapping, Assessment, and Planning (Risk MAP) project, FEMA Region X, the State of Idaho (hereafter referred to as "the State"), the communities of Upper Henry's Watershed, including Fremont, and Clark Counties (hereafter referred to as "the Communities"), and the Silver Jackets will identify, assess, communicate, plan for, and mitigate risk.

The information provided by this project can be used by these communities to enhance their hazard mitigation plans, make informed decisions to improve resilience to flooding, and raise awareness about local risks to hazards so that they are better informed and prepared to take actions to reduce their risk.

This Partnership Agreement outlines how these project partners will achieve success in key activities and goals:

- FEMA, the State, and the Communities will commit to maintain open communication and a productive dialog during the Risk MAP project,
- FEMA will provide frequent and regular information on project progress, and opportunities for in-person discussions and feedback on results,
- FEMA, with Community, and State support, will provide non-regulatory risk assessment tools, information and findings, communications plan, and planning support over the course of the project,
- FEMA and the State will support the Communities by capturing community's value-added aspirations for how the project outputs will be incorporated into ongoing activities in order to reduce risk and build a more resilient community.

Roles and Responsibilities

FEMA will provide officials from the State, and the Communities with regular project status updates, the data and products described above, and assistance with outreach to increase local awareness of flood risk. These efforts will better enable the Communities to take action to reduce risk through the adoption of the maps, development or enhancement of mitigation plans, and increased communication with citizens concerning their risk of flooding and the steps they can take to mitigate that risk. The State will provide continuity, coordination and support throughout the Risk MAP project. Communities will provide input and updates throughout the project to ensure that the information is meeting the goals of this Agreement.

Risk Assessment Activities

Risk assessments allow communities to make informed mitigation, land use, and emergency management decisions by providing products and technologies that communicate and visualize risks. To provide the Communities with information regarding risk associated with flood hazards within the community, FEMA with State support will work closely with the Communities to produce the products and tools listed below.

FEMA will:

- Highlight areas where risk reduction actions may produce the highest return on investment.
- Provide the Communities with new LiDAR data
- Provide the Communities with liquefaction shapefiles and the Borah Peak shakemap to assist with earthquake risk assessments.
- Provide the Communities with updated HAZUS Essential Facility data.
- Provide the Communities with technical assistance for HAZUS projects.
- Provide the Communities with Areas of Mitigation Areas of Interest findings and recommendations based on best available data.
- Provide the Communities with a Risk MAP database containing digital project data.
- Provide the Communities with a Risk MAP map and report depicting risk assessment results.
- Provide HAZUS generated depth grids for the 10-percent, 2-percent, and .5-percent annual-chance flood events.

The State will:

- Will support risk assessment data and product development as needed.

The Counties and Communities are strongly encouraged to:

- Incorporate Risk Assessment data and findings into existing and future mitigation plans and local land use programs
- Develop data for inclusion into risk assessments.

Disaster Response Activities

Following any disaster, Federal, State, and local government staff work to minimize loss to life and property and to provide resources and support to citizens in need. In addition, data collection activities can be an invaluable resource for planning mitigation projects to improve community resiliency to hazards and improve future disaster response.

FEMA and the State will:

- Provide the Communities with any findings/recommendations resulting from the event, identify areas of mitigation interest and ultimately support the community in their recovery efforts.
- Support the Communities in prompt disaster response by coordinating internally and providing resources.
- Provide the Communities with suggested guidance for collecting and documenting this information.

The Counties and Communities are strongly encouraged to:

- Provide FEMA with copies of photographs of areas affected by disasters,
- Document high water marks, perform damage estimates, and provide the collected data to FEMA.

- Pre-identify locations and public facilities eligible for disaster-related emergency measures that may lead to permanent changes in the floodplain (such as the replacement of culverts with bridges, alteration of watercourses, etc.).
- Notify FEMA of any disaster-related emergency measures taken that may have caused permanent changes in the floodplain

Mitigation Planning Activities

Mitigation planning support provides technical assistance, incentivizes risk reduction activities at the local level, and develops the programmatic infrastructure to monitor local efforts. The flood risk information developed during this project will provide local governments with analyses they can use to develop or update their existing mitigation plans. The Communities can use this data to better identify risks and vulnerabilities associated with floods, evaluate the areas of high mitigation value, and develop long-term strategies for protecting people and property from future flood events. FEMA will offer mitigation planning technical assistance to cover the fundamentals of the requirements for Communities to meet requirements established in 44 CFR § 201.6.

FEMA will:

- Assist planning teams with incorporating new hazard and risk data into the existing mitigation plan.

FEMA and the State will:

- Discuss with the Communities how existing hazard data and available tools can be used to enhance the flood portion of their hazard mitigation plans.
- Share mitigation planning and/or implementation best practices, provide information about resources available to support flood mitigation actions, and assist in the development of an action item list to facilitate mitigation activities.

The State will:

- Support FEMA and the Communities by providing information, clarification, and resources to support mitigation planning efforts or obtaining funding, upon request.

The Counties and Communities are strongly encouraged to:

- Update, maintain and improve upon the all-hazards mitigation plan adopted by Fremont County which was approved by FEMA on December 18, 2008, and expires on December 17, 2013.
- Update, maintain and improve upon the all-hazards mitigation plan adopted by Clark County which was approved by FEMA on December 18, 2008, and expires on December 17, 2013.
- Ensure that all cities and communities create and adopt a mitigation plan.
- Actively participate in the mitigation planning process, by, at a minimum, considering and prioritizing mitigation projects that may support community resilience to hazards.
- Inform FEMA and the State of new and emerging priorities for consideration in future studies.

Training Activities

FEMA and the State will assist the Communities by providing training and outreach materials as needed and requested. Training sessions and outreach materials may be targeted to the individual communities or to a general audience, as needed to meet the needs of this Partnership Agreement. FEMA will deliver outreach materials and schedule training sessions on the identified topics within 90 days of this Agreement.

The following topics have been identified as immediate needs for training and outreach materials for the Communities:

Training Sessions

- Overview of HAZUS Flood Loss
- Overview of HAZUS Earthquake Loss Estimations

Publications and Outreach Materials

- Technical Bulletins
- Risk MAP Outreach Materials

Communication and Coordination

Achieving Risk MAP's goal of reducing the Nation's vulnerability to risk requires clear, consistent, and candid communications. These communications need to reach local officials in communities where individual constituents need information to take steps to protect themselves from prevailing hazards. To accomplish this, the project partners will maintain open lines of communication and establish a consistent flow of information.

FEMA and the State will:

- Provide quarterly status reports outlining the current project status, changes to priority future study status, key accomplishments to date, identified risks, and next steps via a letter provided electronically to each community's floodplain administrator and floodplain manager.
- Enhance the Community's ability to communicate about hazards and associated risk to people who live and work within their communities and the watershed by providing templates and outreach materials for local use, quarterly updates on project progress, and recommendations for implementation upon request.
- Contact FEMA, the State, and the Communities at least two weeks in advance of a proposed meeting date via email.
- Provide information, clarification, and resources to support participation in the project, upon request.

The Counties and the Communities are strongly encouraged to:

- Communicate desired timing and schedule for receiving ongoing study updates.
- Be responsible for planning, supporting facilitation, and advertising the public meeting.
- Share study concerns with project staff early and often to reduce miscommunication.
- Notify FEMA and the State of any new data or developments that may affect the floodplain.

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