

AGENDA
PSAP Standards & Training Committee
August 6, 2025 – 0900 hrs PDT / 1000 hrs MDT

In-Person: Idaho Sheriff's Association /2nd floor – Conference Room A / 3100 Vista Avenue, Boise, Idaho

Virtual: Video/Tele-Conference

<https://us02web.zoom.us/j/84938466561?pwd=L3BKcmpZTHJXZk42RTVPV1NmU01QUT09>

Meeting ID: 849 3846 6561 Passcode: 208911

One tap mobile +16694449171,,84938466561# US

*** Please note that the allotted times on the agenda are an approximation. ***

10:00 – 10:07	Commencement of Committee meeting, Roll call, and Introductions	Chair
10:08 – 10:10	Consent Agenda	Chair
	Treasurer's Report – FY24 – last report – \$_____ / new report \$_____)	Wendy
	PSAP APCO account balance \$ 23,769.19(?)	
10:11 – 10:20	Information Agenda	Chair
10:21 – 11:30	Action Agenda (ACTION ITEMS)	Chair
	Minute approval – July 2025	
	Regional, Quarterly Trainings –	
	Q1 2025 –Suicidal Caller & Trauma	Cassie
	Q2 2025 – Fusion Center Liaison Class	Jens
	Q3 2025 – Lifespan of the Lifeline – Cortney, ADA CSO	Trisha
	Reg 1:Kootenai CSO training rm, CDA Aug 14/15 Beverly	
	Reg 2:MoscowPD, Moscow Aug 13 Marci/Wendy	
	Reg 3:Ada County Dispatch, Meridian Aug 20 - Jordan	
	Reg 4: Twin Falls, Aug 6- DeAnn	
	Reg 5: Pocatello PD, Aug 7/8 - KaLauni	
	Reg 6: Pocatello PD, Aug 7/8 – KaLauni	
	Q4 2025 --	
	Clear Event update/discussion	Cullin
	Conference Registration is live	
	Q3 classes registration is live for all regions	
11:30 – 12:45	LUNCH	
1:00 – 3:45	Action Agenda (ACTION ITEMS) continued...	Chair
	Theme – Great Gatsby / Murder Mystery	
	Assignments:	
	Task list	Roxanne
	Sponsor/Vendors & Fees -	Trisha
	Sponsorships and booth registrations already coming in from multiple groups	
	Encouraged members to solicit donations from agencies/companies to help offset cost of conference to committee	
	• Trisha sent a sample letter out, Roxanne had some good additions from her agency's PIO	
	Keynote Speakers – Kris Inman (Marci) – Confirmed; agreement signed (\$7000 invoice paid on 24-25 FYbudget)	
	- Extreme Ownership (KaLauni) – Danny w/Echelon Front \$2000 (no travel or hotel)	
	Break-Outs –	
	- ICAC – <i>confirmed</i> - <i>requesting morning time slot</i>	KaLauni
	- Mental Health Ari Brooks - <i>confirmed</i>	Trisha
	- Crisis Negotiation for ECOs(FBI) – <i>confirmed</i>	Marci
	- Courtroom Testimony – <i>Terry Gerden confirmed</i>	Dawn
	POST Credit Approval –	Carmen
	Facility/Food/AV Equipment/Scrutiny of contract & billing –	Roxanne
	Welcome Vendor Reception – shorten to 2.5 hours? Add in time elsewhere	
	Tuesday night event – Murder Mystery (\$40/person)	KaLauni
	POST Rosters -	Erin
	Clear Event/Registration/Attendee Name & Email List/Evaluations – <i>live</i>	Kelly/Cullin
	Binders / Posters / Promotional Materials – <i>Save the Dates Sent Out</i>	Megan
	Swag Bags (250) – pens, raffle – Dana has ordered the Snap Lunch Tote –	Dana
	one imprint area, 5x7, - full color not available – gray bags	
	Certificates -	Erin
	Photos During Event –	All Members
	Newsletter –	Erin
	Registration Table/Schedule Cards –	
	Honor Guard -	Carmen/Wendy?

Bagpipes -		Wendy
Singers– <i>Tricia</i>		Susie
Photo Booth –		
Governor welcome letter –		Jens
Idaho APCO/NENA Meeting during lunch on 2 nd day –		
Travel Coordinator –		Wendy/Lynn
Instructor Gifts – <i>Tumblers</i>		Roxanne
Poster Boards posted at proper times/locations –		
Legacy Award – Recognize one person per year – Stephanie Harris		KaLauni
Bev sending KaLauni picture of last year’s award – KaLauni will follow up on getting this year’s ordered		
2025 PSAP Conference dates – Boise --		Roxanne/Cassie
<ul style="list-style-type: none"> October 6-9, 2025, Riverside Boise 		
2026 PSAP Conference Dates – CDA		
<ul style="list-style-type: none"> October 5-7, 2026, Coeur d’Alene Inn, CDA 		
Future Meetings:		Chair
September 10, 2025		
November 5, 2025		
December 3, 2025		
January 7, 2026		
February 4, 2026		
March 4, 2026		
April 1, 2026		
May 6, 2026		
3:46 – 4:00	Open Comment Period	Chair
4:00	ADJOURNMENT	Chair

Rough Draft of Schedule

	A	B	C	D	E
1		12:00-16:00	Pre-Conference Class		
2	10/6 2025	16:00-19:00	Welcome Reception & Registration	3	
3					
4	10/7 2025	07:00-07:30	Registration		
5		07:30-08:00	Opening Ceremoney		
6		08:00-09:00	Keynote Speaker		1
7		09:00-10:00	Break - snacks /Industrv Partner time	1	
8		10:00-11:00	Breakout Sessions ICAC		1
9		10:00-11:00	Breakout Sessions		1
10		11:15-12:15	Breakout Sessions		1
11		11:15-12:15	Breakout Sessions		1
12		12:15-14:15	Lunch/Industry Partner Time	2	
13		14:15-16:30	Long Afternoon Session/Closing		2
14					
15		16:30-18:30	Light Appetizers/Bar/Networking	2	
16		18:30-21:00	Dinner Theater		
17					
18	10/8 2025	07:00-07:30	Registration		
19		07:30-08:45	Opening Ceremony and PSAP Legacy Award Presentation		
20		08:45-09:45	Keynote		1
21		09:45-10:15	Break - snacks		
22		10:15-11:15	Breakout Sessions ICAC		1
23		10:15-11:15	Breakout Sessions		1
24		11:30-13:00	Lunch/APCO Awards Presentation and meeting		
25		13:00-14:00	Breakout Sessions		1
26		13:00-14:00	Breakout Sessions		1
27		14:00-16:00	Long Afternoon Session		2
28		16:00-16:30	Final raffle and snacks		
29					
30					
31					