

# IDAHO PUBLIC SAFETY COMMUNICATIONS COMMISSION

4040 W. Guard St.  
BOISE, ID 83705

## OFFICIAL MINUTES

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A meeting of the Idaho Public Safety Communications Commission was held on January 04, 2018, in the Joint Conference Room, Bldg. 600, Gowen Field, Boise, ID. Commission Chair Garret Nancolas called the meeting to order at 1:03 p.m. A quorum was present.

### **Members Present:**

- Garret Nancolas, Chairman
- Scot Haug, Vice Chair
- Michele Carreras, Treasurer
- Brad Richy, IOEM
- Kevin Haight, ISP
- Jeff Weak, ITA
- Lan Smith, IAC
- David Gates, IFCA (via Phone Bridge)
- Len Humphries, ISA
- Craig Rowland, ISA (via Phone Bridge)
- Wes Jones, Tribal Representative (via Phone Bridge)
- Travis Myklebust, DIGB 2 (via Phone Bridge)
- Carmen Boeger, DIGB 3
- Jacob Greenberg, DIGB 4
- Lorin Nielsen, DIGB 5
- Sam Hulse, DIGB 6 (via Phone Bridge)

### **Members Absent:**

- Rick Youngblood, Legislature
- Ben Wolfinger, DIGB 1

### **Others Present:**

- Craig Logan, 9-1-1 Program Manager
- Dave Moore, Grants Manager
- Clint Berry, Consultant (via Phone Bridge)
- Nathan Reed, Admin Assistant

- Anna Pearson, 9-1-1 Supervisor/PSDM, Fremont County
- Cullin Sherman, Dispatch Supervisor/PSAP, Madison CSO
- Jodi McCrosky, Project Coord., Boise Police
- Bruce Richter, DHS/OEC
- Greg Warner, Director, Bonneville County
- Charlene Holbrook, Dispatch Director, Post Falls PD
- DeLisa Orren, Dispatch Supervisor, Idaho State Police
- Roxanne Wade, Dispatch Manager, Canyon County SO
- Erin Hidalgo, 9-1-1 Supervisor, Bingham County SO
- Scott Draper, Director of Operations, PMI
- Brent S., NOC/PMI
- Brian Shields, IOEM, FirstNet
- Steve Woodall, IOEM, FirstNet
- Traci Lefever, 9-1-1 Coordinator, Elmore County
- Dave Sanders, Sheriff, Camas County
- Denise King
- David Stonhill, INL
- John Kordeller, INL
- Brian Dawson, INL
- Adam Warr, OAG
- Rita Jensen, Paralegal, OAG
- Earl Rudolf, 700 Radio Network Admin., ACSO
- Sal Squib, 9-1-1 Tech Ops Manager, ACSO
- Stacey Snieder (via Phone Bridge)
- Lisa Cummings (via Phone Bridge)
- Bill Auerbach (via Phone Bridge)
- Robin Stellers (via Phone Bridge)
- Shane Noel (via Phone Bridge)

## Commencement

Chair Nancolas called the meeting to order at 1:03 p.m., and asked for a review of the agenda.

**MOTION: Commissioner Carreras moved, Commissioner Haug seconded, that Steve Olsen's report be moved to the top of the agenda. The motion passed.**

Chair Nancolas asked for introductions.

## Action Agenda

### Discussion of Allocation of Settlement Funds

Steve Olsen reported that when amounts were calculated for the counties' portion of the Tracfone settlement, an error was found in the calculation of the amount that should have gone to Gem County.

**MOTION: Commissioner Nielsen moved, Commissioner Richy seconded, that the Commission pay Gem County the correct settlement amount as suggested by Mr. Olsen. The motion passed.**

## **Consent Agenda**

*02 November 2017 Minutes; October 2017 and November 2017 Financial Reports*

**MOTION: Commissioner Humphries moved, Commissioner Carreras seconded, that the Commission approve the Consent Agenda. The motion passed.**

## **Action Agenda**

### **Unfinished Business**

#### **Consultant Presentation on Funding Project**

Mr. Jason Jackson presented his final report to the Commission on 9-1-1 funding for the State of Idaho.

Mr. Jackson gave a summary of his report and mentioned the following information:

-Idaho's growth has masked some of the bigger issues (VOIP, etc) and that legislation needs tightened up to avoid ambiguities that are causing the problems. His report included definitions and administrative rule suggestions. He also suggested adding audit authority

-Idaho will continue to have problems until the fees start coming to one location because the locals don't have the resources to remedy the problems on their own—especially the smaller counties. He mentioned that if the state has one collecting body, that body can better leverage providers because the providers only have to write one check. He suggested giving the collecting body audit authority through legislation.

-Suggested increasing rates every 5 years based on CPI.

-Lines are declining at about 5% per year.

-Strongly urged counties to get carriers to state how many lines they have so that they can accurately trace remittances.

Mr. Jackson suggested discussing these points with the counties and using the Tracfone victory as way to sell the central collecting body suggestion.

Commissioner Greenburg suggested disseminating Mr. Jackson's report to the DIGBs.

Chair Nancolas suggested that he, General Richey, and Craig Logan get together to discuss the next steps.

Commissioner Haug mentioned that this needs to be a priority for the Commission in 2018.

### **9-1-1 Committee Discussion**

Commissioner Haug presented a draft copy of an RFP to the Commission for comments. Commissioner Haug thanked Clint Berry and Jodi McCrosky for their work on helping develop the RFP.

Commissioner Greenberg provided some suggestions for clarification of the RFP.

Commissioner Haug asked for suggestions and changes to be emailed to him to be looked at and incorporated into the RFP.

### **RFP Obligation of Funds**

Mr. Craig Logan reported that in order to get a final RFP, the Military Division Department of Purchasing requires that funding be set aside. Mr. Logan suggested that anywhere between \$200,000-300,000 would be appropriate for the obligation.

Mr. Logan reported that he looked into the possibility of using grant funds for the RFP, but Mr. Warr responded that option would not be possible.

Commissioner Haug commented that if funding in the future were able to be changed, it could be changed.

**MOTION: Commissioner Haug moved, Commissioner Nielsen seconded, that the Commission obligate \$250,000 toward the creation of a Next Generation 9-1-1 RFP. The motion passed.**

### **New Business**

#### **Legislative Financial Report**

Mr. Logan presented the annual Legislative Report to the Commission.

Commissioner Smith suggested adding something about the findings from Mr. Jackson's report to show the state of funding for 9-1-1 in the state.

**MOTION: Commissioner Smith moved, Commissioner Nielsen seconded that the Commission approve the annual Legislative Report with the included suggested changes. The motion passed.**

#### **INL Secondary PSAP**

Mr. Logan reported that he was approached by Mr. David Stonhill about approving the PSAP at the INL as a state secondary PSAP. The request was returned by the FCC because the INL needs a state body to approve them to be a secondary PSAP before the FCC grants their request.

Mr. Stonhill reported that the INL campus has done everything needed to be certified as a secondary PSAP within the state.

Commissioner Carreras commented that her agency became an official secondary PSAP by being sponsored by a county.

Mr. Stonhill answered that the INL is unique in that they don't have a relationship with any one county, but with portions of five counties.

Commissioner Nielsen was concerned that the INL is run by a private contractor with the federal government, and 9-1-1 deals with public safety and getting services to the public, and not necessarily to just one agency.

Mr. Stonhill answered that when a 9-1-1 call is placed at the INL, the call is answered at one of five counties, and then transferred back to the INL. By bringing the PSAP at the INL up to PSAP standards and applying for secondary PSAP status, certain data can then be transferred with the call, and the chance of something happening in the transfer of the call will be eliminated.

Mr. Dave Moore asked about the qualifications of the dispatchers.

Mr. Stonhill answered that dispatchers are all certified in multiple dispatch areas.

Commissioner Haug had a concern that by approving the INL for secondary PSAP status, that they could be setting precedent for other private organizations that want PSAP status.

Commissioner Humphries commented that 9-1-1 calls go to primary PSAPs first, and those dispatchers transfer the call to secondary PSAPs. Secondary PSAPs are able to get data along with the call transfer. The INL is looking to be able to receive this information along with the call.

Commissioner Haug suggested that the topic be postponed until the March meeting so Commissioners can get more information.

**MOTION: Commissioner Haug moved, Commissioner Nielsen seconded, that the topic be tabled until the March meeting, to allow Commission members to obtain more information. The motion passed.**

#### **Future Meetings**

March 1, 2018 – Gowen Field

**MOTION: Commissioner Richy moved, Commissioner Haight seconded, that the March 1, 2018 meeting date and location be approved. The motion passed.**

May 3, 2018 – Twin Falls, ID

**MOTION: Commissioner Haight moved, Commissioner Richy seconded, that the May 3, 2018 meeting date and location be approved. The motion passed.**

Chair Nancolas excused himself from the meeting to attend to personal business. Vice Chair Haug took over the meeting.

## **Information Agenda**

### **Unfinished Business**

#### **FirstNet**

Commissioner Gates reported that he has been working with AT&T on coverage as well as cost.

Mr. Brian Shields reported that all 50 states have opted in to FirstNet. Portions of the network are now active, but are not fully functional. IOEM has submitted for a continuation grant to help the Commission and the state move forward with FirstNet.

### **New Business**

#### **Rural PSAP Line Fees**

Mr. Logan reported that he has been contacted by Sheriff Dave Sanders of Camas County with concerns of rural counties' abilities to pay maintenance fees. The grant fund guidance currently only covers the first two years of maintenance fees.

Sheriff Sanders reported that there are a few rural counties in Idaho with barely enough residents to collect 9-1-1 to pay for the access line fees. Maintenance fees are unaffordable for these counties. Sheriff Sanders asked that the Commission consider changing their grant guidance so that rural counties can apply for grants to cover these maintenance fees.

Mr. Moore commented that when the Commission first started the grant program, there wasn't enough funding to cover extended maintenance fees. Time has passed, grant funding has grown, but guidance hasn't changed to allow for rural counties to apply for extended maintenance fees. Mr. Moore suggested that the Commission allow the Grant Committee to consider granting these extended maintenance fees to Idaho's rural counties.

Mr. Logan also suggested that the Commission consider including line fees as well.

Commissioner Nielsen suggested that the Commission authorize the Grant Committee to change their guidance in allowing rural counties to apply for grants for these fees.

**MOTION: Commissioner Smith moved, Commissioner Nielsen seconded, that the Commission task the Grant Committee with coming up with suggestions on granting maintenance and line fees that can be discussed and voted on at the March meeting. The motion passed.**

#### **9-1-1 Program Manager Report**

Mr. Logan presented a Task Force on Public Safety Answering Point report to the Commission on Next Generation 9-1-1 systems.

Mr. Logan reported that the Military Division will be holding an exercise in eastern Idaho in April 2019. PSAPs will have the opportunity to participate in this exercise.

Commissioner Richy commented that any county that would like to participate would be able to, even if they are not in the geographic region of the exercise.

### **Grants Program Manager Report**

Mr. Moore reported he has been working on closing out the 2016 grants that closed October 31, 2017. There are only a couple that need to be finalized.

Mr. Moore updated the Commission on the 2017 and 2018 grant funds.

Mr. Moore asked the Commission if it would prefer his report be included with the Consent Agenda, and have his report presented to the Commission prior to meetings.

Commissioner Smith suggested that the grant report numbers be included with the Consent Agenda.

### **PSAP Committee**

Commissioner Haight presented Commissioners with PSAP challenge coins in recognition of Commission support of the PSAP Committee.

Commissioner Haight reported that the PSAP Committee has completed the development of revision of curriculum for dispatch certification. An online option for dispatch certification will be available.

Commissioner Haight reported that quarterly training has been planned.

Commissioner Haight presented an award of appreciation to Ms. DeLisa Orren who will be leaving the PSAP Committee, and thanked her for all her work.

Ms. Orren thanked the PSAP Committee, and thanked the Commission for all their support of the PSAP Committee.

### **DIGB and Tribal Updates**

DIGB 1 – Absent

DIGB 2 – Commissioner Myklebust reported that they will be holding their meeting January 24, and there will be more to report at the March meeting.

DIGB 3 – Commissioner Boeger reported that they will be holding their meeting January 18, and will have a presentation on the grant fees.

DIGB 4 – Commissioner Greenberg reported that they met January 3, and had a presentation by GeoComm. They discussed geospatial information.

DIGB 5 – Commissioner Nielsen reported that they met in December, and are currently working on interoperability.

DIGB 6 – Commissioner Hulse reported that they will be meeting January 25.

Tribal – Commissioner Jones reported that there is nothing to report, but thanked Mr. Logan for all the information he has been able to provide them.

### **Open Forum/Discussion**

An audience member had a question on Mr. Jackson’s report’s suggestion to move toward statewide 9-1-1 fee collection.

Vice Chair Haug answered that it would be premature for the Commission to comment until all information has been looked at.

Mr. Bruce Richter from the Federal Office of Emergency Communications updated the Commission on the StateComm National Survey.

### **Adjourn**

The meeting adjourned at 4:11 p.m.

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Garret Nancolas  
Commission Chairman

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Nathan Reed  
Administrative Assistant