

December 7, 2015

PSAP Committee Meeting

ISP, 700 Stratford Drive, Building #7, Meridian, Idaho

ATTENDEES:

Lt. Kevin Haight, ISP	Charlene Holbrook, Post Falls PD
Anna Pearson, Fremont County SO	Donielle Whitney, Pocatello PD
Todd Herrera, BHS/WEBLOC	Karl DeHart, BHC/WEBLOC
Craig Logan, IECC	Carmen Boeger, Nampa PD
Roxanne Wade, Canyon County SO	Trisha Marosi, ISP
Wendy Berrett, Whitcom	DeLisa Orren, ISP
Cindy Felton, Lewiston PD	Kelly Copperi, Valley County SO

JOINING BY CONFERENCE CALL:

Dave Taylor, Nez Perce County/City of Lewiston 911 Coordinator
Cullin Sherman, Madison County SO - Representing Bruce Bowler

IDAHO CHIEF'S AND SHERIFF'S MEETING:

Lt. Kevin Haight spoke at a meeting for the Idaho Chiefs and Sheriffs at the Grove Hotel in Boise on 12/07/2015 reference to Mandatory Dispatcher Certification.

FINANCIAL REPORT:

The financial report was presented by Wendy Berrett. Currently we have \$10,373.67 for travel and \$4,728.00 for training in the budget. The IECC has changed how things are billed out and there are more line items required. The Idaho APCO Chapter will be reimbursing the IECC for the cost of the PSAP member's hotel costs for the PSAP Seminar that was held in October 2015.

Kelly made a motion to accept the financial report. Charlene seconded the motion. Motion passed unanimously.

AMBER LEE FOUNDATION TRAINING:

The Committee talked about the Amber Lee foundation and the possibility of them coming to Idaho to do several presentations. Several suggestions were made of options for funding and sponsorships to cover the costs of the training.

BHS WEBEOC:

Todd Hererra and Karl DeHart with the BHS WEBEOC talked about how the website works by assisting counties involved in emergencies and what resources are available. They suggested free training for dispatchers with Karl. Contact Karl at kdehart@bhs.gov. They also have webinars and are willing to do quarterly training for PSAPs that will involve tabletop scenarios.

4TH ANNUAL PSAP SEMINAR – REVIEW:

The Committee discussed the 4th Annual PSAP Seminar. Discussion involved the pros and cons of using the hotel again for next year and all punch list items that were noted during the seminar.

COMMUNICATIONS OFFICER TRAINING MANUAL:

Joe Whilden spoke to the committee about the POST online training manual update. We discussed where to put a link to the training so dispatchers can access it. The training consists of 11 modules.

5TH ANNUAL PSAP SEMINAR:

The 5th Annual PSAP Seminar will be October 18th and 19th, 2016 in Boise at the Wyndham Hotel. Set up will be the 16th and 17th with the vendor reception the night of the 17th.

One of the Keynote speakers will be Dr. Bobby Smith, he will also be presenting an afternoon session.

Other possible speakers are Sue Privetta, Valerie Van Brocklan, and Pam Thompson. DeLisa will be finding out costs for Valerie Van Brocklan.

Assignments:

Sponsor / Vendors: Charlene & Trisha

Speakers / Breakouts : Carmen & Roxanne

Facility / Food / AV Equipment: DeLisa

Registration Issues: Erin

Binders / Posters / Promos / Reception: DeAnn & Donielle

Swag Bags / Gift Items / Raffle Items / Giveaways / Bingo Cards: Kelly & Wendy

Certificates / Photos / Newsletter: Anna & Cindy

Tables / Registration: Cullin & Bruce

Q1 2016 REGIONAL TRAINING:

Lacy Craig with the Fusion center will be presenting in March 2016.

Q2 2016 REGIONAL TRAINING:

Eric Heitzinger with ISP will be presenting Health and Wellness.

IDAHO DISPATCHER CERTIFICATION PROJECT UPDATE:

Nothing new to report.

FUTURE MEETINGS:

Wednesday, January 6th, 2016, 10:00 a.m. to 4:00 p.m. The IECC meeting will be held on January 7th, 2016 at Gowen Field.

OPEN COMMENT PERIOD:

Reminder to approve travel before making travel arrangements.

DeLisa suggested having an activity for everyone that would like to participate as a group after the 1st day at the PSAP Seminar such as going to a corn maze or hockey game.

Carmen brought up the possibility of giving challenge coins to all attendees at the next PSAP Seminar since it will be our 5th year. Kelly mentioned window clings with our PSAP emblem. Kelly will look into the window clings and Cindy will look into challenge coins.