

PSAP Committee Meeting

April 6, 2016

Idaho State Police RCCS

700 S Stratford Drive, Building # 7, Meridian, Idaho

**Attendees:**

Kevin Haight, ISP

Wendy Berrett, Whitcom

Trisha Marosi, ISP

Anna Pearson, Fremont County

Carmen Boeger, Nampa PD

DeLisa Orren, ISP

Roxanne Wade, Canyon County

Kelly Copperi, Valley County

DeeAnn Taylor, Cassia County

**Joining by Conference Call:**

Bruce Bowler, Madison County

**Financial Report**

Wendy Berrett advised that there is \$ 8,136.73 dollars in the travel budget and \$ 4,728.00 dollars in the training budget without the February travel.

Kelly motioned to accept; Carmen 2<sup>nd</sup> the financial report.

**APCO / NENA** update - Neither Robert Hugi or Dave Taylor attended. Lt. Haight advised the core committee drafted bylaws and they are now out for a review for about 20 days. If nobody opposes the bylaws, they will be submitted to both national chapters for their review and approval.

**5<sup>th</sup> Annual PSAP Seminar**

**Location:** Wyndham Garden Hotel/Wendy and Trisha stopped and had breakfast there. They advised the food was good; there was also a lot of construction going on.

**Keynotes:** Everyone is booked and ready to go.

**Breakouts:** Carmen is waiting for Kelly and Jim Dalley's paper work to be sent in. There are a few minor changes for the schedule to be finished. Post Credits. Lt. Haight will talk to Jill to discuss this situation of how many POST hours will be given.

**Seminar Fundraising Goal:** \$25,000.00; Trisha advised that when Charlene gets back she will know for sure but thinks we are half way there. The cost will now include electricity, which may change how they get placed. Trisha will be sending letters out to new vendors in a month or so.

**Vendors:** Trisha advised the vendor space is limited, and that she still has vendors wanting to do training. Discussion about what is needed to make that possible for the vendors. It was decided to contact Mark Enfield, see what his thoughts were on this.

**Facility/ Food.** Delisa has been talking with Jonathan; they will be changing the name to PSAP Seminar, making it easier for registration purposes both online and phone.

**Registration/ attendee.** Nothing new to report.

**Binders, Posters, Promotional Materials.** Donielle is not going to be able to help anymore. DeAnn is going to need help with this. DeAnn came up with several great ideas for save the date flyers. The committee voted on the Flag theme. The flyer will include information on the PSAP Seminar along with the Vendor reception on the 17<sup>th</sup>. The flyers will be ready for the ILETS Conference. Bruce volunteered himself and Cullin, Kelly said that she would also help.

**Swag bags.** Trisha needs a list of what we need and don't need. She has been asked what we need to go in the bags.

**Certificates / Photos/ Newsletter.** Nothing new to report

**Registration Table/ schedule cards/** Cullin has started with the schedule cards.

**Challenge coins/** Cindy is not here but the coins have been ordered

**Hockey Game/** Is still too early but they will give us a deal to get in, along with some food, if their schedule fits with the seminar.

**Window Clings/** Kelly advised they are stickers, not clings. The stickers will be 350.00 dollars for 200 stickers. Will print up instruction sheets to go with them.

Carmen made a motion to go ahead to order the stickers, one each for everyone, Wendy 2<sup>nd</sup>. Motion passed.

### **Q2 2016 Regional Training:**

DALF Training everything is looking really good. The numbers are climbing. We need to get the word out to get more people to attend. Send information on the Training to other States that may want to attend.

### **Future Meetings**

June 1, 2016 ISP RCCS Meridian (1000 to 1600) if someone can't make it send it to the committee not just to the LT.

July 6<sup>th</sup> 2016 ISP RCCS Meridian (1000 to 1600)

Dispatcher Certification Issues/ Kevin sent out the emails with the APCO minimum standards. After he sent these out he was approached with using a generic standard instead of using a named vendor standard. Using a generic standard would mean that agencies would be able to go through any vendor which is using the national standards.

There is a problem with paying POST for taking care of the records (applications, certifications, decertification's, etc.) not including POST. The cost will be roughly \$ 9,100.00 dollars a year just for administrative. Public utilities commission has some spare change they would like to put behind something that is a good cause. Clint Berry reached out to them and they have at least \$ 48,000.00 dollars, they may be considering us to get some of that money. If this becomes a mandate, POST may not do another academy.

Lt. Haight spoke with several groups about the EMD side of dispatch. Dr. Sandy has been trying to make it mandatory for EMD for every PSAP. The PSAP committee is trying to get the certification for all PSAPs and not on the procedures on what goes on inside the PSAPS. We need to take a real hard look at moving forward after we get the certifications done.

Lt. Haight has sent letters to district 4 and 5 for a replacement for Donielle. Openings for the nomination will be open till April 29<sup>th</sup>. He has received one nomination.

Motion to close the meeting by Kelly and seconded by Wendy.

Meeting adjourned,