

PSAP Committee Meeting
February 7, 2018
Idaho Sheriff's Association
3100 Vista Avenue, Boise, ID

In Attendance:

Anna Pearson, Fremont County SO

Kevin Haight, Idaho State Police

Wendy Berrett, Whitcom

Charlene Holbrook, Post Falls PD

Carmen Boeger, Nampa PD

DeAnn Taylor, Cassia County SO

Cindy Felton, Lewiston PD

Kelly Copperi, Valley County SO

Cullin Sherman, Madison County SO

Christine Ballard, Owyhee County SO

Trisha Marosi, Idaho State Police

Jennifer Sullivan, Idaho State Police

On the Phone:

Erin Hidalgo, Bingham County SO

Dana Hanford (during the afternoon)

Financial Report: Wendy Berrett

Travel Fund: \$11,699.62

Training Fund: \$5,853.50

Anna Pearson made a motion to accept the financial report. Cullin Sherman seconded the motion. The motion passed unanimously.

APCO/NENA Chapter Updates: Kevin Haight

Jennifer Sullivan shared that the spring training, Crisis Negotiations is May 23 and May 24, 2018. Will also be bringing in mobile command training. Robert Hugi will be working on some technical training for the same time too.

Jennifer Sullivan spoke with someone from Oregon who will assist her with bidding for the Western APCO conference in 2021.

Regional Training Update:

Q1 – Suicide Prevention – Kim Kane of DHW

- Carmen Boeger - all dates scheduled throughout the state.

Q2 – Critical Incidents / Stress Management – Shelly Renner of Kootenai County 911

- Trisha Marosi – still working on finalizing dates throughout the state.

Q3 – Domestic Violence from Call to Prosecution – Angela Weeks of Nampa PD

- Carmen Boeger – she will get with Angela Weeks to start scheduling once Q2 training is scheduled.

We may want to use www.doodle.com to assist with the scheduling on these classes.

7th Annual PSAP Conference:

Location: Coeur d'Alene Inn (Best Western Plus)

- All PSAP Committee members need to email Charlene Holbrook with the days they will need hotel reservations for.

Date: October 1-3, 2018 (Welcome Reception 10/1 and Conference 10/2 and 10/3)

Keynotes:

- Day 1: Chief Rick Lasky – confirmed (full day)
- Day 2: Pam Thompson – confirmed (morning)
- Day 2: Tammy Smith – confirmed (afternoon)

Breakouts:

- Life Flight - confirmed
- Community Outreach – Melissa Stroh - confirmed
- Purpose over Preference – Andrea Dearden - confirmed
- Natural Disasters / Critical Incidents – Beth English - confirmed

Seminar Fundraising Goal - \$26,500

- Conference account: \$6,401.26

Assignments:

Sponsor / Vendors & Fee: Trisha Marosi and Charlene Holbrook

Trisha Marosi sent out “save the dates” to industry partners.

Speakers / Breakouts / Post Credit Approval: Carmen Boeger and Roxanne Wade

Carmen Boeger distributed a copy of the schedule for review. She will finalize the schedule.

Technical Tracks: Dana Hanford

Collin McRoy from Kootenai County, Dave Taylor from Nez Perce County and another person (Dana couldn't recall the name at this point) will be assisting Dana Hanford.

Facility / Food / AV Equipment:

Charlene Holbrook said that they will be asking the hotel to hold at least 85 rooms for attendees. Attendees must register and check in prior to August 31, 2018, after that date the hotel will release the block of rooms.

Charlene Holbrook said that we will need an additional projector and screen for the conference. Anna Pearson will be bringing a projector and screen.

Charlene Holbrook will be bringing office supplies.

Opening Reception – Boats:

Charlene Holbrook said that it is \$2,000 and has a capacity of 400 individuals. An industry partner may want to sponsor this. Attendees will need to board the boat at 5:30 p.m. The boat cruise is from 6:00 p.m. – 8:00 p.m. Carmen Boeger made a motion to reserve the boat cruise for Tuesday night. Anna Pearson seconded the motion. Motion passed 10-1, with Trisha Marosi opposed.

POST Rosters:

Nothing at this time.

Eventbrite Registration/Attendee Name & Email List: Erin Hidalgo and Kelly Copperi

Add things on the registration: lunch, boat, IT tracks, staying at the hotel, etc.

Binders / Posters / Promotional Materials: DeAnn Taylor, Cullin Sherman, Kelly Copperi

DeAnn Taylor showed us multiple options for the “Save the Date” cards.

Swag Bags / Raffle Items / Evaluations: Kelly Copperi and Wendy Berrett

Dana Hanford will be checking into swag bags for the conference. Jennifer Sullivan said she will try to get APCO pens.

Wendy Berrett and Trisha Marosi will take care of scheduling the raffle times.

Attendee Lanyards: Cindy Felton

Cindy Felton will check on price of lanyards for the attendees.

Certificates / Photos / Newsletters: Anna Pearson and Cindy Felton

Certificates will not be sent to the IT attendees since they don’t earn continuing education for attending the conference. Dana Hanford said that it’s not important for them to receive them.

Registration Table / Schedule Cards: Cullin Sherman

Nothing at this time. Charlene Holbrook said that there is a registration table available at the hotel so we won’t need to set up a table. The registration table is right in front of the where the welcome reception will be held.

Cullin Sherman will be bringing a printer.

Honor Guard / Singer and/or Bagpipes: Wendy Berrett, Charlene Holbrook and Kevin Haight

Kevin Haight will contact Idaho State Police. Wendy Berrett will be contacting Coeur d’ Alene Fire Department. Trisha Marosi has some options for singers.

Photo Booth: Rebecca Simpson and Charlene Holbrook

Charlene Holbrook said that they have a jail theme for the photo booth.

Governor Welcome Letter: Kevin Haight

Nothing at this time.

Idaho APCO/NENA Meeting:

The meeting will be held during lunch on the second day in the same room where the industry partners are located.

Future Meetings:

- March 8, 2018 – Boise
 - NOAA Presentation
- April 4, 2018 – Boise - Tentative
- May 2, 2018 – Twin Falls

Dispatcher Certification Update:

Carmen Boeger and Kelly Copperi will be meeting next week to review the current POST curriculum. The training objectives are completed. After reviewing it then it will need to be re-presented to POST. An Ethics class will need to be developed and an online version of the academy needs to be developed. The biggest struggle is getting the sub-committee together due to schedule conflicts.

Presentation – Community College / IDLA Training Partnership for ECO – Michelle Marie Holt & Marc Swinney

Michelle Holt is from the College of Eastern Idaho and Mark Swinney is from the College of Western Idaho with the Idaho Workforce Training Network. The mission is to collaborate with businesses to help develop training to build workforce. The classes are typically non-credit. They can offer classes online, on campus, in workplace, etc. Since they have several colleges throughout the state they can present the same class utilizing all these different colleges in different locations throughout the state. Once the curriculum is set then it is easy for them to try to get it rolled out at all 6 colleges. Mark Swinney has a lot of online experience through the Blackboard/Canvas option through the College of Western Idaho. Blackboard/Canvas is basically the software program to house all the curriculum. The costs associated with developing the program would need to be worked out. There may be some grants available to help with the costs. Each of the 6 colleges would need to opt in to provide the training. A registered apprenticeship program is a program that determines what the national acceptable standard is for the occupation and the employer becomes registered and then the employer looks at the national standards to see if we want other aspects added to the program. There is some on the job training and it requires a wage increase scale upon achieved accomplishments. Once they complete the apprenticeship they would receive a certificate. An employer can then hire them at a lower wage until they are fully trained. They could do a pre-apprenticeship program for a recruiting tool where a person can self-sponsor themselves for this profession. We may also be able to deliver the continuing education and/or quarterly training through this method. Each college already has the registration aspect in place.

Open Comment Period:

- DALF Videos (DeAnn Taylor, Cullin Sherman and Ada County)
- Reduce long breakout on day 1 to increase vendor time? Resolved this.
- Food and eating area in same area as vendors? Resolved this.
- Raffle tickets given out by vendors? Attendees should have extra chances of winning by visiting with the vendors.
- Bingo card for industry partners? Not going to do.
- PSAP Conference 2019 – October 7 – 9, 2019 – Riverside Hotel – confirmed
- PSAP Conference 2020 – October 5 – 7, 2020 – Riverside Hotel – waiting to see how the conference goes in Coeur d' Alene.
- Carmen Boeger – She is suggesting the PSAP Committee sponsor an Idaho Special Olympics event across the state to raise money for Special Olympics.
- Carmen Boeger – The 20th anniversary of the Idaho Peace Officer Memorial is April 17th, 2018.
- Carmen Boeger – February 16, 2018 – 50th anniversary of the first 911 call.

- Cullen Sherman purchased new Madison County patches and distributed them to the PSAP Committee members.
- Kevin Haight will be getting PSAP Committee members some PSAP Committee coins to give to the speakers at the quarterly training to hand out to a standout student.

ADJOURNMENT

Kelly Copperi made a motion to adjourn. Charlene Holbrook seconded the motion. Motion passed unanimously. Meeting adjourned at 1632 hours.