

IDAHO PUBLIC SAFETY COMMUNICATIONS COMMISSION

4040 W. Guard St.
BOISE, ID 83705

OFFICIAL MINUTES

A meeting of the Idaho Public Safety Communications Commission was held on January 10, 2019, at 945 E. Pine Ave., Meridian, ID, Lucky Peak Room 109, Ada County PSAP. Commission Chair Garret Nancolas called the meeting to order at 1:07 p.m. A quorum was present.

Members Present:

- Garret Nancolas, Chairman, IAC
- Craig Kingsbury, ICOPA
- Michele Carreras, Treasurer, IDHW State Comm
- Brad Richey, IOEM
- Kevin Haight, ISP
- Lance Wyatt, proxy for Jeff Weak, ITA
- Lan Smith, IAC
- David Gates, Vice Chair, IFCA
- Len Humphries, ISA (via Phone Bridge)
- Stephen Bartlett, ISA
- Ben Wolfinger, DIGB 1 (via Phone Bridge)
- Travis Myklebust, DIGB 2 (via Phone Bridge)
- Carmen Boeger, DIGB 3
- Jacob Greenberg, DIGB 4 (via Phone Bridge)
- Lorin Nielsen, DIGB 5
- Sam Hulse, DIGB 6 (via Phone Bridge)

Members Absent:

- Rick Youngblood, Legislature
- Wes Jones, Tribal Representative

Others Present:

- Craig Logan, 9-1-1 Program Manager
- Nathan Reed, Admin Assistant
- Trevor Hall, Contracting, IMD
- Traci Lefever, E-9-1-1 Coordinator, Elmore County
- Todd Quast, 9-1-1 GIS, Cassia County

- John Joseph, NCR 9-1-1, Motorola
- Jodi McCrosky, Project Coordinator, Boise Police
- Aaron Clark, AJM, Day Wireless
- Anna Pearson, Fremont County Dispatch
- Steve Woodall, IOEM SLIGP Project Manager
- Jason Skelton, Buyer, DOP
- David Stonhill, Program Manager, INL
- Jeff Berger, Owner, Int Comm.
- JJ Hayes, FirstNet Specialist
- Roxanne Wade, Dispatch Manager, Canyon County
- Staci Schneider, Sales, Int Comm.
- Christine Ballard, 9-1-1 Coordinator, Owyhee County
- Roy Kyser, Account Rep., Motorola
- Adam Warr, DAG
- Brian Shields, IOEM Communications
- Brooks Clark (via Phone Bridge)
- Robert Hugi (via Phone Bridge)

Commencement

Chair Nancolas called the meeting to order at 1:07 p.m., and asked for introductions.

Consent Agenda

01 November 2018 Minutes

October & November 2018 Financial Reports

9-1-1 Program Manager Report

9-1-1 Grants Report

MOTION: Commissioner Nielsen moved, Commissioner Gates seconded, that the Consent Agenda be approved. The motion passed.

Action Agenda

Unfinished Business

RFP Updates

Mr. Craig Logan introduced Trevor Hall and Jason Skelton, who have been working with him on the RFP.

Mr. Skelton, with the Department of Purchasing, reported that the RFP has been on the street August 23 through October 26. It is still under evaluation. There have been three offers, and the Commission should have a recommendation by the end of the following week.

Chair Nancolas asked for clarification if a Special Meeting would be needed to approve the recommendation for the RFP. Mr. Adam Warr answered that was something the Commission could do, if they'd like, after reviewing the recommendation.

Chair Nancolas thanked the RFP Committee made up of Commissioners Humphries, Smith, and Mr. Dave Moore for their work on the project.

Federal Grant Program Updates

Mr. Craig Logan reported that there are no current updates because of the federal government shutdown.

New Business

Approval Annual Report to Legislature

Mr. Logan presented a revised Annual Report to the Legislature. There were a few corrections made to Commissioner Hulse's name and information. Mr. Logan doesn't think the Commission will be called before the House Subcommittee, but likely will be called to report to the Senate Subcommittee.

MOTION: Commissioner Gates moved, Commissioner Kingsbury seconded, that the Annual Report to the Legislature be approved. The motion passed.

Future Meetings

- March 07, 2019 – Ada County PSAP
- May 02, 2019 – Pocatello, ID
- July 11, 2019 – Gowen Field
- September 12, 2019 – North Idaho (TBD)
- November 07, 2019 – Gowen Field

Information Agenda

Unfinished Business

FirstNet

Mr. Brian Shields reported that he and Mr. Steve Woodall have been attending DIGB meetings around the state. IOEM will be sponsoring education opportunities for DIGB members. There is funding for six DIGB members with ties to public safety communications to attend a conference.

Mr. Shields reported that AT&T is continuing to build out the FirstNet system. Band 14 will probably be available in the Treasure Valley first.

Mr. Shields reported that they have a RFP out for a third party consultation on technical outreach.

New Business

9-1-1 Program Manager Report

Mr. Logan reported there was a recent CenturyLink network outage that caused 9-1-1 issues around the country. The state experienced ANI/ALI issues, but nothing that affected receiving 9-1-1 calls.

Mr. Logan reported that the FCC has released their feedback on the EAS test that went out. There aren't many details, but it was 90% effective.

Mr. Logan reported that the IPSCC website is still under construction. Commissioners will have passwords to access information that will be posted to the website.

Mr. Logan reported that there have been some stumbling blocks in the way of creating a contract for Mr. Clint Berry's services. There are a few options that could be used to bring Mr. Berry on, such as hiring him as temporary help.

Mr. Hall with IMD's Purchasing & Contracting reported that it has been difficult to justify professional services and the dollar amount without advertising the contract.

Grants Program Manager Report

Mr. Logan reported that Mr. Moore could not attend the meeting due to prior commitments.

Mr. Moore is currently working on closing out the 2017 grants, and paying out the 2018 and 2019 grants.

Organ Donor Notifications Process

Commissioner Carreras reported on the process of reporting pre-hospital deaths to State Comm as it pertains to organ and tissue donations. There is current legislation out to make it so pre-hospital deaths are reported to State Comm so the information can be passed to organ and tissue donor referral centers.

Committee Review and Updates

PSAP Committee

Commissioner Haight reported that the implementation of the online dispatch academy will be going on the Idaho Digital Learning Academy platform. This platform is highly used across the state. It will hopefully be up and running by summer 2019.

Commissioner Haight reported that the 2019 PSAP Annual Conference will be held in Boise on October 28-30, and the 2020 Conference will be held in Coeur d'Alene on October 19-21.

Commissioner Haight introduced the Commission to Mr. Dana Hanford who has been the lead organizer on the technical track of the PSAP Conference. Hopefully in the future the LMR Committee can work with Mr. Hanford on the technical tracks of the Conference.

Commissioner Haight reported that a member of the PSAP Committee resigned. A call for nominations for replacement went out. The Committee selected Lynn Parker from Jefferson County to fill the vacancy.

LMR Committee

Commissioner Myklebust reported that the LMR Committee has been busy discussing and educating itself on encryption keys and slotting.

Legislative Committee

Chair Nancolas reported the Legislative Committee met and has discussed the possibility of revising and raising the 9-1-1 fee which was set in the 1990s.

Public Safety Broadband/Data Committee

Commissioner Gates reported that AT&T is currently offering a trial on a Band 14 phone. It's a good way to try it out. Commissioner Gates has tried out the phone. There were some issues initializing the phone, and some issues with phone calls. The phone's battery is long lasting, and it also has push to talk.

DIGB and Tribal Updates

DIGB 1 – Commissioner Wolfinger reported DIGB 1 is unifying its 9-1-1 system under one system.

DIGB2 – Commissioner Myklebust reported that DIGB 2 met on December 4, and met with the fiber optic task force. The next meeting will be in March.

DIGB 3 – Commissioner Boeger reported that DIGB 3 met November 29, and had a presentation from a representative from the National Weather Service.

DIGB 4 – Commissioner Greenberg reported that DIGB 4 had nothing new to report.

DIGB 5 – Commissioner Nielsen reported that DIGB 5 has created a subcommittee with DIGB 6. The next meeting will be February 13.

DIGB 6 – Commissioner Hulse reported that DIGB 6 met November 29 and discussed resources for disaster events. The next meeting will be January 24.

Award Presentation

Commissioner Haight presented an award plaque to Anna Pearson a member of the PSAP Committee from Fremont County, who is stepping down from the Committee. Commissioner Haight and Chair Nancolas thanked Ms. Pearson for all her hard work for the PSAP Committee.

Open Forum/Discussion

Mr. Logan reported that there will be an Idaho Emergency Management Association (IEMA) Conference on February 5, 8:00-12:00, at Gowen Field.

Commissioner Richy reported that the Governor has recommended that the SWIC position be approved for the 2020 budget, and thanked the Commission for its support.

Commissioner Gates reported that the fire chiefs association is exploring some legislation for Ground Emergency Medical Transport (GEMT) reimbursement, which involves reimbursement for when Medicaid patients are delivered service.

Commissioner Haight reported he is currently in a post-graduate program at Naval Post Graduate School. His thesis topic is on 9-1-1, and invited any member of the Commission to contact him with challenges that are being faced in 9-1-1.

Chair Nancolas commented that his granddaughter is currently ranked #2 in Taekwondo in her division in the state and is competing for #1.

Adjourn

MOTION: Commissioner Nielsen moved, and Commissioner Carreras seconded that the meeting adjourn. The motion passed.

The meeting adjourned at 3:06 p.m.

Garrett Nancolas
Commission Chair

Nathan Reed
Administrative Assistant