

AGENDA
Idaho Public Safety Communications Commission
PSAP Standards & Training Committee
January 3, 2018 – 1000 - 1600 Hours (MST)
Ada County Dispatch Center
945 E. Pine Ave, (Lucky Peak Conference Room)
Meridian, Idaho

- **Access the Conference Bridge by dialing (605)-468-8015. Access code – 925177#**
***** Please note the allotted times for the agenda items are an approximation. *****

1000 - 1005	Financial Report Travel - _____; Training - _____	Wendy Berrett
1005 - 1010 1010 - 1045	APCO/NENA Chapter Updates Regional Training <ul style="list-style-type: none"> • Advertise efficiently/timely & place on POST training calendar • Q1 – Tactical Dispatch (Carmen) ?? • Q2 – • Q3 – 	Jennifer Sullivan Chairman
1045 – 1130	7th Annual PSAP Conference <ul style="list-style-type: none"> • Venue – Coeur d’Alene Inn (Best Western Plus) • Dates (October 1 – 3, 2018) • Keynotes <ul style="list-style-type: none"> ○ Day 1 - ○ Day 2 - • Breakouts – (_____, _____, _____, _____) • Seminar Fundraising Goal - \$25,000 	Chairman

LUNCH

1300 – 1500	PSAP Conference (continued) <ul style="list-style-type: none"> • Assignments <ul style="list-style-type: none"> ○ Sponsor/Vendors & Fees – Trisha/Charlene ○ Speakers/Break-Outs/POST Credit Approval – Carmen / Roxanne ○ Technical Tracks – Dana / Robert / Buddy ○ Facility/Food/AV Equipment/Intense scrutiny of contract & billing – ○ Opening Reception - Boats ○ POST Rosters ○ Eventbrite/Registration/Attendee Name & Email List – Kelly / Erin ○ Binders / Posters / Promotional Materials – DeAnn / Cullin / Kelly ○ Swag Bags, lanyards, pens, raffle, evaluations – Kelly / Wendy ○ Certificates/Photos/Newsletter – Cindy / Anna ○ Registration Table/Schedule Cards – Cullin ○ Honor Guard / Singers / Bagpipes ○ Photo Booth - Rebecca ○ Governor welcome letter - Kevin ○ Idaho APCO/NENA Meeting, evening of first day – 1730 (raffle big item) 	
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1500 - 1515	Future Meetings: February 28, 2018 – Boise April 4, 2018 – Boise May 2, 2018 – Twin Falls (proposed)	Chairman
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1515 – 1530	Dispatcher Certification Update	Chairman
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1545 - 1600	Open Comment Period <ul style="list-style-type: none"> • DALF Videos (DeAnn, Cullin, Ada County) • Reduce long breakout on day 1 to increase vendor time? • Food and eating area in same area as vendors • Raffle tickets given out by vendors • Bingo card for industry partners 	Chairman
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ADJOURNMENT	Chairman
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