

# IDAHO PSAP STANDARDS & TRAINING COMMITTEE

## OFFICIAL MINUTES

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A meeting of the Idaho PSAP Standards & Training Committee was held on July 8, 2020 at the Nampa Police Department. Those members unable to attend due to the COVID-19 restrictions joined by video/tele-conference.

### **Commencement**

Chair Kevin Haight called the meeting to order at 10:04 a.m. MST. A quorum was present.

### **Members Present:**

- Kevin Haight, Idaho State Police
- Cullin Sherman, Madison County SO
- Carmen Boeger, Nampa PD
- Lynn Parker, Jefferson County SO
- Cindy Felton, Lewiston PD (via video/tele-conference)
- Wendy Berrett, Whitcom (via video/tele-conference)
- Trisha Marosi, Idaho State Police (via video/tele-conference)
- Kelly Copperi, Valley County SO (via video/tele-conference)
- Stephanie Harris, Pocatello PD (via video/tele-conference)
- Erin Hidalgo, Bingham County SO (via video/tele-conference)
- DeAnn Taylor, Cassia County SO (via video/tele-conference)

### **Members Absent:**

- Charlene Holbrook, Post Falls PD
- Roxanne Wade, Canyon County SO

### **Others Present:**

- Bill Behar, Industry Partner (via video/tele-conference)
- Jennifer Sullivan, Idaho APCO/NENA President (via video/tele-conference)
- Craig Logan, State of Idaho 911 Coordinator (via video/tele-conference)
- John Joseph, IPSCC LMR Committee (via video/tele-conference)

### **Consent Agenda**

*Committee Financial Report – Wendy Berrett gave the Committee Financial Report through June 30, 2020 – Travel - \$9,751.36 and Training - \$5,209.26.*

**MOTION: Carmen Boeger moved, Lynn Parker seconded, that the Committee Financial Report be approved. The motion passed.**

## Information Agenda

### APCO/NENA Chapter Updates ([www.2021apcowrc.org](http://www.2021apcowrc.org))

Jennifer Sullivan shared the following:

- The national APCO conference originally scheduled for August was cancelled due to COVID-19.
- Idaho APCO/NENA Chapter award nominations are open.
- Registration is open for the 2021 APCO Western Regional Conference.

### ECO Academy Curriculum – Status Update

Kevin Haight shared that Idaho POST has been notifying him when individuals have taken the course and successfully passed.

## Action Agenda

### Regional Quarterly Trainings

Q1 – Fusion Center – Bret Kessinger

Q2 – Active Shooter – Jason Cantrell, Nampa Police Department

- This was cancelled due to the COVID-19 pandemic.

Q3 – Critical Incident Training – Jason Cantrell, Nampa Police Department

- This was cancelled due to the COVID-19 pandemic.

Q1 2021 – Trauma and PTSD Training – Dr. Christen Ann Kishel, Psychologist, PhD

### 2020 Conference Dates & Location – Coeur d’Alene Best Western Inn - October 19-21, 2020

Kevin Haight shared the Coeur d’Alene Best Western Inn told Jennifer Sullivan that if the PSAP Conference was cancelled due to COVID-19 reasons they would allow the committee to cancel the contract without any financial responsibility. They did request that we give them at least a 30 day notice of the cancellation.

Kevin Haight said that he has been contacted by a couple of committee members who have concerns about continuing to have the 2020 PSAP Conference due to the COVID-19 pandemic. He explained that as chairman of the committee it comes down to a business decision and should we risk moving forward with the potential of low attendance and financially going in the hole. He also feels that out of respect for our speakers who need to make airline arrangements, we should make a decision sooner than later.

Lynn Parker shared that the drop dead date is 30 days and asked if there is anything else contractually we need to consider.

Trisha Marosi said that she has already spoken with one industry partner who would not be attending the conference; however they would still be a sponsor. She also recommended that we research the possibility of providing some type of webinar/video training for ECO's in lieu of attending the conference.

Cindy Felton shared that some type of webinar/video training is a good idea and feels that the committee should make a decision during today's meeting on whether the conference is being cancelled so we can give the speakers some advance notice. She supports cancelling the conference due to COVID-19.

Kelly Copperi supports cancelling the conference and likes the idea of having some sort of webinar/video training available.

John Joseph said that Datamark used the Zoom platform for some virtual training earlier this year and had approximately 700 people registered. He said that there is some cost to it that possibly an industry partner could sponsor. He will check to see if it is still available and he will send the information to Kevin Haight.

Jennifer Sullivan shared that Colorado APCO did some virtual training and she would check with them to inquire how they did it.

Carmen Boeger suggested we could possibly use Facebook Live and use speakers from our breakout sessions.

Kevin Haight reminded everyone that the training would need to be POST credited and we would need to figure out how we would validate that the person completed the entire training.

Craig Logan shared that the state has Webex available.

Carmen Boeger suggested we do a video so individuals can watch it at any time. She said that Nampa PD has the ability to produce video, possibly for quarterly training. She said that it's heartbreaking, but that we probably need to cancel the conference.

Stephanie Harris will reach out to ICRMP to see if they are willing to do a training video.

Bill Behar shared that they have implemented a survey during their training sessions to ensure attendees are completing the training.

Cullin Sherman said that we need to decide if the training will be live or video.

Kevin Haight shared that we have training/travel money available in our budget and that we could possibly use it to pay for some type of virtual training that is already available. He will reach out to Moetivations, who was going to present at the conference, to see if they had something available.

Kevin Haight asked the committee members if there was any member who felt that we should not cancel the upcoming PSAP conference and all committee members agreed that unfortunately we needed to cancel it.

**MOTION: Cindy Felton moved, Erin Hidalgo seconded, that the 2020 in-person PSAP Conference scheduled in Coeur d’Alene, ID in October be cancelled due to COVID-19 pandemic restrictions. The motion passed.**

## **Action Items**

### **Keynotes**

- Day 1 – Michelle Lilly, PhD. – Current Research Evidence on Health in 9-1-1
- Day 2 – Kyle Plush Foundation (Ron & Jill Plush) – Be Your Best Self

*Kevin Haight will notify the keynote speakers of the conference cancellation.*

### **Proposed Breakouts**

- **Long Breakouts**
  - Day 1 – Michelle Lilly, PhD. – Individual & Organizational Interventions for 9-1-1
  - Day 2 – Pam Thompson – Leadership
- **Short Breakouts**
  - Human Trafficking – Detective Guy Baker – Missoula PD
  - Excited Delirium – Chad Sarmiento – ICRMP
  - The Incredibles: Your Next Gen of Staffing – Maureen Dieckmann - Motivations
  - Emerging Idaho Issues Round Table – All committee members – Kelly Copperi

*Kevin Haight will notify Michelle Lilly, Guy Baker and Maureen Dieckmann of the conference cancellation. He will also contact Charlene Holbrook and ask her to notify Pam Thompson and to ask Pam Thompson if she would be willing to do some type of virtual training. Stephanie Harris will notify Chad Sarmiento of the conference cancellation.*

### **Technical Tracks**

*John Joseph will follow the lead of the committee. If the committee decides to do some type of virtual training he will work on providing some technical track virtual training.*

### **Sponsor/Vendors & Fees**

*Trisha Marosi will notify the sponsors and industry partners of the conference cancellation and will work on refunding payments received.*

### **POST Credit Approval**

*Carmen Boeger will contact POST to inquire about POST credit for virtual training.*

### **Facility/Food/AV Equipment/Contract & Billing**

*Jennifer Sullivan will notify the Coeur d'Alene Best Western Inn of the conference cancellation.*

### **Tuesday Night Event**

*Trisha Marosi will notify the Tuesday night event entertainers of the conference cancellation.*

### **Swag Bags (300)/Swag Bag Contents**

*Trisha Marosi will notify the industry partners of the conference cancellation so all swag bags and contents will be cancelled.*

### **Honor Guard/Singers/Bagpipes**

#### ***Pipes & Drums***

- Day 1 – CDA Pipes & Drums
- Day 2 – CDA Pipes & Drums

#### ***Honor Guard***

- Day 1 – Joint Agency Honor Guard
- Day 2 – Joint Agency Honor Guard

#### ***Singers***

- Day 1 – Gracie Richard
- Day 2 – ISP Sergeant Justin Scotch

*Kevin Haight will contact Charlene Holbrook to ask her to notify the Pipes and Drums and Honor Guard individuals of the conference cancellation. Trisha Marosi will notify the singers of the conference cancellation.*

### **Notification to Emergency Communication Officers / Attendees / Others**

*Carmen Boeger and DeAnn Taylor will develop a post card with the conference cancellation information to be mailed out.*

### **2021 Conference Dates & Location – Riverside Inn/Boise – October 18-20, 2021**

*Cullin Sherman suggested that since the conference is being cancelled this year, that the conference next year be held in Coeur d'Alene. Jennifer Sullivan will contact Riverside Inn in Boise to see if we could cancel the contract we currently have and she will contact the Coeur d'Alene Best Western Inn to see if they have dates available in 2021.*

### **10<sup>th</sup> Anniversary Challenge Coin** – Carmen Boeger

*Cindy Felton asked if the conference next year will still be the 10<sup>th</sup> annual conference and it was decided that it would not. It would be the 9<sup>th</sup> annual and the 10<sup>th</sup> annual would occur in 2022.*

**Future Meetings**

- July 29 - 10:00 a.m. MST – video/tele-conference

**Open Forum/Discussion**

**DALF Videos:** (Madison County) Contact Kevin Haight if anyone would like to borrow the Denise Amber Lee Foundation videos.

**FaceBook Page:** As a reminder, if anyone has information to be posted on the Idaho PSAP Committee FaceBook page send the information to either Carmen Boeger or Erin Hidalgo.

**Adjourn**

**MOTION: DeAnn Taylor moved, and Stephanie Harris seconded that the meeting adjourn. The motion passed.**

The meeting adjourned at 11:33 a.m. MST

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Kevin Haight  
Committee Chair

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Cindy Felton  
Committee Secretary