

ICS 400 – Capstone Activity Supplementary Instructions

In order to complete the Capstone activity, your breakout groups will have to effectively communicate with one another and organize incoming and outgoing information.

- Each group will supply an email address to use for communication with other groups
- Find your group's problem statement: <https://ioem.idaho.gov/capstone-activity-materials/>

Keep track of your group's major activities on the ICS 214

To Request Resources:

- Fill out an ICS 213 form for each individual resource
- Save and send the form via email to the group you are requesting resources from; copy the instructors on the email
- Keep track of resources that have been requested

To Respond to Resource Requests:

- If you need more information about the request, have someone in your group join the requesting groups breakout room to clarify OR reply to the email the request came in
- Once a decision has been made, note it on the ICS 213 and send it back to the requesting group
- Keep track of resources that have been assigned