

# IDAHO PUBLIC SAFETY COMMUNICATIONS COMMISSION

4040 W. Guard St.  
BOISE, ID 83705

## OFFICIAL MINUTES

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A meeting of the Idaho Public Safety Communications Commission was held on September 08, 2022, at 945 E Pine St, Meridian, ID, and via WebEx.

### **Members Present:**

- Garret Nancolas, Chairman, IAC
- Michele Carreras, Vice Chair, DHW State Comm
- Rick Youngblood, Treasurer, Legislature
- Brad Richy, IOEM
- Kent Searle, IAC (via WebEx)
- Len Humphries, ISA
- Andrew Creech, ISA
- Dave Taylor, DIGB 2
- Stephanie Johnson, DIGB 3
- Bill Guiberson, DIGB 5
- Sam Hulse, DIGB 6 (via WebEx)

### **Members Absent:**

- Jens Pattis, ISP
- Jeff Weak, ITA

### **Others Present:**

- Dave Moore, 9-1-1 Grants Manager
- Nathan Reed, IPSCC Admin Assistant
- Adam Warr
- Adam McKinney
- Alice Johnson
- Greg Warner
- Robert Hugi
- Lisa Kelley
- Greg Wasserman
- Wilma Robertson

## Commencement

Commission Chair Garret Nancolas called the meeting to order at 1:04 PM.

## Consent Agenda

*May 2022 Minutes*

*April, May, June, and July 2022 Financial Reports*

*Grants Manager Report*

**MOTION: Commissioner Humphries moved, Commissioner Youngblood seconded, that the Commission approve the Consent Agenda. The motion passed.**

## Action Agenda

### Unfinished Business

There was no unfinished business.

### New Business

#### **Discuss and Approve FY2023 Grant Request Recommendations**

Commissioner Carreras thanked Mr. Dave Moore for all his work done on the FY23 grants. Commissioner Carreras reported that the Grant Subcommittee met August 19 to review all received grant applications, and all those that were eligible to receive a grant, did receive a grant.

Commissioner Carreras presented the grant awards for the Commission's approval:

Bannock County (joint with three PSAPs) - \$172,286.96  
 Benewah County - \$57,452.76  
 Boundary County - \$21,765.98  
 Butte County - \$16,270.43  
 Canyon County - \$48,317.01  
 Custer County - \$60,056.88  
 Elmore County (joint with six counties) - \$633,294.65  
 Fremont County - \$13,773.50  
 Kootenai County - \$120,000.00  
 Lewis County (joint with seven counties) - \$496,226.56  
 Oneida County - \$29,803.92  
 Owyhee County - \$75,698.27  
 Power County - \$57,468.42  
 Shoshone County - \$20,799.68  
 Payette/Washington/Adams counties - \$271,211.65  
 Valley County - \$6,512.48

IPSCC - \$57,000.00

Chair Nancolas thanked Mr. Moore for all his hard work.

**MOTION: Commissioner Taylor moved, Commissioner Guiberson seconded, that the Commission approve the FY2023 grant awards. The motion passed.**

**Approve FY2023 Admin and Grant Budgets**

Commissioner Youngblood presented the Commission's FY2023 administrative budget for the Commission's approval.

Chair Nancolas thanked Mr. Craig Logan for his work on the budget before his retirement.

**MOTION: Commissioner Carreras moved, Commissioner Youngblood seconded, that the Commission approve the FY2023 admin budget. The motion passed.**

Commissioner Youngblood presented the FY2023 grant budget for the Commission's approval.

Chair Nancolas had a comment on increasing the line item for consultant on the grant budget.

Commissioner Richy suggested that the budget be passed as presented, but that the consultant amount be reviewed and possibly increased at a later date.

**MOTION: Commissioner Carreras moved, Commissioner Youngblood seconded, that the Commission approve the FY2023 grant budget. The motion passed.**

**Future Meetings**

October 18, 2022 – Coeur d'Alene, ID

January 05, 2023 – Ada County PSAP Lucky Peak Room 109 or Virtual

March 02, 2023 – Ada County PSAP Lucky Peak Room 109 or Virtual

Chair Nancolas commented that for the October Coeur d'Alene meeting, commissioners are responsible for their own travel and lodging arrangements. Travel is reimbursable, so please keep and send all related travel documents to Mr. Nate Reed for reimbursement.

**MOTION: Commissioner Richy moved, Commissioner Humphries seconded, that the Commission approve the January and March meeting dates and times. The motion passed.**

**Information Agenda**

**Unfinished Business**

There was no unfinished business.

## **New Business**

### **Grants PM Discussion**

Mr. Moore reported that he has been very busy getting all grant put together with the subcommittee. Mr. Moore reported that he will be traveling after the Commission's meeting to do some county visits.

Chair Nancolas thanked Mr. Moore for going and visiting face-to-face with all counties and building working relationships and partnerships with Idaho's counties.

### **9-1-1 PM Position Update**

Chair Nancolas reported on the progress in hiring a new 9-1-1 Program Manager for the Commission, and thanked the Commission for its patience with the process.

Commissioner Carreras reported that there have been four interviews with candidates. A candidate has been invited to a follow up interview on September 09.

### **Next Gen WA**

Commissioner Richy introduced Mr. Adam Wasserman who is the 9-1-1 Program Manager for the State of Washington. Commissioner Richy commented that in addition to the collaboration between counties, Idaho will probably also need to start looking at collaboration between neighboring states.

Mr. Wasserman thanked the Commission for the opportunity to meet, and gave some background on Washington's network and Next Generation 9-1-1. Mr. Wasserman answered questions from commissioners and commented that he looked forward to Idaho's Program Manager when the position is filled.

### **Rising Cost Projections to PSAP Operations**

Mr. Greg Warner presented some projections to the Commission on the increasing costs to Idaho's PSAPs, and the need to look into increasing the fees collected to sustain those increasing costs.

### **Electing Subcommittee Chairs**

Chair Nancolas reported that the PSAP Committee needs a new chairperson. Captain Lynn Parker has been filling in as chair, but a new chair from the Commission needs to be appointed to the subcommittee.

**MOTION: Commissioner Richy moved, Commissioner Taylor seconded, that the Commission elected Commissioner Creech as chair of the PSAP Committee, effective October 20. The motion passed.**

### **Committee Updates**

#### **PSAP Committee**

Commissioner Creech reported that the PSAP Committee is working on final arrangements for the upcoming PSAP Seminar. They are also working on the Job Task Analysis, which will hopefully be done soon.

### LMR Committee

Commissioner Taylor reported that he and other personnel from IOEM attended an interoperability conference. Commissioner Taylor suggested that the Commission look at its various technology committees, and think about merging them all into one committee.

Chair Nancolas asked that the topic be added to the next meetings agenda as a discussion and action item.

### **DIGB and Tribal Updates**

DIGB 2 – Commissioner Taylor reported on DIGB 2's ongoing fiber projects, and that they are looking to combine projects for interoperability.

DIGB 3 – Commissioner Johnson reported that they met August 18, but did not have a quorum so their meeting was informational. Their next meeting will be September 29.

DIGB 5 – Commissioner Guiberson reported that Bannock County is now participating in the grant program, and thanked Mr. Logan and Mr. Moore with their help in getting their participation.

DIGB 6 – Commissioner Hulse reported that they have not had a meeting over the summer. Their next meeting is October 06.

### **Open Forum/Discussion**

Commissioner Richy commented that if there are submissions for Commission positions from the DIGBs, that they please contact IOEM for those to get submitted to the governor.

Commissioner Richy introduced Wilma Robertson to the Commission. Ms. Robertson is working with the Governor's Office and Idaho Technology Services to help public safety communications.

Ms. Robertson reported that they have hired several GIS specialists around the state to help the different districts.

### **Adjourn**

Chair Nancolas adjourned the meeting at 2:48 PM.