

## District Interoperability Governance Board 3 (DIGB 3)

Minutes  
October 27, 2022

### Call to Order:

A regular meeting of the District Interoperability Governance Board 3 (DIGB 3) was held via WebEx virtual conference with an in-person option for all attendees.

**Stephanie Johnson** called the meeting to order.

Those in attendance: *italics indicates attended via WebEx*

<b>Adam Gonzales</b>	<b>Payette County Sheriff</b>
<i>Brian Shields</i>	<i>Idaho Office of Emergency Management</i>
<i>Buddy Jacob</i>	<i>City of Boise</i>
<i>Christine Ballard</i>	<i>Verizon</i>
<i>Christine Wendelsdorf</i>	<i>Canyon County</i>
<i>Damir Nadarevic</i>	<i>AT&amp;T/FirstNet</i>
<i>Dennis Lawson</i>	<i>ACEM</i>
<b>Don Peck</b>	<b>City of Nampa Dispatch/Nampa Police</b>
<i>Jamie Rebman</i>	<i>Canyon County SO</i>
<b>JJ Hays</b>	<b>AT&amp;T/FirstNet</b>
<b>Karl Rudolf</b>	<b>Ada County 911 Technical Operations</b>
<i>Kim Chipman</i>	<i>Washington County SO</i>
<i>Lisa Resikin</i>	<i>Gem County 911</i>
<i>Mike Knittel</i>	<i>City of Emmett</i>
<i>Robert Feeley</i>	<i>Idaho Office of Emergency Management</i>
<i>Roxanne Wade</i>	<i>Canyon County SO</i>
<b>Staci Schneider</b>	<b>Intermountain Communications</b>
<b>Stephanie Johnson</b>	<b>Ada County 911 Technical Operations</b>

### Old Business:

- Review and approve meeting minutes from August 2022 meeting.
  - o Did not have a quorum present, so no items were voted on. Any questions on the notes?
  - o Hearing none, **Adam Gonzales** motions to accept the meeting minutes. **Don Peck** seconds the motion.
  - o Voting members vote to accept/approve meeting minutes.
- IPSCC Meeting Review of October 2022
  - o We got to hear from our new 9-1-1 Coordinator, Beth English, who will be officially starting Nov 1<sup>st</sup>.
  - o Voted on providing her with training from outgoing Coordinator Craig Logan.
  - o Provided notes/minutes from NASNA meeting (refer to minutes in attachments in the calendar invite).

- **Brian Shields** added the commission meeting, if you want to know specifics of what was rearranged in broadband and radio, that committee was merged into a technology meeting. A committee named EAS was renamed to the Alerts and Warnings Committee.
- Reviewing previously held NASNA meetings (likely pre-COVID), under NASNA goal 2 (legislative rewrite of Title 31), that working group made recommendation to make a small increase 9-1-1 fee. If you want specific documentation, message **Stephanie Johnson**.
- Additional recommendation was for verbiage that more clearly allowed for consolidation of municipalities and counties. The way Title 31 is currently written, it has been a barrier for those wanting to consolidate.
  - Question: What was the recommendation for increase in the 9-1-1 fee? A: "I believe the recommendation was an increase from \$1.00 to \$2.00 on the surcharge."
- NASNA Goal 3: include public safety needs in broadband funding requests: Statewide broadband committee initiative that does not include a formal seat for Public Safety. Stephanie was able to speak with the commissioner after the workgroup was held in September about this concern, and he was aware of the issue but felt confident Public Safety is being considered.
- NASNA Goal 4: develop a statewide addressing standard. The goal is to update existing addresses to match the standard (defined by the NENA I3 for NextGen GIS standards).
- **Brian Shields** added that the chairman was there and was exposed to a lot of information that he wasn't aware of, which was a big positive. These items need to be included in the objectives and strategic planning for the commission and included in the next revision of the State Communications Interoperability Plan.
- Review of IPSCC Committee Assignments
  - A list was attached to the calendar invite to access.
- GIS Project Update
  - **Adam Gonzales**: One of the struggles experienced is trying to onboard the project with DataMark (Payette, Washington, Adams, Valley, and Owyhee counties). Wilma and her team have offered to help with the project to data ready for the validation process. There are additional counties to onboard and make sure their data is up to standard.
  - Wilma is working a lot in the background to get things moving and to identify who to work with at the state level.

#### **New Business:**

- Attached copies of Idaho TICP and FOG which Brian Shields will go over.
  - **Brian Shields**: The Idaho TICP (Tactical Interoperability Communications Plan) and FOG (Field Operations Guide) were just released in final draft at the end of September from the contractor who had been working on these projects.
  - Have received mixed feedback and wants to get more feedback from the "field" on the documents. Please look at your specific portion on systems and frequencies that are interoperable and share them as resources. It would be great to hear from **Karl** (who has provided feedback on the TICP).
  - These aren't meant to be shared with folks outside of public safety.
- **Brian continued**: Had a great communications course in Pocatello. Will repeat the class in spring 2023 in the Treasure Valley. Will also duplicate the communications leadership and auxiliary communications courses in locations TBD. There is an information technology service leader course that we are also looking at bringing as well. Dates/locations TBD.

- There is also a Communications Assets Survey and Mapping tool which is an online collaborative website that captures communications resources and assets across the state. I have been plugging that to get people signed up on this.
    - CASM Boot Camp Jan 9-13, likely at new EOC at HP Complex.
- Lastly, there was a new version of the NI-FOG (National Interoperability Field Operations Guide) published. I (Brian) will be receiving 100 hard copies and will hand these out at the DIGB meetings.
- Idaho State Radio Users Group – Quarterly Meeting Update for September 2022: **Karl Rudolf**
  - We are starting to have ISRUG meetings quarterly (instead of yearly) to keep pace with the changes.
  - We did discuss Ada County's new ASR site in Avimor that went live in August. It's been successful and doing great.
  - Discussed next planned upgrade to the 700 radio network in June of 2023. Part of that is Ada's ongoing project to move the master site (currently at ISP) to data center here at Pine in Meridian. Originally planned to do this in the first quarter of 2023 just before the upgrade but decided to postpone until 2024 to allow other site owners time to upgrade systems so moving the master site won't create significant down time during the cutover.
  - Had a couple of good presentations from Motorola on radio infrastructure updates and new features/capabilities with new system releases as well as radio subscriber updates (new radios coming out, end of support dates for older versions).
  - ISRUG as a group identity discussion: ISRUG is a collection of site owners that meet to discuss the needs of the network and what's coming, what we can do for it, etc.
    - It's not an official organization, and there was discussion about pursuing making it an official organization and forming by-laws, etc.
    - There is interest, and the next step is Karl reaching out to legal to see what this entails, advantages, disadvantages, etc.
- Upcoming Dates of Interest:
  - IPCSS Meetings:
    - January 5, 2023 – Ada County ECC – Lucky Peak or Virtual Option
    - March 2, 2023 – Ada County ECC – Lucky Peak or Virtual Option
    - May 4, 2023 – Eastern Idaho (Location TBD) or Virtual Option
  - DIGB3 Meetings:
    - December 15, 2022 - Ada County ECC – Lucky Peak or Virtual Option
    - February 16, 2023 - Ada County ECC – Lucky Peak or Virtual Option
    - April 20, 2023 - Ada County ECC – Lucky Peak or Virtual Option

### Industry Partner Updates

- **JJ Hays:** New sites came online recently:
  - In Caldwell – Montana/Ustick
  - In Meridian – Franklin/Black Cat, Ustick/Ten Mile,
  - In Boise – On Cole between Fairview/Milwaukee
- **JJ continued:** Upcoming events:
  - FirstNet is working with Clear Blue Foundation and a health and wellness event hosted by Couer d'alene Fire Department on Nov 17<sup>th</sup>.
- **Damir Nadarevic:** First time doing this in Idaho – an Internet of Things Road Show where we go over what capabilities you can have in your city/county, open to all agencies (free) on November 15<sup>th</sup> at the Egyptian Theater.

### DIGB3 Partner Roundtable Updates

- **Ada County:**
  - o **Stephanie Johnson:** We are continuing to look closely at rough-order magnitude for NG911 contracting, narrowing down vendors, but nothing decided.
  - o Ada County Dispatch is working in partnership with our fire and EMS partners, looking at a station alerting project.
  - o Planning AES encryption and working with partners in the valley on this encryption upgrade. We don't want to break interoperability and are in the early planning phases to engage all stakeholders.
- **Adams County:** N/A
- **Boise County:** N/A
- **Canyon County:**
  - o **Roxanne Wade:** Dispatch was awarded IPCSS 9-1-1 grant funds and will be using those to upgrade to 65" TVs, the KVM switch for mouse/keyboard, and a more robust computer system.
  - o Also waiting to hear back from Spillman on the interface CAD to CAD between Canyon and Ada.
- **Elmore County:** N/A
- **Gem County:**
  - o **Mike Knittel** – City of Emmett has unexpectedly started transitioning over to FirstNet. The City started running into severe capacity issues with CradlePoint and cellular service.
  - o If you are on the fence about transitioning to FirstNet, it's been a great transition and have seen great results.
  - o Unanticipated results were the customer service. The FirstNet team has been incredibly involved and localized in making this transition.
- **Owyhee County:** N/A
- **Payette County:**
  - o **Adam Gonzales:** Getting close to getting 7500 consoles installed. Finalizing details and will be ready to get set up and go live.
  - o One of the dispatch supervisors was promoted to administrator. She will also be a part of DIGB.
  - o Finished getting dual band radios into PCSO patrol cars.
- **Valley County:** N/A
- **Washington County:**
  - o **Kim Chipman:** Jamie Rebman (our TAC) will be doing classes with local schools on safety and DUI outreach.

### Agency Roundtable Updates: N/A

### Good of the Order:

**Stephanie Johnson:** if you are interested in cybersecurity, but don't have funding, there is a federal grant opportunity due in November for cybersecurity, specifically for 9-1-1 centers. I can forward that federal announcement to you.

We have done substantial completion of Motorola SmartConnect. We have 6 APX next radios that can be tested, so if you want to see features, **Karl** or **Buddy** can be contacted.

### Adjournment

- Motion to Adjourn by **Karl Rudolf**. **Roxanne Wade** seconds. Meeting adjourned.

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Minutes prepared by:  
Nicole Whittaker, Ada County Sheriff 911