

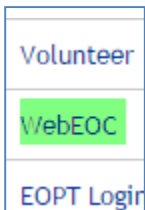


# IOEM WebEOC Password Management

This document shows you the steps to reset and unlock your WebEOC password. If for some reason you are still unable to unlock your account please email [kdehart@imd.idaho.gov](mailto:kdehart@imd.idaho.gov).

This process will also unlock an account when locked due to password reset requirements. Due to military division policy passwords must be changed every 90 days.

Go to [www.ioem.idaho.gov](http://www.ioem.idaho.gov)



On the navigation bar scroll down and select WebEOC

Please note this reset program only works for users that have an IMD domain password. Your user name must be in this format **imd\karl.dehart**

### IMD Domain Password Reset Information

[Click here to unlock and reset your password](#)

[Documentation for setup:Reset and Unlock your Account Instructions - pdf](#)

Click the **Reset/Unlock** Password link

Enter your username without the imd\

Note that the IMD Domain is predefined in the password reset system.

#### Reset Your Password

Please provide your user name and domain name.

Domain User Name  example: john.smith

Domain Name

When logging into WebEOC you will still need to use imd\john.smith

**Select where you want to receive the verification code**  
 A verification code ensures that it is indeed "you" that we are talking with

✉ **My E-Mail Id**

kdehart@bhs.idaho.gov

The system will autofill with the email account IBHS was given when your account was created. This is where the reset code will be sent.

If this email needs to be changed email [kdehart@bhs.idaho.gov](mailto:kdehart@bhs.idaho.gov)

**Continue** Click Continue

**Password Reset Confirmation**  
 no-reply@imd.idaho.gov  
 Sent: Mon 6/1/2015 2:21 PM  
 To: DeHart Karl

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Dear Karl Tester2,

We understand that you want to reset your password/unlock account. To prevent eavesdropping and substantiate your identity, please enter this verification code in the password reset/unlock account page: **70555655**

Regards,  
 Administrator

Go to your email and copy the code provided in the email

**Enter Verification Code**  
 A verification code ensures that it is indeed "you" that we are talking with

**Please check your email / mobile phone**  
 A verification code has been dispatched to your email / mobile phone, depending on your choice. Please check.

Once you receive the code, enter it in the textbox given below:

Verification Code :

Paste or type the code into the Verification Code text area.

**Reset Password**  
 Please enter a new password in the boxes below:

**Domain Password Policy Requirements**

- The minimum password age is 1
- The maximum password age is 42
- The minimum password length is 8
- No. of Passwords Remembered is 5
- The password complexity property is Enabled

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**Reset Password**

New Password :

Confirm New Password :

Type in your unique password that meets the given criteria.

Click Reset Password!