



Official Meeting Minutes

04 MAY 23

1. An IPSCC meeting was held on 4 May 2023 at 497 N. Capital Ave, Idaho Falls, ID
2. **Attendance;** (includes both in person and virtual attendance)

Members PRESENT	Members ABSENT	Others Present
Garret Nancolas, <i>Chair</i> Michele Carreras, <i>Vice</i> Brad Richy, <i>IOEM</i> Alberto Gonzales, <i>ITA</i> Andy Creech, <i>ISA</i> Paul Roberts, <i>IFCA</i> Dave Taylor, <i>DIGB 2</i> Stephanie Johnson, <i>DIGB 3</i> Adam McKinney, <i>DIGB 5</i> Sam Hulse, <i>DIGB 6</i> Kent Searle, <i>Legislative</i> Adam Warr, <i>AG</i> John Wheaton, <i>Tribal</i>	DIGB 1 – Vacant DIGB 4 – Vacant Bill Guiberson, <i>IPCA</i> Len Humphries, <i>ISA</i> Jens Pattis, <i>ISP</i>	Brian Shields, <i>SWIC</i> Jodi McCroskey, <i>Boise</i> Buddy Jacob, <i>Boise</i> Logan Lewis, <i>INL</i> Kirk Weir, Louis Hougaard, <i>IMD</i> Roy Kiser, <i>Motorola</i> Cullen Sherman, <i>Madison Co</i> Bill Squires, <i>INL</i> Rob Feeley, <i>IOEM</i> Ben Call, <i>IMD PSC</i> Ali Scott, Mike Anderson, <i>DataMark</i> Nathan Jankov, Paul Reyes, Todd Allais, Allison Kerins, <i>IMD</i> Alice Johnson, Bill Deruyter, Bill Reynolds, <i>Nez Perce Co</i> Bruce Richter, <i>CISA</i> Heather Beyer, Josh Campbell, Lisa Kelly, Lynn Parker, <i>PSAP</i> Mitch Copstead, <i>KFD</i> Wilma Robertson, <i>ITS</i> Dave Turnmire, <i>SECC Chair</i> Greg Warner, <i>Bonneville Co</i>

3. **Commencement;** Formal meeting brought to order at 1300hrs by Chair, roll taken, introductions made.
4. **Consent Agenda;** Agenda approved, March meeting items discussed, FEB/MAR financial reports given
5. **Action Agenda;**
 - a. Unfinished Business

Official Meeting Minutes

04 MAY 23

- i. Letters to Legislators was discussed by Dave Taylor. In-depth dialogue concerning timing and strategy to educate legislators on need to revise 911 service fee increases.
 - ii. Chair discussed the role Brian Shields would play as the interim 911 PM until a replacement for Beth English can be hired.
 - iii. The state transition from legacy enterprise systems to new LUMA system was discussed and members were encouraged to file their travel vouchers ASAP.
- b. New Business
- i. FY2024 Financial packets were discussed by Dave Moore – packets are prepared and ready for approval. They will remain similar to last year. Commission letter needed revised. Commission moved to approve the packets as completed. (motion; Dave Taylor / Stephanie Johnson) (no opposition)
 - ii. Future meetings; Next IPSCC meeting is Ada County on 13 July 2023. Meeting adjusted to avoid 4th of July weekend. 7 Sep 23 meeting in North Idaho is approved, pending location. Brian Shields will identify venue location. (motion; Sam Hulse / Brad Richy) (no opposition)

6. Information Agenda;

a. Unfinished Business

- i. NG 911 GIS; Wilma Robertson gave a review of NG911 GIS data gathering project. Next step is to train each PSAP – process will take roughly 60 days.

b. New Business – Program Manager Reports

- i. PM - GRANTS; Dave Moore gave brief summary of FY21 and 22 grant closeouts to include funding returned figures. FY21 grants are closed out with audits to be complete 17 MAY 23. FY22 grants must draw down remaining funds NLT end of OCT 23. FY23 grant amount released was 2.2M with 1.6 available thru FY24. Many larger projects are present across the state for 23-24 time period. He mentioned several examples of county's engaging in consolidation projects with other counties. Dave continues to aggressively assist in grant applications across the state. Chair requested that Brian Shields be included in all future grant correspondence.
- ii. PM - SWIC; Chair described how Brian Shields will perform duties as the interim 911 PM until new person is hired. Brian provided a summary overview of the Statewide Interoperability Communications Plan (SCIP) and what the process for completing the survey and document would be. Stated that he will take written or verbal input into consideration for plan edits. Brian also reviewed the need for the SWIC to be in alignment with the IPSCC as directed by Idaho Code.

c. New Business – Committee Reports

- i. Strategic Planning Committee; Brad Richy gave and update on status of new commissioners to include introductions.
- ii. Funding Committee; nothing new to report
- iii. Grants Committee; nothing new to report

- iv. Legislative Committee; Chair gave update on effort to draft new legislation to include morning working session topics. Emphasized the need to follow the new legislation process and to meet the various timeline requirements. Next major effort is to address information requirements for service fee increases in preparation for a briefing to the Governor within the next 60 days. Chair also discussed integration of consultant (Craig Logan) to assist the IPSCC in drafting new language NLT 31 MAY 23. Chair restated need to move swiftly in order to synch with legislative cycle. Sam Hulse stated that he and Andy Creech desire to introduce the draft language to the Idaho Sheriff's Association Conference.
 - v. PSAP Committee; Andy Creech/ Lynn Parker gave an update on PSAP committee activities - Working with POST for training standards and job task analysis. Also working with legislative committee on Emergency Medical Dispatching (EMD) initiatives. Michele Carreras asked about how EMD would fit into legislative process.
 - vi. TECH Committee; Dave Taylor reported group is working to identify pertinent subjects to discuss and report to the IPSCC.
 - vii. Alerts and Warnings; Michele gave an update on upcoming SECC meeting and prospective development of statewide Alerts, Warnings, Notifications guide.
 - viii. DIGB 1 – Vacant. Restart mtg 20 APR 23. Brian Shields reported that DIGB 1 held an initial meeting to elect chairman and IPSCC representative. They are currently in the process of validating their charter and bylaws. Brad Richy stated that they needed to validate those documents with local elected officials prior to their names being submitted to the Governor's office. Brian will hold names until that task is complete.
 - ix. DIGB 2 – Last mtg 9 MAR 23. Dave Taylor gave an update on DIGB 2 activities/priorities.
 - x. DIGB 3 – Last mtg 20 APR 23. Stephanie Johnson gave an update on DIGB 3 activities/priorities. This included information about the statewide 700 MHz system upgrade.
 - xi. DIGB 4 – Vacant. Brian Shields reported previously that the names were still being reviewed by the Governors' office.
 - xii. DIGB 5 – Last mtg 12 APR 23. Adam McKinney, gave a brief update on his communications experience and DIGB 5 priorities and activities.
 - xiii. DIGB 6 – Last mtg 23 MAR 23. Sam Hulse gave an update DIGB 6 activities and priorities.
 - xiv. TRIBAL – John Wheaton gave an update on his efforts in reaching out to tribes in Idaho to gain greater participation in the IPSCC process. John had questions about grant participation. Brad Richy asked that formal information paper be provided to John so he can share with tribes. Dave Moore stated he would provide that information.
- d. Open Forum; Chairman shared that his last meeting as Chair would be 7 SEP 23. Asked that the commission determine how to initiate selection of new chair in the next several months.
7. Meeting was adjourned at approximately 2:15 PM local time