



BRAD LITTLE
GOVERNOR

STATE OF IDAHO
OFFICE OF EMERGENCY
MANAGEMENT

4040 W. GUARD STREET, BLDG. 600
BOISE, IDAHO 83705-5004

MG MICHAEL J. GARSHAK
ADJUTANT GENERAL



BRAD RICHY
DIRECTOR

29 December, 2023

It is that time of year to begin the Tier II reporting process. Companies must file annual Tier II chemical inventory reports for hazardous chemicals they store on-site above certain quantities. The facilities must submit their reports to LEPCs, fire departments and the Idaho Office of Emergency Management by March 1, 2024. The reports tell where the chemical is located in the facility, how much is stored, and who to contact in an emergency. This information can also be used to map these facilities and see where heavy concentrations of chemicals are located.

The capability is available to receive electronic Tier II submissions in your jurisdiction (the files will be transmitted in the .t2s format, which can then be loaded into the Tier2 Submit software). If you would like to participate, please create an e-mail address to receive them and we will provide your Tier II e-mail address to the reporting parties on our web site. As an example, the State of Idaho e-mail address for Tier II submissions is tier2@imd.idaho.gov. Please note, you may still receive some reports on paper as not all of the reporting parties elect to use the electronic method. The **Tier2 Submit 2023 software** will help you manage these electronic files and it is available at no cost from the EPA at <http://www.epa.gov/epcra/tier2-submit-software>.

If you do not want to receive the Tier II reports electronically, we will continue to list only the contact information for your county. **Please send an e-mail to tier2@imd.idaho.gov with the e-mail address or the name and mailing address where you would like your Tier II reports to be submitted.** This information will be posted on our website at <https://ioem.idaho.gov/hazardous-materials/tier-ii-reporting/>.

Also, please be advised that there is a new version of CAMEO available for download, which incorporates the newly required Tier II report fields:

- Download CAMEO Data Manager 4.3.0 at <https://www.epa.gov/cameo/cameo-software>

If you have questions, or would like additional information or links, please contact Yolandi Faulkner at yfaulkner@imd.idaho.gov or (208)258-6584