



Official Meeting Minutes January 4, 2024

1. An IPSCC meeting was held on 4 January 2024 at 945 E. Pine St., Ada County Dispatch, Meridian, ID.
2. **Attendance Roster;** (includes both in person and virtual attendance)

Members PRESENT	Members ABSENT	Others Present
Michele Carreras, Acting Chair John Wheaton, Tribal Brad Richy, IOEM Jens Pattis, ISP Len Humphries, ISA Andy Creech, ISA Paul Roberts, IFCA Kent Searle, IDAC Alberto Gonzalez, ITA (virtual) Senator Dave Lent, IAC Daryl Wheeler, DIGB 1 (virtual) Marci Williamson, DIGB 2 Stephanie Johnson, DIGB 3 Todd Quast, DIGB 4 Adam McKinney, DIGB 5 (virtual) Same Hulse, DIGB 6 (virtual)	Idaho Chiefs of Police Representative (not assigned) <hr style="width: 20%; margin: 5px auto;"/> Online Additional Participants	Louis Hougaard, IMD Rob Feeley, IOEM Brian Shields, IOEM, SWIC Erik Newman, 911 PM (new) Dave Moore, 911 grants PM Alli Kerins, IMD SAO Nate Reed, IMD SAO Dave Taylor, formerly DIGB 2 Brett Johnson, FirstNet JJ Hays, AT&T Chris Schau, Lumen Roy Kyser, Motorola Wilma Robertson, ITS Karl Rudolf, ICAWIN-700MHz Duane Rubink, DIGB 4 Chair Tom Calton, ITS Cullen Sherman, Madison Co Bill Squires, INL Staci Schneider, Intermountain comms Buddy Jacob, Boise City Comms Support; Adam Warr, AG

3. **Commencement;** Formal meeting brought to order at 1300 MST by Acting Chair Carreras, in person and online roll taken, introductions made. (No recording is available.)
4. **Consent Agenda;**
 - a. **m/s/p;** Jan 4th, 2024 agenda approved.
 - b. **m/s/p;** September 14, 2023, minutes approved.
 - c. July, August, Sept., Oct., and Nov. 2023 financial reports.
 - d. Grant PM report.
5. **Action Agenda;**
 - a. **Unfinished Business**



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- i. **9-1-1 Program Manager Position Update**-Commissioner Richy introduced new 911 Coordinator Eric Newman.
 - ii. **9-1-1 Fee increase update**- Commissioner Creech noted a 911 fee increase would be difficult to carry this legislative cycle.
 - b. **New Business**
 - i. Roles and Responsibilities of Commissioners: Adam Warr gave a presentation (slides to be sent by email) on the Roles and Responsibilities of Commissioners.
 - ii. Roles and Responsibilities of DIGBs: Commissioner Richy discussed Roles and Responsibilities of DIGBs and commissioners as representatives on IPSCC.
 - iii. Future CY 2024 meetings:
 - 1. March 7, 2024, Idaho Response Center (IRC), 11331 W. Chinden Blvd., Building 8, Ada County, Boise, Idaho 83714. The IRC is available that morning for subcommittee meetings or (telework).
 - 2. May 2, 2024, Eastern Idaho location TBD.
- 6. **Information Agenda;**
 - a. **Unfinished Business:** None
 - b. **New Business**
 - i. **GIS/NG 9-1-1;**
 - 1. Wilma Robertson introduced some of her staff attending in person and on-line then gave an update on her program.
 - 2. Details about the GIS piece of NextGen 911 included discussion of geospatial routing and especially map-based selector router which is the process for routing a call to dispatch that talks to the 911 caller. It included how some geolocating data is sometimes lost when a call crosses state lines, and/or comes back to Idaho.
 - 3. The need for statewide mapping for geospatial referencing was highly stressed.
 - 4. Chris Schau from Lumen noted that NENA was an effective cross state networking opportunity. Chris offered an idea to encourage vendors to provide an informational session on PSAP and how to get to geospatial routing. Commissioner Richy offered and Commissioner Creech requested talking points on how 911 gets to NextGen 9-1-1. Commissioner Roberts offered his PIO to help produce a video. Tom Calton from ITS mentioned difficulty in changing circuitry. Dave Taylor noted that despite some 50-year-old circuitry failing across parts of Idaho, his DIGB 2 was unable to move to NextGen 9-1-1 even with an IPSCC grant with Wilma's GIS group due to factors beyond DIGB 2's control.
 - 5. More discussion on outreach and education and stakeholder feedback.
 - ii. **Vacancies in the Chair position**
 - 1. The process for selecting a chair-includes sending names to the Governor's office for his selection. A variety of methods to narrow down the number of names sent to the Governor's office was discussed, but no consensus was

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reached except for self-elimination. Adam Warr suggested sending a survey and then retracted his suggestion. Teresa Luna will send an email to all Commissioners and ask those that do not wish to have their names to go forward as Chair, respond by 1/12/24. Teresa will then send the list of names for consideration to the Governor's office. Vice Chair and Treasurer positions will be filled after the Chair is selected.

iii. Subcommittee Assignments.

1. Acting Chair Carreras will send out a list of subcommittees for which volunteers are needed. It was noted that some subcommittees are much more active than others.

iv. First Net update by Brett Johnson;

1. Brett Johnson presented a background on the firstnet.gov and firstnet.com public-private partnership where Band 14 was [auctioned off](#) by the U.S. DOC's NTIA and the in-building coverage gained by Band 14 (700 MHz) reinvestments. Anecdotal success stories included communications gained at a Garth Brooks concert, mini CRD (deployable assets) used to restore communications to Barrow, AK and a demo lab in Boulder, CO that shows a roadmap for how First Net performs. A short Q&A followed.

v. Grants Update:

1. Dave Moore provided a primer on the timeline for grants funding, application, and closeout timeline, noting that two grant cycles are always open. He works part time, and often works remotely, out of state during the winter. He thanked IOEM's Pamala Parker for her excellent help working through LUMA transition difficulties. No one went unpaid although there were some delays and intra-county/applicant misdirects. Those are now resolved.

vi. SWIC;

1. Brian Shields noted that the 2020 plan is still valid. There is a NextGen 9-1-1 annex to the plan that needs significant editing per stakeholder feedback. Guidance on NextGen 9-11 is needed including technical details. Brian has completed several in-person interviews. Input to the subcommittee on the Southwest Idaho Interoperability Plan is welcome.

vii. Committee Updates

1. Strategic Planning Committee; nothing new to report.
2. Funding Committee; nothing new to report.
3. Grants Committee; In addition to the above, a round of applause was given to Idaho County Commissioners for adopting the 9-1-1 Enhanced Grant Fee. Forty-two counties are now part of the 9-1-1- Enhanced fee grant program. Dave noted some delays with LUMA payment. Commissioner Richy noted LUMA has prevented fraud better than the legacy system and to please remind entities not to rely on grant fund distribution to pay bills. Dave noted some key deadlines:

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July 31 deadline for counties to submit grants, Grant Committee meets in August to review grants and make recommendations, Commission votes to adopt recommendations in September.

4. Legislative Committee; ACTION ITEM: If you are opting out of consideration for the committee chair, please send an email to Teresa Luna by Friday January 12, 2024.
 5. PSAP Committee; Commissioner Creech provided an overview of the work and priorities of the PSAP Standards and Training Committee. He also discussed dispatcher training in October.
 6. Alerts and Warnings; Nothing to report.
 7. TECH Committee; Nothing to report
 8. DIGB 1 – Thanks to leadership.
 9. DIGB 2 – Moving forward with fiber loops project. Working on middle mile fiber redundant loop in an area connected to Grangeville that has had recurrent cuts. Overall budget \$14 with \$3M match getting fiber to homes in the city of Nez Perce.
 10. DIGB 3 –Tanea Parmenter with ISP discussed the Endangered Missing Person Alerts.
 11. DIGB 4 – Met Dec. 13 and shared status of 911. Next meeting is March 15, 2024.
 12. DIGB 5 – Thank you for open meeting refreshers. Met Nov. 8 on TIC-P updating. Tanea Parmenter with ISP discussed the Endangered Missing Person Alerts. Working on getting all their counties on the same 911 system. Assisted with Portneuf cyber response. Worked on Caribou audit. Cradlepoint was used for 48 hours. Met Jan. 10, 2024. Will be happy to host the SE Idaho IPSCC meeting.
 13. DIGB 6 – Next meeting is January 25, 2024. Reported on Col. Daldwin, Lumen, Fire district, GIS Grant, Madison County and discussed needed legislation for the program.
 14. TRIBAL – Contracts for E-9-1-1 work differently for example Shoshone-Paiute E-911 is set up through the Bureau of Indian Affairs (BIA) so Tribal E-911 is a Federally run function. Tribes don't use PSAP and are not eligible for 911 funding. They have a community Task Force whose POC information will be provided. The Nez Perce Tribe has a Comms / Cybersecurity committee plan forthcoming. They're working with CISA and attended Idaho County's Hazmat awareness training. Commissioner Creech offered dispatcher training by Erin Hidalgo.
7. Open Forum;
- a. Lumen's Chris Schau noted there are Analytics programs for counties that touch other State's borders where the number of calls where data is lost may be tracked. Vendors offer tracking of outages, delays, and PSAP calls that are rolled over.



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- b. Commissioner Hulce reiterated his wholehearted disagreement with the process for selecting names to forward to the Governor for the Committee Chair selection.
 - c. ITS added information about the PSAP registry.
 - d. Commissioner Johnson noted interstate relationships built and best practices learned, by attending conferences such as NENA. Chair Carreras expressed support for NENA and stated that there is funding to send two people to NENA and APCO conferences.
 - e. Adam Warr (AG) summarized the chair selection process.
 - f. Chair Carreras reminded attendees to volunteer for subcommittees, to submit travel reimbursements promptly, thanked Teresa Luna for her help and assistance, thanked Dave Taylor for his work as DIGB 2 Chair and noted that his appointment expired two months ago.
8. **Adjourn;** M/S/P unanimously to adjourn at approximately 3:50 PM mountain time.

Minutes compiled in person (no recording) so no problem emailing corrections to TLuna@imd.idaho.gov.