

# IDAHO PUBLIC SAFETY COMMUNICATIONS COMMISSION

4040 W. Guard St.  
BOISE, ID 83705

## OFFICIAL MINUTES

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A meeting of the Idaho Public Safety Communications Commission was held on December 2, 2016, at Gowen Field, Boise, ID, via Phone Conference. Commission Acting Chairman Garret Nancolas called the meeting to order at 1:06 p.m. A quorum was not present, and no official actions were taken.

### **Members Present:**

- Garret Nancolas, City of Caldwell, Chairman
- Michele Carreras, Idaho Bureau of Emergency Medical Services, Treasurer
- Scot Haug, Idaho Police Chiefs Association
- Len Humphries, Idaho Sheriff's Association
- Ben Wofinger, DIGB 1
- John Moore, DIGB 4
- Bruce Bowler, DIGB 6

### **Members Absent:**

- Lan Smith, Idaho Association of Counties
- Dave Gates, Idaho Fire Chiefs Association
- Dan Goicoechea, Chairman ITA
- Ralph Powel, Colonel, Idaho State Police
- Craig Rowland, Idaho Sheriffs Association
- Travis Myklebust, DIGB 2
- Carmen Boeger, DIGB 3
- Lorin Nielsen, DIGB 5
- Wes Jones, Tribal Rep to IPSCC

### **Others Present:**

- Craig Logan, 9-1-1 Program Manager
- Nathan Reed, IPSCC Administrative Assistant
- Adam Warr, AG's Office
- Kevin Haight, Lieutenant, Idaho State Police
- John Joseph
- Bill Reynolds
- Dave Taylor
- Representative for Dan Goicoechea
- Sarah Weiser
- Representative for Wes Jones

- Jake Fruhlinger
- Sarah Bettewiser

## **Call to Order**

Chair Nancolas called the meeting to order at 1:06 p.m., and asked for a roll-call of attending Commission members.

## **Approve Minutes November 3, 2016 Meeting**

Chair Nancolas asked Craig Logan to include an agenda item for January's meeting to approve the November 3, 2016 meeting minutes.

## **Adhoc Committee Updates/Discussion**

Commissioner Wolfinger reported that the Adhoc Committee has finalized its committee recommendations for the Commission. Commissioner Wolfinger recommended that there be two governing committees – one dealing with internal business, and one dealing with external business. Recommendations will be presented at the January meeting for official acceptance.

## **Accept Draft Meeting Guidance and Script**

Mr. Logan reported on a template that could be used to help run IPSCC meetings when the Chairman or Vice-Chairman are not able to run the meeting. This template would just be a framework to ensure meetings are in line with Open Meeting Law.

Chair Nancolas asked that the acceptance be moved to the January meeting when official action can be taken.

## **Decision on Travel Policy**

Chair Nancolas asked Commission members to review the Travel Policy that was sent out to members. Action on officially accepting the Travel Policy will wait until the January meeting.

## **NG911 Committee Update**

Commissioner Haug reported that the NG911 Committee continues to evaluate the main components required of a Next Generation 9-1-1 system. The budgetary exercise has been completed for all main components.

The Committee will be meeting on December 15 to review Mr. Jason Jackson's report. There will be more discussion on the report at the January meeting. There may be discussion on the possibility of hiring a consultant to help implement the next steps toward a NG911 system.

Commissioner Haug asked that Next Generation Statewide Plan be sent to Commissioners for January's meeting.

## **New Business**

Future Meetings:

January 5, 2017 - Gowen Field

## **Open Discussion**

Commissioner Haug commented that at the POST Council meeting, Kevin Haight and Commissioner Carreras came and gave a presentation on Dispatch Certification. It was well received, and POST is in support.

Chair Nancolas thanked Mr. Logan, Mr. Berry, and Mr. Haight for their representation at a Treasure Valley Partnership meeting on consolidation. They did an excellent job representing the Commission.

## **Adjourn**

The meeting adjourned at 1:26 p.m.

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Garret Nancolas  
City of Caldwell, Chairman

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Nathan Reed  
Administrative Assistant