AGENDA
Idaho Public Safety Communications Commission
PSAP Standards & Training Committee
January 3, 2018 – **1000 - 1600 Hours (MST)**
Ada County Dispatch Center
945 E. Pine Ave, (Lucky Peak Conference Room)
Meridian, Idaho

• Access the Conference Bridge by dialing (605)-468-8015. Access code – 925177#
*** Please note the allotted times for the agenda items are an approximation. ***

1000 - 1005 Financial Report          Wendy Berrett
Travel - ____________; Training - ____________

1005 - 1010 APCO/NENA Chapter Updates     Jennifer Sullivan
1010 - 1045 Regional Training   Chairman
• Advertise efficiently/timely & place on POST training calendar
• Q1 – Tactical Dispatch (Carmen) ??
• Q2 –
• Q3 –

1045 – 1130 7th Annual PSAP Conference    Chairman
• Venue – Coeur d’Alene Inn (Best Western Plus)
• Dates (October 1 – 3, 2018)
• Keynotes
  o Day 1 -
  o Day 2 -
• Breakouts – (___________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________, _____________________)
• Seminar Fundraising Goal - $25,000

LUNCH

1300 – 1500 PSAP Conference (continued)
• Assignments
  o Sponsor/Vendors & Fees – Trisha/Charlene
  o Speakers/Break-Outs/POST Credit Approval – Carmen / Roxanne
  o Technical Tracks – Dana / Robert / Buddy
  o Facility/Food/AE Equipment/Intense scrutiny of contract & billing –
  o Opening Reception - Boats
  o POST Rosters
  o Eventbrite/Registration/Attendee Name & Email List – Kelly / Erin
  o Binders / Posters / Promotional Materials – DeAnn / Cullin / Kelly
  o Swag Bags, lanyards, pens, raffle, evaluations – Kelly / Wendy
  o Certificates/Photos/Newsletter – Cindy / Anna
  o Registration Table/Schedule Cards – Cullin
  o Honor Guard / Singers / Bagpipes
  o Photo Booth - Rebecca
  o Governor welcome letter - Kevin
  o Idaho APCO/NENA Meeting, evening of first day – 1730 (raffle big item)

1500 - 1515 Future Meetings:     Chairman
February 28, 2018 – Boise
April 4, 2018 – Boise
May 2, 2018 – Twin Falls (proposed)

1515 – 1530 Dispatcher Certification Update      Chairman

1545 - 1600 Open Comment Period    Chairman
• DALF Videos (DeAnn, Cullin, Ada County)
• Reduce long breakout on day 1 to increase vendor time?
• Food and eating area in same area as vendors
• Raffle tickets given out by vendors
• Bingo card for industry partners

ADJOURNMENT     Chairman