

PSAP Committee Meeting  
March 2, 2017  
Sheriff's Association Office  
3100 Vista Avenue, 2<sup>nd</sup> floor Conference room  
Boise, Idaho

**In Attendance**

Kevin Haight, ISP	Melissa Stroh, APCO ISP
DeLisa Orren, ISP	Diana Register, Nampa PD
Carmen Boeger, Nampa PD	Denise King, ISP
Roxanne Wade, Canyon County	Dana Hanford, APCO
Charlene Holbrook, Post Falls PD	Lex Rutter, APCO
Wendy Berrett, Whitcom	Tiffany Vanburen, Bonner County
Anna Pearson, Fremont Co	Robert Hugi, APCO
Cindy Felton, Lewiston PD	Christine Ballard, Owyhee County
Trisha Marosi, ISP	Michele Carreras, StateComm
Erin Hidalgo, Bingham County	Buddy Jacobs, Boise PD IT Dept.
Jennifer Sullivan ISP	

**On the Phone:**

Bill Behar, Texas APCO CCAM	Dave Taylor, Nez Pierce County
Kelly Copperi, Valley County	

**Financial Report:**

The travel budget has \$13,197.69. Training budget has \$ 5,981.76. Erin made a motion to accept the financial report. Carmen seconded the motion. The motion passed unanimously.

**Training Opportunity:** Commissioner Michele Carreras

Michele spoke about a call they received at StateComm reference a suicidal subject and the importance of getting dispatchers training on dealing with suicidal subjects. She explained that she spoke with someone who is willing to teach a class on this topic to dispatchers throughout the state. The PSAP committee members agreed that this would be an excellent class to have taught during a quarterly training and/or conference.

Lt. Haight thanked Michele for helping with everything on the Capital and her support with moving the Mandatory Dispatcher Certification bill through the legislative process.

**APCO/NENA Chapter Updates:**

The new APCO/NENA Chapter officers were sworn into their new positions.

The APCO/NENA Chapter members discussed implementing awards for dispatchers in the future to be given out at the annual PSAP Conference.

### **Q1 Regional Training:**

Chief Haug from Post Falls PD just completed training Below 100 in Nampa. He will continue teaching Below 100 in the other areas throughout the state.

### **Q2 Regional Training:**

Diana Register from Nampa PD will be teaching External Customer Service. PSAP Committee members firmed up dates of the training in their respective districts.

### **Q3 Regional Training:**

Jennifer Sullivan from ISP will be teaching Positive Work Environment. PSAP Committee members firmed up dates of the training in their respective districts.

### **7<sup>th</sup> Annual PSAP Conference – 2018 – Coeur d’Alene**

Anna made a motion to schedule the 2018 PSAP Conference for September 30 – October 3, 2018. Cindy seconded the motion. The motion passed unanimously.

Carmen made a motion to have October 15 – 18, 2018 as back up dates for the 2018 PSAP Conference. Wendy seconded the motion. The motion passed unanimously.

### **6<sup>th</sup> Annual PSAP Conference Review**

**Location:** Riverside Hotel, Boise, Idaho - October 16<sup>th</sup> – 18<sup>th</sup>, 2017

**Keynotes Day 1:** Doug Showalter, Leaving a Lasting Legacy

**Keynote Day 2:** Adam Timm, Every Day Superheroes

**Breakouts:** Kelly Copperi, Health & Fitness; Doug Showalter, Dispatch Cannibals; Adam Timm, Destress & Get More Me-Time; Barbara Ireland, Social Media Pitfalls; Brian Herrit, Autism.

Erin made a motion to have Suicide Prevention as a breakout class and Cindy seconded the motion. The motion passed unanimously.

### **IT/Radio Tech Breakout:**

Buddy Jacobs, a radio manager with Boise PD and a former police officer is wanting to get involved with the IT side of our conference and will see how much interest there may be with the IT/Radio folks.

### **Assignments:**

**Sponsor / Vendors & Fee:** Trisha, Charlene: We discussed multiple payment methods and Charlene will look into the different options and decide which option will work the best.

**Speakers / Breakouts / Post Credit Approval:** Carmen and Roxanne

Carmen has the information from the keynote speakers.

**Facility / Food / AV Equipment:** DeLisa

DeLisa explained that if the IT/Radio folks need a room she will need to know soon so she can get it reserved.

**Registration/Attendee Name & Email List:** Erin

Erin is adding more questions on the registration form.

**Binders / Posters / Promotional Materials:** DeAnn, Kelly

Nothing to report at this time.

**Swag Bags / Raffle Items:** Wendy, Kelly

Need bags, lanyards, pens, etc.

**Certificates / Photos / Newsletter:** Anna, Cindy

Nothing to report at this time.

**Registration Table / Schedule Cards:** Erin, Roxanne

Nothing to report at this time.

**Hockey Game:** Kevin

Nothing to report at this time.

**Honor Guard.** Wendy and Kevin

Nothing to report at this time.

**Governor Welcome letter:** Kevin

Nothing to report at this time.

**Photo Booth:** Rebecca

Nothing to report at this time.

**Idaho APCO/NENA Meeting:**

Evening of first day at 1730.

**Future Meetings:**

April 5, 2017, Boise, Idaho

May 3, 2017, Eastern Idaho Rexburg or Twin Falls

**Dispatcher Certification Updates:**

Curriculum will need to be put together once it passes and it will fall to us to come up with the curriculum. Lt. Haight will send out the IDAPA rules regarding online training and POST's requirements of online training in terms of process and ensuring the training is thorough and not able to be manipulated or cheated on by students.

The Senate has referred the Mandatory Dispatcher Certification bill it to the house judiciary committee.

**District 6 Vacancy:**

There has been a vacancy created by Bruce Bowler's Retirement. Lt. Haight received one nomination from Cullin Sherman from Madison County. Erin made a motion to accept Cullin as the new PSAP Committee member representing district 6 and Trisha seconded the motion. The motion passed unanimously.

**Open comment Period:**

**DALF Videos:**

There are two copies available. Cindy returned a copy and Erin took it. Roxanne still has a copy.

**NPSTW:**

April 9-15, 2017. May be a great week to invite your local legislatures to your centers.

**IPOM:** Candlelight Vigil: May 17, 2017, Ceremony: May 18, 2017