

PSAP Committee Meeting
May 3, 2017
Madison County Courthouse
159 E Main St. West Wing,
Rexburg, ID.

In Attendance:

Lt. Kevin Haight, ISP	DeLisa Orren, ISP
Carmen Boeger, Nampa PD	Roxanne Wade, Canyon County
Cullin Sherman, Madison County	Anna Pearson, Fremont County
DeAnn Taylor, Cassia County	Erin Hidalgo, Bingham County
Rebecca Simpson, Blaine County	

On the Phone:

Wendy Berrett, Whitcom	Dana Handford, Sales Group
Kelly Copperi, Valley County	Trisha Marosi, ISP
Bill Behar, Higher Ground	

APCO/ NENA Update: Erin and Kevin, The website to collect credit card payments should be open by May 22 or before, for the vendors to use. Kevin doesn't have the current numbers that we have collected. This will be through APCO website.

Financial Report:

The Travel budget is \$12,614.29 dollars, the Training Budget is \$ 5,981.76 dollars. This is what has been turned in through March. Carmen moved to accept the report Erin second passed.

Q1 Regional Training:

Quarter 3: Jennifer Sullivan: getting the dates ready and fliers.

Quarter 2.Diana Register: is traveling to Northern Idaho this week. The evaluations came back with good reviews from Post Falls.

6th Annual PSAP Conference Review

Location: Riverside Hotel October 16 – 18. Everything is set up for the Riverside.

Keynotes Day 1: Doug Showalter, Leaving a Lasting Legacy,

Keynote Day 2: Adam Timm, Everyday Superheroes: Destress and get more me time.

They are all booked and ready to go.

Breakouts: Brian Herrett, Autism Class not sure if the Idaho Autism group would sponsor. Carmen has been in contact he was going to charge \$3000.00 and to see if there are other agencies who would like training. That might be a split cost for us. She has reached out to several people; Boise PD Detective Sherri Cameron is an officer that has an Autistic child and she is certified to speak on this at the conference. Discussion about who to have speak on this. Kevin is concerned about the money situation. Carmen made a motion that we go with the Boise police detective to speak and will be 1 ½ hour presentation. Erin seconded. Passed.

Kelly Copperi: Health and fitness would like to be before lunch not after.

Barbara Ireland, New Orleans, Social media pitfalls.

Kim Cane Speaking on Suicide callers.

Assignments:

Sponsor / Vendors & Fee: Trisha, Charlene: Has one more that has registered. Nothing else has changed. In the past they have signed up later. The latest number Kevin has currently with the private donation \$9,645.00 dollars.

Speakers / Breakouts / Post Credit Approval: Carmen and Roxanne

Post approval is just sending bios. Carmen still needs that information from some of them. She would like to get an outline. DeAnn would like the bios on the speakers.

Facility / Food / AV Equipment: DeLisa,

Registration/Attendee Name & Email List: Erin, will Event Bright make it difficult to see who is attending and who will be staying at the hotel. Kevin said that when DALF training used them, he was able to see who was attending. The email form will be auto filled in and sent back to Erin or use Event Bright. With the form there is a spot to ask if they are staying at the hotel or not. Do we need to know if the people are members of APCO or NENA? Erin and Kelly will work together on the registration with Event Bright it is free if the event is free.

Binders / Posters / Promotional Materials: DeAnn, Kelly, Cullin. DeAnn mailed the save the date cards yesterday.

Swag Bags / Raffle Items: Wendy, Kelly. Try and get new swag bags, pens, lanyards. We have 100 bags that are Priority Dispatch. Wendy will contact Spillman.

Evaluations: Kelly. They are ready to go

Certificates / Photos / Newsletter: Anna, Cindy

Registration Table / Schedule Cards: Erin, Cullin, Roxanne

Hockey Game: Kevin

Honor Guard. Wendy and Kevin. Wendy is reaching out to her contacts.

Governor Welcome letter: Kevin

Photo Booth. Rebecca/ Jennifer Sullivan. Rebecca has been working on some props and also a back drop with save the date pictures.

IT/ Radio /GIS breakouts: Buddy Jacobs. Will happen during our conference if they can get that worked out. They would join us during our keynotes and then have their own breakouts. Dana said that he has enough information and will speak with Buddy and Robert in their meeting. Thinks that they may need two rooms, maybe 3.

Idaho APCO/NENA Meeting. Evening of first day at 1730 with a big raffle item

Putting the Conference on the POST Calendar: Kelly will be contacting Post.

Future Conference: 2018 Conference is scheduled for Oct 2nd and 3rd at the CDA resort. Arrive on Sept 30th. Kevin talked about the dinner cruise. Trisha suggested looking into the dates that they end after the summer season. De Lisa said that when she talked to the Resort that they would still have the golf course and the boat for us. Talking about having a party boat cruise for the vendor reception along with the APCO/ NENA meeting on the cruise and possibly be a vendor sponsored. The meeting would be about an hour. Or have the meeting between the end of the 1st night and the start of the cruise.

Voting on positions

Vise-Chair: Carmen nominated Erin, Wendy Nominated Carmen. Carmen won.

Secretary: Carmen nominated Cindy, Wendy nominated Anna. Cindy won.

Treasurer: Anna Nominated Wendy no other nominations. Wendy was nominated.

Future Meetings:

June 7, 2017 Nampa. Carmen will lead that meeting. At Nampa PD

July 12th Boise will be a week later.

Dispatcher Certification updates:

Erin Hidalgo APCO Assessment: beginning of week 4 and it is going to meet the standards that have been set. Good for new people. Doesn't have the value of sending people to an academy can. But does have the material that you need.

Roxanne Wade APCO Assessment: Has the information that we will need but doesn't have the interaction that may be needed.

Kelly Copperi Power Phone Assessment: they are not willing to give her access to what their criteria meets and are in compliance. She has not heard back from them, but will follow up again.

Priority Dispatch Assessment:

After the class is taken, the committee would have a challenge test that they have to pass. If you do not pass the first test then you have 6 months to take it again.

This year's POST dispatch academy is full. Discussion about dispatch academy and other trainings, what the pros and cons between online and attending POST. Improving standards with IDAPA rules. Being certified and being de-certified. A dispatcher will have to sign a code of ethics from this time forward. Will need to get new hires in front of a post approved instructor to pass the class. Part time dispatchers will be certified but only to the basic level.

Open Comment Period

Dalf video Erin Cullin and Ada County have the videos

Possible July or August Dalf 8 hour class

Ipom candlelight vigil

Conference shirts: Carmen move to move away from the previous shirts, move to business attire slacks blouse or button up collared shirt, bright lanyards and unique name badges. Erin second, passed.

Carmen emailed Mr. Herritt, letting him know that we chose to move forward with Boise pd Detective.

Kevin motion to adjourn.

Deann 2nd