

PSAP Committee Meeting, 2017

July 12, 2017

Sheriff's Association

3100 Vista Avenue, 2nd floor Conference room

Boise Id

In Attendance

Kevin Haight, ISP

DeLisa Orren, ISP

Carmen Boeger, Nampa PD

Kelly Copperi, Valley County

Charlene Holbrook, Post Falls PD

Wendy Berrett, Whitcom

Anna Pearson, Fremont County

Cullin Sherman, Madison County

DeAnn Taylor, Cassia County

On the Phone:

Trisha Marosi, ISP

Erin Hidalgo, Bingham County

Robert Hugi, Public Safety and APCO

Dana Hanford, The sales group

Rebecca Simpson, Blaine County

Financial Report:

The travel budget has \$11,680.58 dollars. Training budget has \$ 2,700.91 dollars. This is through May, Nate won't have any June numbers until next week.

Anna motioned Kelly seconded to accept budget, motion passed unanimous.

APCO/NENA Chapter Updates:

Robert: have gotten a square reader and a PayPal account for the joint accounts. Still getting them set up but believe we can take a payment now. Dana and Robert will test it later today with Dana's credit card for his booth.

Kevin: APCO board meeting tomorrow conference call.

Q1 Regional Training:

Q3: Jennifer Sullivan - Positive Work Environment Theme

Every region is scheduled now. Trisha confirmed all dates are on the post calendar. Wendy request new flier sent out with her correct email address.

6th Annual PSAP Conference Review

Location: Riverside Hotel October 16th 17th 18th

Discussion on some members meeting Sunday 1500 at ISP to get supplies and then go to the hotel, for those that will be available, but will not be required that everyone arrives Sunday. Then everyone be at the hotel Monday morning for setup.

Delisa followed up with ILETS with Riverside, most issues were contract issues that were overlooked or missed. Delisa has checked and double checked our contract and feels that we are good. Kevin was at the Riverside recently for Sheriff's Association meeting, and it is currently being renovated, what has been done looks great so far.

Anna and Cullin will each bring a projector, laptop, and tripod stands, and Wendy will also have her laptop.

Date: Keynotes Day 1: Doug Showalter is locked in \$4,000 dollars. He will be doing a keynote and a long break out in the afternoon

Keynote Day 2:

Kevin met Adam at the NENA conference in San Antonio.

Breakouts:

IT Radio tech break outs:

Robert & Dana: Have a list of topics and people put together, more than what there would be time for.

Assignments:

Sponsor / Vendors & Fee: Trisha, Charlene

Erin: have 3 vendors in contact that want to register Tritech, Avtec, Xybix. Will forward info to Trisha.

Conference Fundraising Goal is still \$25,000 dollars, we have raised approximately \$16,435 dollars so far.

Speakers / Breakouts / Post Credit Approval: Carmen and Roxanne

Carmen either has the info she needs or has been in contact with the others.

Facility / Food / AV Equipment: DeLisa: Still too early to finalize anything, but no concerns as of yet.

Registration/Attendee Name & Email List: Erin

Kelley: 19 people have registered so far. We can build the template on Eventbrite for the name badges. Kelly will update Eventbrite to ask if they will be attending primarily for Emergency Communication Officer tracks or Technology tracks.

Binders / Posters / Promotional Materials:

DeAnn: Will include IT and GIS personnel invitations and information with next round of cards that get sent out.

Swag Bags / Raffle Items: Wendy Kelly

Wendy: will follow up with Spillman on the bags, we have 100 Priority Dispatch bags in Kevin's office. She will ask them for 200 if they want exclusive bags.

Certificates / Photos / Newsletter: Anna Cindy

Registration Table / Schedule Cards: Cullin, Bruce

Challenge Coins:

Hockey Game:

13th 14th 18th Home Games. Kevin emailed his contact and they will set up a special offer for conference attendees, and will email him a link to pass on that attendees can click on to buy discounted tickets.

Honor Guard.

Wendy and Kevin have their parts covered; Carmen will get her part scheduled for the 18th.

Window Stickers:

Photo Booth.

Future Meeting

August 2, 2017 No meeting in August.

September 13, 2017 Meeting will be in District 2, in Lewiston.

October 4, 2017

November 1, 2017

December 7, 2017

Dispatcher Certification updates:

Kevin: Email from Post Director McCraw, thanking Kevin for swearing in the graduates of the last POST class. He advised of the two available options for dispatch certifications, A - wait for IDAPA rules to become official next spring, or B – ask for emergency approval, which he recommended, especially with the request for another dispatch academy in November. Still confusion in the state about what will be required or allowed for ECO's to achieve certification, and agencies asking if existing online options such as APCO online will be an alternate option to attending an academy. We will also need to come up with a challenge test, as well as an online ethics class option, possibly recording Kevin or Captain Hancock as they teach an ethics class. Suggested creating subcommittee be created of 2-3 PSAP committee members and work with POST designee.

Suggestion made to ask Stephanie Harris to assist with this project by being on the subcommittee. Kevin will reach out with Pocatello PD. Kelly and Carmen said they would be willing to be on the subcommittee; Roxanne emailed Kevin last night saying she would also be willing. Becky is also willing to be on subcommittee or to even be an alternate.

Anna motioned, Wendy seconded, motion passed unanimously for Stephanie, Carmen, Roxanne, Kelly, with Becky as an alternate for curriculum subcommittee.

Kevin asked that every member review the current post objectives quickly, and submit any suggestions or corrections. Committee will also need to compile a study guide to be given with a completion of the course or challenge test.

POST will also require the tests to be proxied, may require Committee members being proxies.

Discussion on future addition of supervisor and technology electives, as well as possible psap quarterly training.

Charlene asked about getting Dispatch added to the POST MTRS records.

DeAnn motioned to adjourn, Charlene seconded, motion passed.