AGENDA
PSAP Standards & Training Committee
May 1, 2019 – 10:00 a.m. – 4:00 p.m. (MST)
Idaho State Police – District 5 Conference Room / 5255 S 5th Ave, Suite 1, Pocatello
• Conference Bridge: (208)-846-7644 / Host access code: 34564
*** Please note that the allotted times on the agenda are an approximation. ***

10:00 – 10:01 Commencement of Committee meeting
Chairman
10:01 – 10:05 Roll Call & Introductions
Chairman
10:05 – 10:10 Consent Agenda
Chairman
Wendy Berrett
• (Committee Financial Report - Travel - $____________  Training - $____________)

10:10 – 11:00 Information Agenda
Chairman
Kayla Green
• See Tell Now Initiative
Jennifer Sullivan
• APCO/NENA Chapter Updates
Chairman & team
• ECO Academy Curriculum/IDLA – Status Update
Chairman
• Future Meetings:
  o June 13, 2019 – ISA Conference Room, Boise (POST Graduation following day)
  o July 10, 2019 – TBD, Boise area

11:00 – 11:30 Action Agenda (ACTION ITEMS)
Chairman
• PSAP Committee – Officer Elections (V. Chair, Treasurer, Secretary)
Chairman
• Regional, Quarterly Trainings – (Q1 – AMBER Alert Training; Q2 – Purpose Over Preference; Q3 – Leadership)
• PSAP Conference
  o 2020 Conference Venue – Coeur d’Alene Best Western Inn (October 19 – 21, 2020)
  o 2019 Conference Venue – Riverside Hotel, Garden City (October 28 – 30, 2019)
  o Keynotes
    • Day 1 – Gordon Graham - 5 Concurrent Themes for Success
    • Day 2 – Pat Calley – Leadership
  o Breakouts – Gordon Graham (Customer Service – Creating Some Wow); Bryan Taylor (Court Testimony/Liability); Jennifer Sullivan & Kelly Copperi (Bullying); Nampa Fire (Rescue Task Force); BPD Blake Slater (Crisis Intervention Training); Pat Calley (Mindfulness); Alternate if cancellation - NPD Officer Eric Duke (Gang/Narcotics Class)
  o Seminar Fundraising Goal - $30,000
  o Technical tracks – Dana/IPSCC LMR Committee

11:30 – 12:45 LUNCH

1:00 - 2:15 Action Agenda (ACTION ITEMS) continued…
Chairman
• Assignments
  o Sponsor/Vendors & Fees; extra raffle tickets given out by vendors, provided by us – Trisha
    • Vendors will pay for own lunches…amount and how?
  o Speakers/Break-Outs/POST Credit Approval – Carmen/Roxanne/Kevin
  o Facility/Food/AV Equipment/Scrutiny of contract & billing – Charlene/Jennifer
  o Welcome Reception
  o Tuesday night – BSU Stueckle Sky Center – Carmen Boeger:
    • $2,320.00 – chairs, tables, setting up/down, LCD screens, mic & sound
    • Bar - $100.00 / 2 employees @ $17.00/hr.
    • $2.25 – parking
    • Transportation costs…??
    • Tour of blue turf - $50.00/15 minutes/group or $100.00/1 hour/group
    • Buffet - $17.99-$30.00/person
  o POST Rosters - Kelly
  o Eventbrite/Registration/Attendee Name & Email List/Evaluations – Kelly/Cullin
  o Binders / Posters / Promotional Materials – DeAnn (Hope – Spiral Binder options)
  o Swag Bags (300) – lanyards, pens, raffle – Dana & Trisha collaborating together on fulfilling these needs
  o Certificates/Photos/Newsletter – Cindy/Erin
  o Registration Table/Schedule Cards – Cullin/Erin
  o Honor Guard / Singers / Bagpipes – Kevin/Wendy/Carmen
    • Day 1 – Treasure Valley HG / Nampa & Boise Police Pipes & Drums / Singer Maddie Zahm
    • Day 1 – Treasure Valley HG / Boise Fire Pipes & Drums / Singer Jeff Austin
  o Photo Booth – Roxanne & Hope
  o Governor welcome letter - Kevin
  o Idaho APCO/NENA Meeting - Jennifer
  o Travel Coordinator – Lynn Parker

2:15 - 2:30 Open Comment Period
Chairman
• DALF Videos (Madison & Freemont Counties)

2:30 ADJOURNMENT
Chairman