AGENDA
PSAP Standards & Training Committee
June 13, 2019 – 10:00 a.m. – 4:00 p.m. (MST)
Idaho Sheriff’s Association – 2nd Floor - Conference Room A / 3100 Vista Ave, Boise
• Conference Bridge: (605)-468-8015 / Participant access code: 203372# / Host access code: 203372*

*** Please note that the allotted times on the agenda are an approximation. ***

10:00 – 10:01 Commencement of Committee meeting 
Chairman

10:01 – 10:05 Roll Call & Introductions
Chairman

10:05 – 10:10 Consent Agenda
Chairman
   • (Committee Financial Report - Travel - $____________ Training - $____________)
Wendy Berrett

10:10 – 11:00 Information Agenda
Chairman
   • APCO/NENA Chapter Updates
   • ECO Academy Curriculum/IDLA – Status Update
   • Future Meetings:
     o June 14, 2019 – POST Basic Dispatch Academy Graduation @ 11:00 AM
     o July 10, 2019 – ISA Conference Room A, Boise
Jennifer Sullivan
Chairman & team
Chairman

11:00 – 11:30 Action Agenda (ACTION ITEMS)
Chairman
   • Regional, Quarterly Trainings – (Q1 – AMBER Alert Training; Q2 – Purpose Over Preference; Q3 – Suicide)
   • PSAP Conference
     o 2020 Conference Venue – Coeur d’Alene Best Western Inn (October 19 – 21, 2020)
     o 2019 Conference Venue – Riverside Hotel, Garden City (October 28 – 30, 2019)
     o Keynotes
       • Day 1 – Gordon Graham - 5 Concurrent Themes for Success
       • Day 2 – State Representative Rick Youngblood – Always Be Humble & Kind
     o Breakouts – Gordon Graham (Customer Service – Creating Some Wow); Bryan Taylor (Court Testimony/Liability); Jennifer Sullivan & Kelly Copperi (Bullying); Nampa Fire & Police (Rescue Task Force); BPD Blake Slater (Crisis Intervention Training); TBD____________; Alternate if cancellation - NPD Officer Eric Duke (Critical Incidents)
     o Seminar Fundraising Goal - $30,000
     o Technical tracks – Dana/IPSCC LMR Committee
     o Day 1 – Treasure Velley HG / Nampa & Boise Police Pipes & Drums / Singer Maddie Zahm
     o Day 1 – Treasure Velley HG / Boise Fire Pipes & Drums / Singer Jeff Austin
Carmen
Roxanne
Kevin
Charlene
Jennifer
Carmen
Gordon
Breakouts
Gordon
Bryan
Bryan
Jennifer
Jennifer
Jennifer
Jennifer
Jennifer
Jennifer
Jennifer
Carmen
Kevin
Carmen

11:30 – 12:45 LUNCH

1:00 - 3:00 Action Agenda (ACTION ITEMS) continued…
Chairman
   • Assignments
     o Sponsor/Vendors & Fees; extra raffle tickets given out by vendors, provided by us – Trisha
       • Vendors will pay for own lunches…amount and how?
     o Speakers/Break-Outs/POST Credit Approval – Carmen/Roxanne/Kevin
     o Facility/Food/AV Equipment/Scrutiny of contract & billing – Charlene/Jennifer
     o Welcome Reception
     o Tuesday night – BSU Stueckle Sky Center – Carmen Boeger:
       • $2,320.00 – chairs, tables, setting up/down, LCD screens, mic & sound
       • Bar - $100.00 / 2 employees @ $17.00/hr.
       • $600 – (Kill-A-Brew Band)
       • Tour of blue turf - $50.00/15 minutes/group or $100.00/1 hour/group
       • Buffet - $17.99-$30.00/person
       • Attendees will be charged $25 per person
     o POST Rosters - Kelly
     o Eventbrite/Registration/Attendee Name & Email List/Evaluations – Kelly/Cullin
     o Binders / Posters / Promotional Materials – DeAnn (Hope – Spiral Binder options)
     o Swag Bags (300) – lanyards, pens, raffle – Dana & Trisha collaborating together on fulfilling these needs
     o Certificates/Photos/Newsletter – Cindy/Erin
     o Registration Table/Schedule Cards – Cullin/Erin
     o Honor Guard / Singers / Bagpipes – Kevin/Wendy/Carmen
       • Day 1 – Treasure Velley HG / Nampa & Boise Police Pipes & Drums / Singer Maddie Zahm
       • Day 1 – Treasure Velley HG / Boise Fire Pipes & Drums / Singer Jeff Austin
     o Photo Booth – Roxanne & Hope
     o Governor welcome letter - Kevin
     o Idaho APCO/NENA Meeting during lunch - Jennifer
     o Travel Coordinator – Lynn Parker
       • $2,320.00 – chairs, tables, setting up/down, LCD screens, mic & sound
     o Bar - $100.00 / 2 employees @ $17.00/hr.
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     o Tour of blue turf - $50.00/15 minutes/group or $100.00/1 hour/group
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     o POST Rosters - Kelly
   • DALF Videos (Madison & Freemont Counties)

3:00 - 3:30 Open Comment Period
Chairman

3:30 ADJOURNMENT
Chairman