

IDAHO PUBLIC SAFETY COMMUNICATIONS COMMISSION

4040 W. Guard St.
BOISE, ID 83705

OFFICIAL MINUTES

A meeting of the Idaho Public Safety Communications Commission was held on September 12, 2019, at Best Western Plus Lodge and Suites, 211 South 3rd Street, McCall, Idaho. Commission Chair Garret Nancolas called the meeting to order. A quorum was present.

Members Present:

- Garret Nancolas, Chairman, IAC
- Craig Kingsbury, ICOPA
- Michele Carreras, Treasurer, IDHW State Comm
- Kevin Haight, ISP
- Lan Smith, IAC
- Len Humphries, ISA
- Stephen Bartlett, ISA (via Phone Bridge)
- Carmen Boeger, DIGB 3
- Jacob Greenberg, DIGB 4 (via Phone Bridge)
- Lorin Nielsen, DIGB 5

Members Absent:

- Rick Youngblood, Legislature
- Brad Richy, IOEM
- Jeff Weak, ITA
- David Gates, IFCA
- Ben Wolfinger, DIGB 1
- Sam Hulse, DIGB 6

Others Present:

- Craig Logan, 9-1-1 Program Manager
- Dave Moore, Grants Manager
- Clint Berry, IPSCC Consultant
- Nathan Reed, Admin Assistant
- Craig Rowland (via Phone Bridge)
- Jodi McCrosky (via Phone Bridge)
- David Stonhill (via Phone Bridge)
- Kyle Fisher, Verizon

- Waren McKinney, Verizon
- DeAnn Taylor, Cassia County Sheriff's Office
- Cullin Sherman, Madison County PSAP
- Steve Noel, CISA
- Theresa Anderson, Bear Com
- Lynn Parker, Jefferson County PSAP
- Roxanne Wade, Canyon County Dispatch
- Charlene Holbrook, Comm Director
- Erin Hidalgo, 9-1-1 Supervisor
- Stephanie Harris, Pocatello PD
- Steve Woodall, SLIGP Project Manager
- Jeff Pare, Account Executive
- Greg Warner, Director
- Christine Ballard, Verizon Response Manager
- Ryan Olson
- Adam Warr
- Dave Taylor (via Phone Bridge)
- Tyler Gross, GeoCom

Commencement

Chair Nancolas called the meeting to order at 1:05 PM, and asked for introductions.

Consent Agenda

11 July 2019 Minutes

June and July 2019 Financial Reports

9-1-1 Program Manager and Grants Manager Reports

MOTION: Commissioner Nielson moved, Commissioner Kingsbury seconded, that the Consent Agenda be approved. The motion passed.

Action Agenda

Unfinished Business

Federal Engineering Updates

Mr. Scott Strom gave a presentation updating the Commission on the progress of their consulting project. Work has progressed on PSAP data collection surveys, and PSAP visits started at the end of August.

Discussion Regarding INL Secondary/Primary PSAP

Mr. Adam Warr had a summary letter regarding the issue brought up at the last meeting concerning INL's PSAP status and the surrounding counties, and the IPSCC's role in mediating conflicts. The IPSCC is only able to mediate issues between local government agencies concerning 9-1-1 rules, which the INL is not one of. It will be up to the counties and the INL to work out a solution.

Mr. Craig Logan tried to clear up some confusion over INL's status of being a Secondary or Primary PSAP regarding calls within the INL and outside the INL.

Mr. David Stonhill also tried to clear up some confusion over wireless 9-1-1 calls coming from within the INL being directed to their dispatch center. Outside the INL, those calls should still go to the counties PSAPs.

Chair Nancolas clarified that there is no legal requirement for the IPSCC to mediate any conflict between the counties and the INL.

New Business

Discuss and Approve FY2020 Grant Requests

Commissioner Carreras presented the grant recommendations to the Commission:

Adams County - \$37,563.40
 Benewah County - \$8,264.86
 Boise County - \$17,471.75
 Butte County - \$220,506.57
 Canyon County - \$42,676.00
 City of Post Falls - \$9,124.86
 Clark County - \$165,226.85
 Elmore County - \$37,244.63
 Franklin County - \$175,960.00
 Jefferson County - \$225,389.23
 Kootenai County - \$67,774.65
 Latah County - \$172,527.28
 Oneida County (joint with Bonneville) - \$19,500.00
 Owyhee County (joint with 17 other counties) - \$204,000.00
 Owyhee County - \$41,093.51
 Valley County - \$52,492.30
 IPSCC - \$38,000.00

MOTION – Commission Nielsen moved, Commissioner Humphries seconded, that the Commission accept the recommendations of the Grant Committee. The motion passed.

MOU Discussion on Host/Remote Services for Terminations

Commissioner Carreras brought up a concern about all the consolidated projects, and one or more of the counties backs out of the consolidation. The Grant Committee suggested that host and remote agencies draft an MOU to get two years notice before any party backs out of a consolidated project to give enough time to set up another system.

Mr. Warr commented that if this recommendation were to become a requirement, it would have to go through the rules process.

Commissioner Carreras clarified that having an MOU would only be a recommendation, and not required.

Approve FY2020 Budget and Grant Budget

Commissioner Carreras presented the draft FY2020 admin budget and FY2020 grant budget for approval to begin October 01, 2019.

MOTION – Commissioner Haight moved, Commissioner Smith seconded, that the Commission approve the FY2020 IPSCC Budget. The motion passed.

MOTION – Commissioner Kingsbury moved, Commissioner Nielsen seconded, that the Commission approve the FY2020 Grant Budget. The motion passed.

Discuss DFM Proposed Merge of IDAPA 15.06.01 and 15.06.02

Mr. Logan reported that he was contacted by DFM about merging the Commission's IDAPA rules into one rule. DFM sent a draft of the proposed change, which was also sent to Mr. Warr for review.

Mr. Warr commented that he will work with Mr. Logan to accomplish what the Commission recommends to do with the rules.

MOTION – Commissioner Nielsen moved, Commissioner Haight seconded, that the Commission direct Mr. Logan and Mr. Warr to combine the two rules into one. The motion passed.

PSAP Committee Social Media Interface Discussion/Decision

Commissioner Boeger reported the PSAP Committee has discussed using social media as a way to get out public information. The Committee's bylaws have been changed to include the usage of social media. It will be a great way of getting information out to Idaho's dispatchers.

Commissioner Nancolas suggested that the PSAP Committee have a social media policy in place regarding public comments.

Commissioner Kingsbury commented that he is in support of the PSAP Committee's efforts, and social media can be used for a lot of good. The PSAP Committee has a lot of good social media organizers, and it will be done well.

MOTION – Commissioner Kingsbury moved, Commissioner Haight seconded, that the Commission approve the PSAP Committee's use of social media, and social media policy. The motion passed.

Future Meetings

November 07, 2019 – Ada County PSAP

January 09, 2020 – Ada County PSAP

March 05, 2020 – Ada County PSAP

MOTION: Commissioner Nielsen moved, Commissioner Haight seconded, that the November, January, and March meeting dates and location be approved. The motion passed.

Information Agenda

Unfinished Business

USF Update and Coordination with IPUC

Mr. Clint Berry reported that he has been looking into potential long term/permanent funding. The IPUC is looking to amend the Universal Service Fund (USF). This fund was enacted to help rural telephone companies provide dial tone. It is a small fee put on wireline telephones. Landline services are quickly declining. Other states have reworked the USF to include a public safety component, and Idaho could do the same. This project is in the early stages.

Commissioner Haight thanked Mr. Berry for all the work he has done for the Commission.

New Business

9-1-1 Program Manager Report

Mr. Logan reported that Frontier Communications has been bought out, which will potentially affect northern Idaho.

Mr. Logan was asked to provide the Governor's broadband task force on information about the IPSCC, and whether it makes sense to include a representative from the broadband industry on the Commission. The decision will be made in the near future.

Grants Program Manager Report

Mr. Logan reported for Mr. Dave Moore, who had to leave the meeting, and gave an update on the grant funds being paid out.

Committee Review and Updates

PSAP Committee

Commissioner Haight reported that POST held an Emergency Communications Officer Academy in June. There were 37 attending students. This Academy ran the new curriculum, and there will be further revisions needed to refine the material. Another Academy will be held in December, and the refined curriculum will be used. Because the curriculum is being refined, the online Academy has not been set up yet.

Commissioner Haight introduced Stephanie Harris to the Commission as the newest member of the PSAP Committee. She comes from the Pocatello PSAP.

Commissioner Haight reported that APCO will be holding their March 2021 western regional conference in Idaho.

Commissioner Haight reported the PSAP Conference will be October 28-30 in Boise.

Broadband/Data Committee

Mr. Steve Woodall reported that AT&T has almost finished up a tower around Idaho City. Hopefully there will be more information by November. The SLIGP grant submitted an extension through 2021. Until AT&T has built out more, there probably isn't much use in testing the network. Funds are set aside for interested people to attend related conferences.

DIGB and Tribal Updates

DIGB 1 – No report.

DIGB 2 – No report.

DIGB 3 – Commissioner Boeger reported that DIGB 3 met in July, and had a presentation from Ryan Olsen, and Steve Woodall. Agency tours will begin for the NIFOG, which assists in regional response. Payette County is working on radio interoperability with their Oregon neighbors. There was also an overview of the Garth Brooks concert and how agencies handled it.

DIGB 4 – No report.

DIGB 5 – Commissioner Nielsen reported that DIGB 5 was unable to meet in August, and has rescheduled for October.

DIGB 6 – No report.

Open Forum/Discussion

The representative from CISA gave some maps of interoperability markers to the Commission, and reported that CISA has hired Robert Hugi to their team. Technical assistance is free to the Commission, but in order to take advantage of FirstNet, you have to be a customer.

The representative from Verizon commented that you don't need to be a customer of Verizon to ask for their assistance.

Mr. Logan presented a CenturyLink outage report to the Commission.

Adjourn

The meeting adjourned at 3:31 PM.

Garrett Nancolas
Commission Chair

Nathan Reed
Administrative Assistant