

IDAHO PSAP STANDARDS & TRAINING COMMITTEE

OFFICIAL MINUTES

A meeting of the Idaho PSAP Standards & Training Committee was held on March 4, 2020, at the Idaho Sheriff's Association Office in Boise, Idaho.

Commencement

Chair Kevin Haight called the meeting to order at 10:02 a.m. A quorum was present.

Members Present:

- Kevin Haight, Idaho State Police
- Cullin Sherman, Madison County SO
- Carmen Boeger, Nampa PD
- Roxanne Wade, Canyon County SO
- Lynn Parker, Jefferson County SO
- Cindy Felton, Lewiston PD (via Phone Bridge)
- Charlene Holbrook, Post Falls PD
- Wendy Berrett, Whitcom (via Phone Bridge)
- Trisha Marosi, Idaho State Police
- Stephanie Harris, Pocatello PD
- Erin Hidalgo, Bingham County SO (via Phone Bridge)

Members Absent:

- Kelly Copperi, Valley County SO
- DeAnn Taylor, Cassia County SO

Others Present:

- Jennifer Sullivan, Idaho State Police, Idaho APCO/NENA President (via Phone Bridge)

Consent Agenda

Committee Financial Report – Wendy Berrett gave the Committee Financial Report through January 31, 2020 – Travel - \$10,765.51 and Training - \$5,209.26.

MOTION: Cullen Sherman moved, Stephanie Harris seconded, that the Committee Financial Report be approved. The motion passed.

Information Agenda

APCO/NENA Chapter Updates (www.2021apcowrc.org)

Jennifer Sullivan shared that they have finalized the vendor registration on the website and are working on finalizing the attendee registration. A walk through of the Boise Convention Centre is scheduled for April 27th.

ECO Academy Curriculum/IDLA

Kevin Haight thanked Stephanie Harris, Trisha Marosi, Erin Hidalgo and Kelly Copperi for assisting him with reviewing the online ECO Academy program for errors.

Kevin Haight received notification that the online ECO Academy went live on March 3, 2020 and is available through the Idaho POST e-learning training catalog.

Future Meetings

- May 6, 2020 – Idaho Falls

MOTION: Roxanne Wade moved, Charlene Holbrook seconded, that the April 1, 2020 meeting be cancelled and the next meeting will be May 6, 2020 in Idaho Falls. The motion passed.

Action Agenda

Regional Quarterly Trainings

Q1 – Fusion Center – Bret Kessinger

Q2 – Active Shooter – Jason Cantrell, Nampa Police Department

- Recommendation is to include law enforcement, fire/EMS and communications personnel and could involve some voluntary role-playing.

Q3 – PTSD/PTSI Training – Ada County SO – Carmen Boeger

- Recommendation is to have a dispatcher share his/her story for a few minutes at the beginning of the class then have a CISM expert speak on how to cope with the effects of PTSD/PTSI. Charlene Holbrook will follow up with a CISM expert to see if she is available to teach the class.

MOTION: Carmen Boeger moved, Trisha Marosi seconded, that if the PTSD/PTSI Training falls through then Kevin Haight will teach an Ethics class. The motion passed.

2020 Conference Dates & Location – Coeur d’Alene Inn - October 19-21, 2020

- All committee members need to meet at 11:00 a.m. on Sunday, October 18, 2020.

Keynotes

- Day 1 – Michelle Lilly, PhD. – (Current Research Evidence on Health in 9-1-1)
- Day 2 – Kyle Plush Foundation (Ron & Jill Plush) – Be Your Best Self

Proposed Breakouts

- **Long Breakouts**
 - Day 1 – Michelle Lilly, PhD. – Individual & Organizational Interventions for 9-1-1
 - Day 2 – Pam Thompson – Leadership
 - Committee members need to send requested information from Pam Thompson to Charlene Holbrook.
- **Short Breakouts**
 - TBA
 - TBA
 - TBA
 - TBA

Proposed Breakout Classes

- Customer Service Round Table – All committee members – Kelly Copperi
- Patrol/Fire Relations & Field Unit Safety – Trisha Marosi
- Excited Delirium – Stephanie Harris
- Human Trafficking – Kevin Haight

Other possible breakout classes:

- Joe Sullivan – Liability Class (from the defense attorney side) – Jennifer Sullivan
- Testimony Class – Attorney teaching at POST – Stephanie Harris
- Leadership Class – All committee members
- PERSI presentation – possible booth at the conference – Kevin Haight
- ICRMP presentation – Kevin Haight
- Ethics – Kevin Haight
- State Comm – Stephanie Harris
- Financial Well Being – Stephanie Harris
- CIT (Crisis Intervention Team) – Lt. Fuentes – LPD – Cindy Felton
- Captain Longo – Trisha Marosi
- Chris Way – Lesson Learned from Mass Casualty Incidents

Conference Fundraising Goal - \$35,000

Nothing at this time.

Technical Tracks – John Joseph/IPSCC LMR Committee

Nothing at this time.

Assignments

- **Sponsor/Vendors & Fees** – Trisha Marosi

Nothing at this time.

- **Speakers/Break-Outs/POST Credit Approval** – Carmen Boeger/Roxanne Wade

Nothing at this time.

- **Facility/Food/AV Equipment/Scrutiny of Contract & Billing** – Charlene Holbrook/Jennifer Sullivan

Nothing at this time.

- **Welcome Reception - October 19, 2020 / 1800-2000 hours** – Kelly Copperi

Nothing at this time.

- **Tuesday Night Event** – Charlene Holbrook

Ideas:

- Comedian
- Hypnotist
- Band
- DJ
- Karaoke

- **POST Rosters** – Kelly Copperi

Nothing at this time.

- **Sweatshirts/T-shirts Research** – Kelly Copperi

Nothing at this time.

- **Eventbrite/Registration/Attendee Name & Email List** – Kelly Copperi/Cullin Sherman

Kelly Copperi will open up Eventbrite today so industry partners can complete their registrations.

Cullin Sherman shared information on a new black and white printer. The cost would be \$400.00. Kevin Haight suggested that if we decide to purchase a printer that it be paid with committee funds instead of conference funds. We will discuss this more at the May meeting.

- **Notebooks/Posters/Promotional Materials** – DeAnn Taylor

Nothing at this time.

- **Swag Bags (250)/Swag Bag Contents / Raffle** – John Joseph/Trisha Marosi

Carmen Boeger suggested that each committee member be responsible for supplying 2 raffle gifts. Trisha Marosi shared that she asks each industry partner for a raffle item.

- **Evaluations** – Kelly Copperi

Nothing at this time.

- **Certificates/Photos/Newsletter** – Cindy Felton/Erin Hidalgo

Nothing at this time.

- **Registration Table/Schedule Cards** – Cullin Sherman/Erin Hidalgo

Nothing at this time.

- **Honor Guard/Singers/Bagpipes** – Kevin Haight/Wendy Berrett

Pipes & Drums

- Day 1 – TBA
- Day 2 – TBA

Honor Guard

- Day 1 – TBA
- Day 2 – TBA

Singers

- Day 1 – Gracie Richard
- Day 2 – TBA

- **Photo Booth** – Roxanne Wade/Stephanie Harris

Nothing at this time.

- **Governor Welcome Letter** – Kevin Haight

Nothing at this time.

- **Idaho APCO/NENA Meeting** – Jennifer Sullivan

Nothing at this time.

- **Travel Coordinator** – Lynn Parker

Nothing at this time.

- **Instructor Gifts** – Erin Hidalgo

Nothing at this time.

- **Poster Boards** – Trisha Marosi

Nothing at this time.

2021 Conference Dates & Location – Riverside Inn/Boise

The dates available at the Riverside Inn in Boise are October 18-20, 2021. There is an issue with October 20th as we would need to be out of the room by 2:00 p.m. Other possibilities could be October 17-19, 2021, September 2021 or the first week of November.

- **10th Anniversary Challenge Coin** – Carmen Boeger
 - Carmen Boeger will accept ideas for the design of the coins.
 - Cindy Felton will check on pricing of 250-300 coins.

Open Forum/Discussion

DALF Videos: (Madison County) Contact Kevin Haight if anyone would like to borrow the Denise Amber Lee Foundation videos.

- Carmen Boeger shared that the Southwest District Health is holding a Public Meeting reference the coronavirus (Covit 19). She explained that Nampa PD is asking additional questions on all medical calls from citizens.
- Carmen Boeger shared that they have received swatting calls with the latest being from a woman pretending to be a child needing help.
- Carmen Boeger suggested that we move the future meeting discussion to the bottom of the agenda so we have a better idea of when we need to meet in the future.
- Kevin Haight reminded committee members that the next project will be pursuing mandated EMD standards statewide.
- Carmen Boeger shared that if anyone has information that they would like posted on the PSAP Committee Facebook page to send it to her or Erin Hidalgo.

Adjourn

MOTION: Roxanne Wade moved, and Trisha Marosi seconded that the meeting adjourn. The motion passed.

The meeting adjourned at 14:08 p.m. MST

Kevin Haight
Committee Chair

Cindy Felton
Committee Secretary